

**Committee for the Oversight of Domestic Violence Offender Intervention Programs and Standards (CODVOIPS)
Meeting Minutes – May 12, 2017 – The Riverside – Boise, Idaho**

Members Present: Dr. Karen Neill, Chair, Sarah Swanson, Doug Graves, Sue Welch (Council Members)

Staff Present: Luann Dettman, Anne Chatfield, Kimberly Conklin, Angela Wissel

Topic	Discussion	Action
Welcome and Introductions	Dr. Karen Neill, Chair, called the meeting to order and welcomed everyone.	
Approval of March Meeting Minutes	Karen requested approval/disapproval action on the March 24, 2017 meeting minutes.	Doug made a Motion to approve the March 24, 2017 meeting minutes. Sarah seconded the Motion, and the Motion was carried unanimously.
New Direct Service Providers	A to Z Family Services, Inc., is requesting approval for a New Direct Service Provider – Holly Owens.	Sarah made a Motion to grant full approval of the New Direct Service Provider, Holly Owens. Doug seconded the Motion, and the Motion was carried unanimously.
Program Renewal Applications	<p>A to Z Family Services, Inc., is requesting approval for program renewal.</p> <p>Redford Counseling & Family Services is requesting approval for program renewal.</p>	<p>Doug made a Motion to grant full approval of program renewal for A to Z Family Services, Inc., upon receiving acceptable background checks for Gavin Wells, Yezenia Lora-Salas and Rebecca Perrenoud. Sarah seconded the Motion, and the Motion was carried unanimously.</p> <p>Sarah made a Motion to grant full approval of program renewal for Redford Counseling & Family</p>

		Services, upon receiving acceptable background checks for Rob Redford and Ken Taylor. Doug seconded the Motion, and the Motion was carried unanimously.
Survey Results	The Committee reviewed the updated Offender Intervention Program survey.	<p>The Committee agreed that any Programs that do not provide data or meet deadlines will be removed from the State Approved Offender Intervention Provider list.</p> <p>A clause will be added to the offender survey in 2018 regarding planned outcome of Program failure to provide required data or meet required deadlines as detailed above.</p>
Program Updates/Monitoring	<p>Luann informed the Committee that Joseph Morisette with Choices Counseling has closed his offices in Caldwell and Boise and will only operate in the Mountain Home location.</p> <p>Kimberly reported that she has conducted a monitoring site visit to Family Services Center.</p> <p>Karen conducted an onsite visit to Preferred Child & Family Services.</p>	<p>No action needed.</p> <p>No action needed.</p>

Standards Rewrite Discussion	The Committee discussed the revision progress of the current Minimum Standards for Domestic Violence Offender Intervention Programs that were adopted in 2011.	The Committee will continue to work on the revision of the Standards.
Upcoming Meeting	The next CODVOIPS meeting is scheduled for September 8, 2017 in Boise.	
Adjourn	The meeting adjourned.	Sarah made a Motion to adjourn the meeting. Doug seconded the Motion, and the Motion was carried unanimously.