

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-Riverside Hotel- December 1, 2017

Members Present: Doug Graves, Monica Morrison, Sarah Swanson, Len Humphries, Wes Somerton

Staff Present: Luann Dettman, Kimberly Conklin, Angela Wissel and Lisa Just

Topic	Discussion	Action
Welcome	Doug Graves called meeting to order and introductions were conducted.	
Meeting Minutes	Doug requested the approval /disapproval of the September 8, 2017 Meeting Minutes.	Len moved to accept the September 8, 2017 Meeting Minutes as presented, Sarah seconded the motion. The motion was carried unanimously.
Office Update	<p>Budget Issues were discussed including</p> <ul style="list-style-type: none"> -Income that was generated from fees collected -Currently forecasting for the next 2 years what we are granting to programs. -Guidelines say monies not spent after 3 years must be returned, ICDVVA has never had to return funds -Working on budget training for grantees so that they have a better idea what their needs are and what to ask for, so that they don't have to return funds. <p>VOCA Funding Visit Findings</p> <ol style="list-style-type: none"> 1)Drug-Free Schools Attachment 2) Risk assessment –compliance report must have written procedures for assigning risk number. Use scoring on a scale of 0 to 10 for office score. 3) Back-up match documentation for programs- can use volunteer hours as part of it, must include job descriptions <p>Pending Projects- Training funds will be used for regional trainings on sexual assault- potential speakers Bonner – Dr. Cox, Jim Sears- we would seek to collaborate with programs.</p>	

Two Days In June Conference Discussion	<p>The conference will be held June 7 & 8 , and will be the 25th Anniversary Conference</p> <p>Work to secure a keynote speaker will begin in January after December reports are finished.</p> <p>Board members are encouraged to send in the names of potential speaking candidates.</p>	
Program Updates/Monitoring	<p>A program in Elmore County will not be moving forward due to lack of staffing and volunteer availability. It is expected they will be returning their funds.</p> <p>Potential upcoming legislation- Marcy's Law</p>	
2018-2019 Grant Application Discussion	<p>Expect to have 40 applications</p> <p>All council members review 10 applications (not in their own region) and score them on need and how the program is spending money or potentially spending money. The council members will receive applications for their review on a flash drive.</p> <p>Grants will be decided based on council scores and office scores.</p> <p>The deadline for applications in March 15, with funding in May.</p>	
Other Business	<p>Dr. Karen Neill has recently received a promotion, and while still wishing to be involved with the council, she would like someone else to take the position of chair.</p>	<p>Len moved that Doug Graves assume the role of committee chair Wes seconded this motion. Motion was passed unanimously.</p>
Adjourn	<p>The next meeting will be held March 2, 2018.</p>	<p>Len moved to adjourn this meeting. Sarah seconded the motion. Motion was carried unanimously.</p>