



Idaho Council on Domestic Violence and Victim Assistance
Domestic Violence Offender Intervention Program

APPLICATION for NEW TRAINEE
Cover Sheet

Date: _____

Applicant Name(s): _____

Agency/Organization Name: _____

Telephone Number: _____ Email Address: _____

Mailing Address: _____

City: _____ Zip Code: _____

Website Address: _____

APPLICATION for NEW TRAINEE
Checklist

To be complete, a new trainee application must include the following:

_____ Program Cover Sheet/Checklist

_____ Application Form

_____ Signed Statement

_____ Current Criminal History/Background Check (*within previous 6 months*)

APPLICATION for NEW TRAINEE

Trainee(s):

A trainee is a paid or volunteer staff person who has not complete the minimum requirements. A trainee may serve as a co-facilitator of groups with a Direct Service Provider or Program Supervisor but may not facilitate a group alone. An individual may be considered a trainee for no more than two (2) years unless exceptional circumstances are demonstrated and provisional approval is granted, subject to additional requirements.

Name of Trainee

Start Date

APPLICATION for NEW TRAINEE

Signed Statement

Program: _____

Applicant Name: _____

Have you ever been convicted of a felony or misdemeanor? Yes No

Have you even been convicted of a crime involving violence? Yes No

Have you ever been charged with a crime involving violence, moral, or sexual issues? Yes No

Have you ever received a deferred sentence or had judgment withheld for a crime involving violence, moral, or sexual issues? Yes No

Have you ever been charged with a professional ethics violation? Yes No

Have you ever been named as a defendant or respondent in any civil or criminal action with the allegation of the use of threatened or actual violence? Yes No

If you answered "yes" to any of the above questions, please explain:

Any program staff has an ongoing duty to report, within 72 hours, to their agency any civil or criminal action in which they are named as defendant or respondent with the allegation they used or threatened to use violence. The agency shall forward information regarding the incident to the Idaho Council on Domestic Violence and Victim Assistance within 72 hours of its notification.

Signature: _____

Date: _____