

**Committee for the Oversight of Domestic Violence Offender Intervention Programs and Standards (CODVOIPS)  
Meeting Minutes – March 2, 2018 – The Riverside – Boise, Idaho**

**Members Present:** Chair, Wes Somerton, Sarah Swanson, Doug Graves, Lori Anne Nichols, Monica Morrison, Jeff Matsushita, Dr. Karen Neill (via telephone)

**Staff Present:** Luann Dettman, Kimberly Conklin, Angela Wissel, Lisa Just

| Topic  | Discussion   | Action   |
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| <b>Welcome and Introductions</b>             | Wes Somerton called the meeting to order and welcomed everyone. Jeff Matsushita joined the Committee as the IDVSA Representative.  |  |
| <b>Approval of September Meeting Minutes</b> | Wes requested approval/disapproval action on the December 1, 2017 meeting minutes.   | Monica made a Motion to approve the December 1, 2017 meeting minutes. Doug seconded the Motion, and the Motion was carried unanimously.  |
| <b>Program Renewal Applications</b>          | <p><b>Terry Reilly Family Violence Prevention Program</b> is requesting approval for program renewal.</p> <p><i>Program Supervisor: Tara Lzicar</i><br/><i>Direct Service Provider: Gabriel Hofkins</i></p> <p><b>Preferred Child &amp; Family Services</b> is requesting approval for program renewal.</p> <p><i>Program Supervisor: Jason Beard</i><br/><i>Direct Service Provider: Eric Jones</i></p> | <p>Lori Anne made a Motion to approve the program renewal of Terry Reilly Family Violence Prevention Program with Program Supervisor Tara Lzicar and Direct Service Provider Gabriel Hofkins. Karen seconded the Motion, and the Motion was carried unanimously.</p> <p>Lori Anne made a Motion to deny Preferred Child &amp; Family Services for program renewal due to incomplete application. Monica seconded the Motion, and the Motion was carried unanimously.</p> |

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|   | <p><b>Phoenix House</b> is requesting approval for program renewal.</p> <p><i>Program Supervisor: Loren Caudle</i></p>                                       | <p>Sarah made a Motion to approve the program renewal of Phoenix House with Program Supervisor Loren Caudle. Doug seconded the Motion, and the Motion was carried unanimously.</p>   |
| <p><b>New Direct Service Provider</b></p> | <p><b>Abundant Wellness Center</b> is requesting approval for <i>New Direct Service Providers</i> - George Smiledge, Michelle Polmanteer, Keryn Richards</p> | <p>Sarah made a Motion to approve New Direct Service Provider Michelle Polmanteer, under Abundant Wellness Center. Doug seconded the Motion, and the Motion was carried unanimously.</p> <p>Lori Anne made a Motion to approve New Direct Service Provider Keryn Richards, under Abundant Wellness Center. Monica seconded the Motion, and the Motion was carried unanimously.</p> <p>Monica made a Motion to deny New Direct Service Provider George Smiledge, under Abundant Wellness Center due to incomplete application. Sarah seconded the Motion, and the Motion was carried unanimously.</p> |

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| <p><b>New Program Supervisor</b></p>                                  | <p><b>Redford Counseling &amp; Family Services</b> is requesting approval for <i>New Program Supervisor- Kenneth Taylor</i>.</p>  | <p>Karen made a Motion to approve New Program Supervisor Kenneth Taylor, Redford Counseling &amp; Family Services. Monica seconded the Motion, and the Motion was carried unanimously.</p>   |
| <p><b>New Trainee</b></p>   | <p><b>Abundant Wellness Center</b> is requesting approval for <i>New Trainee – Jennifer Pike</i>.</p> <p><b>A New Path</b> is requesting approval for <i>New Trainee – Stephan Mitchley</i>.</p>  | <p>Doug made a Motion to approve Jennifer Pike as a New Trainee, under Abundant Wellness Center. Karen seconded the Motion, and the Motion was carried unanimously.</p> <p>Lori Anne made a Motion to approve Stephan Mitchley as a New Trainee, under A New Path. Jeff seconded the Motion, and the Motion was carried unanimously.</p> |
| <p><b>Program Updates/Monitoring</b></p>                              | <p>There were no program updates/monitoring to report.</p> <p>The Committee discussed a letter that was received regarding an Offender Intervention Program.</p>  | <p>No action will be taken at this time.</p>   |
| <p><b>Committee Discussion: Program Survey, Program Standards</b></p> | <p>Kimberly sent out the program survey in January to the approved Offender Intervention Treatment Providers for the year January 1, 2017 – December 30, 2017. She reported that she has received most of the completed surveys, and has reached out to the programs that have not submitted their surveys.</p> | <p>Kimberly will compile the program survey results and present them to the Committee at the next scheduled meeting.</p>   |

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|                         | The Committee worked on the revision of the current Minimum Standards for Domestic Violence Offender Intervention Programs that were adopted in 2011. | The Committee will provide Kimberly with the final feedback within the next two weeks. The revised Standards will then be made available for public review. |
| <b>Upcoming Meeting</b> | The next CODVOIPS meeting is scheduled for May 11, 2018 in Boise.   |   |
| <b>Adjourn</b>          | The meeting adjourned.  | Doug made a Motion to adjourn the meeting. Jeff seconded the Motion, and the Motion was carried unanimously.  |