Idaho Council ON
Domestic Violence
AND Victim Assistance

450 W. State Street, 5th Floor Boise, ID 83702 | 208.332.1540 | info@icdv.idaho.gov

Quarter One Meeting Minutes

Idaho Council on Domestic Violence and Victim Assistance
450 W. State Street, Boise, ID 83702
March 27, 2026
9:00 a.m. MDT

Members Present: Jessica Uhrig-Chair, Wes Somerton, Amber Moe, Francine Bailey, Susan Nalley
Members Absent: Jennifer Beazer-Vice Chair
ICDVVA Employees: Dana Wiemiller, Amy Duque, Chelsea Hiatt, Erin Summers, Erin Vlamis
Guests: Tony Glenn, Faye White, Mindy Pepper, Sonja Howerton

Call to Order – 9:06 a.m. MDT

1. Action Item: Approve meeting minutes from February 20, 2026
   Motion: Wes Somerton
   Second: Amber Moe
   Motion passed

2. Action Item: Approve ICDVVA Strategic Plan
   Dana Wiemiller, Executive Director, reviewed the ICDVVA Strategic Plan updates made in addition to those discussed at the February 20 strategic planning meeting. The Revenue and Expenditures section was updated to mention the need to request an increase in agency's receipt authority during the 2027 legislative session to accommodate rising conference costs, as future registration fees will exceed the current limits. The chart outlining victim services funding was also revised to include the most current VOCA funding information. Revisions to this section also noted the mandatory state general fund holdbacks: a 3% holdback implemented for 2026 and a 5% holdback for 2027.

   The Training section was updated to reflect that POST credit is no longer available for virtual and recorded training. The definition of underserved populations was revised from what had been discussed at the February 20 meeting based on compliance guidance received during a VOCA/OIG webinar.

   Motion: Wes Somerton moved to approve the Strategic Plan with additional revisions as presented.
   Second: Jessica Uhrig
   Motion passed

3. Action Item: Approve FY27 Grant Application Materials
   Amy Duque, Program Administration Manager, provided an overview of the Grant Opportunity Announcement, Grant Application, and the Grant Scoring Rubric. The application will be released March 30 and all relevant dates and funding amounts for the upcoming year have been thoroughly updated from last year's materials.

   One notable update is the requirement for applicants requesting DV funds to verify lawful presence, which has been explicitly stated to eliminate any ambiguity. While the grant application itself remains largely unchanged, new appendices have been included to clarify eligibility for state DV funds and to reinforce the verification process for lawful presence.

   The application instruction document continues to provide detailed guidance as in previous years. The scoring rubric was adjusted to reflect shifting certain scoring components from council review to staff evaluation and adjustments to the funding multiplier which expanded the criteria under which applicants may receive 100% of their requested funding.

   Motion: Wes Somerton motioned to approve the FY27 grant application materials
   Second: Amber Moe
   Motion passed

4. Action Item: Approval of New Offender Intervention Committee Members
   Amber Moe, Council Member and Chair of the Offender Intervention Program (OIP) Committee, provided an overview of the committee's responsibilities, including the approval of new programs, ongoing monitoring, and the renewal process. Then she discussed two potential new members: Susan Nalley and Deonda Thompson. Susan brings significant expertise to her role as Victim Witness Coordinator in the 7th District, while Deonda oversees domestic violence and family court matters as the Idaho Court Administrator. Together, their collective experience and leadership contribute meaningfully to the Council's mission and ongoing initiatives for the OIP Committee.

   Motion: Jessica Uhrig move to approve Susan Nalley and Deonda Thompson to serve on the OIP Committee
   Second: Wes Somerton
   Motion passed

5. Action Item: Approve Council Governance and Administrative Policies
   Dana Wiemiller reviewed several minor revisions to the Council Governance and Administrative Policies including updating the council open meeting protocols to clarify procedures for public testimony and participation; remove the requirement to present reimbursement processing at council meetings; and to reference current state policy for meeting meal and refreshment rates rather than including specific amounts.

The composition of the OIP Committee was also revised to eliminate the previous requirement to include a member from the Idaho Coalition Against Sexual and Domestic Violence due to their limited capacity to serve on the committee. Jessi suggested incorporating language that prioritizes coalition staff when selecting members. Wes recommended adopting a more flexible approach by stating the committee should "consist of a minimum of 6 members," allowing for the possibility of expanding the group if needed.

