

**Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes –
Riverside Hotel – February 1, 2019**

Members Present: Doug Graves (Chair), Len Humphries, Wes Somerton, Sarah Swanson, Dan Bristol, Monica Morrison

Staff Present: Nicole Fitzgerald, Kimberly Conklin, Angela Wissel

| Topic | Discussion | Action |
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| Welcome & Introductions | Doug called the meeting to order. Introductions were conducted. | |
| Meeting Minutes | Doug suspended the approval of the November meeting minutes until the May 3, 2019 meeting. | |
| Feedback on the first month at ICDVVA | <p>Nicole provided an update on her first month since appointed as Executive Director. She discussed equipment that needed to be updated (phone, computers) and minor office improvements (paint, carpet). Nicole plans to increase communication on all levels (with Council, Programs, Partners) She plans to visit all Program Directors before the end of June.</p> <p>Nicole is working with other departments to analyze the decrease in funds from the perpetrator dedicated fund. Nicole plans to hire an Administrative Assistant by the end of March.</p> <p>Nicole also discussed creating a strategic plan and vision for the future, as well as other funding opportunities that may be available.</p> <p>ICDVVA is looking for a Council Member to represent Region VI.</p> | |
| 2019-2020 Grant Review Process | The deadline for 2019-2020 grant applications is March 15, 2019 at 4pm. | |

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| | The Council discussed using a performance matrix for scoring measures. | |
| Two Days in June Conference | A planning Committee has been put in place to help facilitate speakers and topics of interest. The Council discussed increasing the registration fee, as we move to on-line registration via Access Idaho. There was discussion about a fee for vendor tables and sponsorship of other items like the lunch. | |
| Legislative Session | Nicole shared the draft relating to a penalty for convictions of misdemeanor domestic violence; to include limited a limited restriction of certain actions with a firearm (this failed last session 31-39) this session SECTION 18-3316 has been amended. | |
| Next Steps | At the next Council meeting, Nicole will ask the Attorney General's office to present on open meeting laws. She will also ask Monica Young and Deputy Attorney General Rob Adelson to present on understanding the role of The Council in supervising the appointed Executive Director. | |
| Public Comment | There was no public comment provided. | |
| Future Meeting Dates | The Council has set the following meeting dates: May 3, 2019 | |
| Adjourn | The Meeting adjourned. | Len made a Motion to adjourn the meeting. Dan seconded the Motion, and the Motion was carried unanimously. |

