



IDAHO COUNCIL ON DOMESTIC VIOLENCE AND VICTIM ASSISTANCE

Idaho State Domestic Violence Project (State DV)

This Application is for programs who are **ONLY applying for State DV funds**
and not for any federally funded grants

Grant Announcement and Detailed Application Instructions

State Fiscal Year 2023 Grants

Award period: October 1, 2022 – September 30, 2023

Proposals due: June 3, 2022 by 5:00 PM Mountain Time

Applicants assume all costs associated with the preparation of this grant application.

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Executive Summary

Application Release Date:	April 1, 2022
Due Date for Applications:	June 3, 2022, 5:00 PM Mountain Time
Funding Opportunity Title:	State Domestic Violence Project
Description:	Provides funding for projects for the purpose of aiding victims of domestic violence and other crimes.
Anticipated Total Available Funding:	\$171,800 - \$345,000 (depending on funding)
Estimated Number of Awards:	no more than 25

Submit Questions to info@icdv.idaho.gov

Grant Announcement

I. FUNDING OPPORTUNITY DESCRIPTION

A. Purpose

As the Administering Agency for the State of Idaho Domestic Violence Project Account (DV Account) funds, the Idaho Council on Domestic Violence and Victim Assistance (ICDVVA) provides financial and programmatic management of DV Account awards. ICDVVA produces Requests for Proposals (RFPs) each year, collects and reviews applications, and makes award recommendations to the governing Council.

B. Expectations

ICDVVA requires programs to use funding to address the immediate health and safety of crime victims. Examples of services include (but are not limited to) crisis intervention, crisis hotlines, shelters, advocacy, and emergency services that are intended to restore the victim's sense of security.

Applicants are expected to:

- Meet requirements and adhere to policies specified by ICDVVA
- Use funds to provide or improve services to victims of crimes
- **Collaborate** within the community to provide victim services, including collaborating with other victim service programs, law enforcement, healthcare, and the criminal justice system.
- **Participate in Quarterly Data Collection.** All subgrantees are required to collect and report program required data quarterly to ICDVVA.
- **Submit Quarterly Financial Reports.** All subgrantees are required to submit quarterly financial reports to ICDVVA.

Funding is dependent upon allocation by the Idaho Legislature and dedicated fund balances.

II. ELIGIBILITY INFORMATION

A. Eligible Applicants

This funding announcement is open to new applicants. **Existing subrecipients of State DV seeking to continue DV funds in addition to federal grant funds are required to include their State DV request in the combined FY23 grant application.** Eligible applicants must be programs operated by a public, tribal, or nonprofit organization, or a combination of such organizations, and provide direct services to crime victims. Applicants must meet all of the following requirements:

1. To be eligible for State DV funds (per [I.C. § 39-5210](#)), a program must provide a safe house or refuge and a crisis line. Other services which may be provided include, but are not limited to: **i.** Counseling; **ii.** Educational services for community awareness, for prevention of domestic violence and for the care, treatment and rehabilitation of parties to domestic violence; **iii.** Support groups; **iv.** Assistance in obtaining legal, medical, psychological or vocational services.
2. Be a private, nonprofit corporation of the state of Idaho, or a public entity of the state of Idaho;
3. Requires persons employed by or volunteering services to the project to maintain the confidentiality of any information that would identify individuals served by the project; such information identifying individuals served by the project shall be subject to disclosure according to chapter 1, title 74 Idaho Code;
4. Provide a policy for nondiscrimination in its admissions and provision of services on the basis of race, religion, gender, color, age, marital status, national origin or ancestry.

B. Match Requirements

Match is required for State DV funding sources. State DV Account subawards require a 25% match. Match may be cash or in-kind. Refer to the [Grant Administration Manual](#) for additional details regarding match calculations.

III. APPLICATION AND SUBMISSION INFORMATION

The application for new applicants can be found online at: icdv.idaho.gov, or you can go directly to the application at <https://form.jotform.com/220114776051144>

IV. APPLICATION REVIEW INFORMATION

A. Review and Selection Process

ICDVVA staff will review the applications for completeness and forward applications from eligible applicants on for scoring.

Applications will be evaluated based on the application components described in Part II of this document, Detailed Application Instructions.

- ICDVVA Council members (2) and employees (2) will review and score each application.
- Make sure to follow the instructions provided in Part II of this document. Applications that do not provide the appropriate/requested information for each item will be scored lower than those that follow the detailed instructions.

B. Award Notices

ICDVVA will determine the final grant awards. If you accept the grant award, you will be required to sign a grant agreement with the Idaho Department of Health and Welfare which will reflect the terms and conditions of your award.

The schedule for the FFY2023 Grant Application process is as follows:

Application Released	April 1, 2022
Application Due	June 3, 2022, 5:00 pm MST
Application Review	June 3 – July 21, 2022
Award Determination	July 21, 2022
Award Notification	July 28, 2022
Return Signed Contracts to DHW	September 15, 2022
Contracts Finalized	October 1, 2022
Grant Period	October 1, 2022 – September 30, 2023

Grant awards are contingent upon funds appropriated by federal funding agencies and the Idaho Legislature.

DETAILED APPLICATION INSTRUCTIONS

Application

- I. Applicant Information
- II. Funding Request Summary
- III. Organization Overview

I. Applicant Information

Fill in Part I as requested, responding to prompts for the following information:

- Date of Application
- Name of Organization
- Program Contact Information
- Type of Organization
- Public Health Region(s): If you provide services in every region, please check the Statewide box. If you are not a statewide provider, please check all the regions where you provide services, and provide the percentage of total clients served in each region.

II. Funding Request Summary

Fill in Part II as requested, responding to prompts for the following information:

- **Specific Funding Request** This section includes drop down options for the eligible line items. Once a Line Item is selected, fill out a brief description of how your agency will use the funds, and then the total amount requested for that line item. You can leave any line blank and do not need to request funding for each eligible line item.
- **Purpose of Request:** Describe the project/purpose for which you are requesting funding. This description should be specific and concise. This is NOT a place to reiterate your program's mission or purpose, but rather should focus exclusively on the reason for your funding request. This statement should be approximately 250–550 words.

III. Organization Overview

Fill in Part III as requested, responding to prompts for the following information:

- Executive Director
- Organization Physical Address

- Organization Mailing Address
- Agency Phone Number
- Organization Web Address and Social Media Links
- Years of Operation
- If you have ever been funded by ICDVVA
- Other funding sources (Not ICDVVA)
- Mission Statement: Include a copy of your program's mission statement. Mission statements are typically 250 words or less.

IV. SUBMITTING THE APPLICATION

The deadline for receipt of the application is **June 3, 2022 at 5:00 PM Mountain Time**. The grant application must be submitted via Jotform to info@icdv.idaho.gov by this deadline in order to be considered.

Completed applications will be evaluated on the quality of the information provided in each section. Applications will be considered based on the program's direct service experience, fit with the Council's strategic plan, administrative costs, and overall quality of direct services for survivors of crime. Special consideration may be given to underserved communities and identified target populations with special needs.