Motion: Jessica Uhrig motioned to accept the revisions as presented and to adopt the language recommended by Wes Somerton regarding OIP Committee composition.
Second: Amber Moe
Motion passed

6. Action Item: Safety & Resilience Conference
   Dana Wiemiller informed council members that all sessions for the 2026 virtual conference have been filled and registration is open.

   Ms. Wiemiller also discussed the need to determine conference plans for the next few years. She recognized the value of victim services training and confirmed the agency's commitment to providing training; however, also acknowledged that rising costs and decreased funding requires changes to ensure training aligns with budget availability. A recommendation was presented to offer the conference every other year, continue with a virtual format, and use only VOCA conference funds and registration revenue to support the conference. The recommendation also included using VOCA conference funding to host a webinar series during the alternating years and beginning in 2027. The recommendation also included incremental increases to the registration fee and requesting an increase to the agency's receipt authority during the 2027 legislative session. Ms. Wiemiller noted returning to an in-person format in 2028 can be explored if funding improves.

   The recommendation also included a return to having staff organize the conference with the continued assistance of a conference planning committee. Staff capacity has improved since transitioning the grant administration functions to Eena and the Luma payment integration, allowing adequate time to include conference planning activities. It was also recommended that the conference be held in another month. Amber recommended surveying programs to determine the most suitable month for their participants. The council also reviewed projected budgets for conference and webinar series activities through 2030.

   The council expressed their support for the recommendations as presented.

   Motion: Amber Moe moved to approve the conference schedule as proposed with a conference every other year and a webinar series during the off years.
   Second: Jessica Uhrig
   Motion passed

7. Discussion Item: ICDVVA Website Redesign
   Erin Summers, Management Assistant, discussed the agency's website redesign plans in collaboration with ITS to meet upcoming ADA accessibility requirements. The effort is prompted by a federal mandate that all state websites adhere to web and mobile accessibility standards by April 24, 2026. In addition to ensuring compliance with Title II of the ADA, the site will be modernized to refresh the design, streamline navigation, and explore additional features such as an escape button. ICDVVA will work with an ITS vendor on the updates and work is anticipated to start date in July 2026.

Standing Items

8. Discussion Item: Financial Report
   Chelsea Hiatt, Grant Manager, discussed Q1 subaward status indicating that grant expenditures are on target for this time of year. One program is below the target; however, they have reverted some funds and intend to spend the remaining award. All other programs are on target to spend the remainder of their grant.

9. Discussion Item: Monitoring Report
   Erin Vlamis, Grant Manager, provided a status report on program monitoring indicating that some late 2025 monitoring activities are still open which is normal at this time of year. Monitoring for 2026 has begun and 21 agencies are scheduled to be monitored this year.

10. Executive Director's Report
    a. Council Appointments Update: Four applications are pending at the Governor's office. Reappointments for Jennifer Beazer and Susan Nalley, as well as new appointments for Tony Glenn for Region 7 and Neil Uhrig for Region 1.
    b. Lawful Presence Requirements: The Attorney General's office confirmed that the state's lawful presence requirements apply to State DV funding awards. Programs with State DV funding awards for FFY26 have spent down their remaining funds. Staff have discussed utilizing the funds in FFY27 for eligible programs that serve minors. As mentioned previously, language was included in the application announcement and certifications to ensure programs are aware of, and affirm their compliance with, the state's lawful presence requirements if they are applying for State DV funding.
    c. FY27 Budget Update: ICDVVA's budget analyst confirmed that $60k in state general funds will be returned to the SFY27 budget. The funding for Children's Advocacy Centers through the Idaho Millennium Fund received JFAC approval and is awaiting final legislative approval. Administering rules/policies for the use of Millennium Funds have been requested.

d. Federal Grant Applications: The annual FVPSA formula application is still on hold. It was originally released in January and then rescinded for review/revisions. A FVPSA regional meeting is scheduled for April 1 so there may be some news on the status. The VOCA application is also late and has not yet been released. Both applications will be on a compressed schedule and likely have a 30-day turnaround for submission.

Adjourn – 10:50 a.m. MDT