

Renewal of Additional Offender Intervention Program Staff

Trainee(s):

A trainee is a paid or volunteer staff person who has not completed the minimum requirements. A trainee may serve as a co-facilitator of groups with a Direct Service Provider or Program Supervisor, but may not facilitate a group alone. An individual may be considered a trainee for no more than two (2) years unless exceptional circumstances are demonstrated and provisional approval is granted, subject to additional requirements.

Name of Trainee	Start Date

If above-named Trainee has been in the program for at least one year please complete the following continuing education section:

Continuing Education: (ATTACH copies of Certificates of completion for all approved CE units listed below)

Requires completion of a minimum of thirty (30) hours of education about domestic violence every three years from the date of the initial treatment program approval.

Continuing education obtained must be approved CE's (through a professional CE granting organization) which provides CE units. The continuing professional education may be obtained through classes, seminars, workshops, or self-study programs (such as audio or video recordings, correspondence or online courses, etc.). No more than five (5) hours may be obtained by attending "in house" educational sessions.- No more than five (5) hours of self-study programs may be used towards this requirement. The committee reserves the right to reject education that does not appear to be from a qualified source or appears duplicative.

Programs are required to maintain written records of continuing education units.

<u>Name of Course or Program</u>	<u>Date(s) of Program</u>	<u>Sponsor/Presenter</u>	Total Hours Completed