

Meeting Minutes

Committee for Oversight of Domestic Violence Offender Intervention Programs and Standards

October 8, 2020

2:00 p.m. (MDT)

Virtual Meeting

Members: Wes Somerton, Doug Graves, Lori Anne Nichols, Jeff Matsushita, Amber Moe, Trevor Castleton

ICDVVA Team: Nicole Fitzgerald, Angie Lindsey, Dana Wiemiller

Others present: Benny Henson, Scott Miller

Absent: Sarah Swanson

Time	Description	Person Responsible/Discussion
2:09 p.m.	Welcome & Introductions	Wes Somerton called the meeting to order.
	Action Item: Approve meeting minutes <ul style="list-style-type: none"> • June 12, 2020 	ACTION: Amber Moe motioned to approve June 12, 2020 meeting minutes. Lori Ann Nichols seconded. Motion carried unanimously.
	New ICDVVA Executive Director	Wes Somerton announced that Heather A. Cunningham has been appointed as the new Executive Director.
	Action Item: Approve applications <i>New Program</i> <ul style="list-style-type: none"> • Juliette Jennings, LLC <i>Program Renewals</i> <ul style="list-style-type: none"> • Good Relationships Counseling, LLC • Therapeutic Interventions Abuse Clinics, LLC <i>New Program Supervisor</i> <ul style="list-style-type: none"> • Benny Henson-The Program <i>New Direct Service Provider</i> <ul style="list-style-type: none"> • Melissa Bishop-Good Relationship Counseling, LLC 	New Program: ACTION: Amber Moe motioned for Juliette Jennings, LLC conditional approval based on background check coming back with no problems. ACTION: Lori Anne Nichols seconded. Motion carried unanimously. Program Renewal: ACTION: Lori Ann Nichols motioned for Good Relationships Counseling, LLC approval. ACTION: Amber Moe seconded. Motion carried unanimously. ACTION: Jeff Matsushita motioned for Therapeutic Interventions Abuse Clinics, LLC approval. ACTION: Amber Moe seconded. Motion carried unanimously. New Program Supervisor: ACTION: Amber Moe motioned for conditional approval for Benny Henson-The Program with satisfactory background check. ACTION: Jeff Matsushita seconded. After discussion, committee recognized Benny Henson is currently an approved Trainee and a new background check is not required. ACTION: Amber Moe revised her motion for approval. ACTION: Jeff Matsushita seconded. Motion carried unanimously. New Direct Service Provider: ACTION: Lori Ann Nichols motioned for Melissa Bishop-Good Relationship Counseling, LLC approval. ACTION: Amber Moe seconded. Motion carried unanimously.
	Provider Telecommunication Survey Follow-up	Nicole Fitzgerald provided results from the Telecommunication Services Survey.

	Telecommunication Policy Discussion	<p>Nicole Fitzgerald discussed the Telecommunication Policy during COVID and considerations for the future based on feedback from the survey. The Committee discussed:</p> <ul style="list-style-type: none"> • removing the proctor requirement • clarifying that providing telecommunication services is optional • clarifying that providers should keep separate sign-in sheets for in-person participants vs. telehealth participants • develop a “guidelines” document for providers for items to think about if clients live with survivor, children are present, and other situations where confidentiality is a concern. <p>ACTION: Nicole and Dana will revise the policy for the Committee to review at the December 10 meeting.</p>
	Temporary Telecommunications Approval Extension	<p>Dana Wiemiller requested an extension of approval for temporary telecommunications services due to ongoing COVID conditions. Extension approved. Wes requested this item be put on the agenda for December 10, 2020 meeting.</p>
	DV Victim Service Requirement	<p>Dana Wiemiller discussed difficulty trainees are facing during COVID because of the 75-hour requirement to gain experience working with a victim service agency. The Committee discussed options for achieving the goal of learning about the victim experience including Victim Advocacy Training through OVC, meeting with the local DV Court Coordinator, and meeting with the local DV program executive director. The Council will update the ICDVVA website with additional information and links to trainings to meet the intimate partner violence requirement.</p>
	Standardized Approval Expiration Date	<p>Dana Wiemiller discussed revising the process for expiration dates. Right now, program and provider approvals are expiring on a rolling basis, making the renewal process cumbersome to administer. The Committee agreed to adjust the process so that expiration dates will be moved to June 30 annually. Approvals for today will expire June 30, 2023.</p> <p>ACTION: Dana will draft a notice to all programs and providers and make available on the Google drive for editing.</p>
	Committee Membership	<p>Wes Somerton asked members to reach out to the DV evaluator and family court community for additional members.</p>
	Next meeting dates	<p>December 10, 2020 1pm – 4pm (possible virtual meeting)</p>
4:00 p.m.	Adjourn	<p>ACTION: Amber Moe motioned to adjourn. ACTION: Lori Ann Nichols seconded. Motion carried unanimously. Meeting adjourned at 4:09 pm</p>