

**Offender Intervention Program
Oversight Committee
Meeting Minutes
August 14, 2025 | 10 a.m. MDT
450 W. State Street | Boise, ID**

Members Present: Amber Moe - Chair, Mark Heid, Jeff Matsushita, Ursula Warden

Members Absent: Kimberly Talbot, Trevor Castleton

ICDVVA Staff: Dana Wiemiller, Erin Summers

Call to Order – 10:03 a.m. MDT

1. Action Item: Meeting Minutes from May 12, 2025

Committee reviewed the May 12, 2025, meeting minutes.

Motion to approve: Jeff Matsushita

Second: Ursula Warden

All in favor. Motion passes.

2. Action Item: Approve New Direct Service Provider

Kayla Finch – Family Services Treatment AKA Emmett-Payette Family Services

Motion to approve Kayla Finch as a Direct Service Provider: Ursula Warden

Second: Jeff Matsushita

All in favor. Motion passes.

3. Action Item: Approve New Direct Service Provider

Kansas Kauer – Tueller Counseling Services

Motion to approve Kansas Kauer as a Direct Service Provider: Ursula Warden

Second: Mark Heid

All in favor: Motion passes.

4. Action Item: Program Approval and Program Supervisor Approval

Review and approval of Program Supervisor, Ashley Bringhurst

Motion to approve: Mark Heid

Second: Jeff Matsushita

All in favor. Motion passed.

Review and approval of the D6 Treatment Program

Motion for conditional approval upon successful monitoring as well as a committee reviewed monitoring workbook to be reviewed and voted on at the 4th quarter OIP meeting: Jeff Matsushita

Second: Mark Heid

All in favor. Motion passed.

5. Discussion Item: Trivium Proposal

Amber Moe shared the Council's decision to have the OIP Committee take the lead on the new offender intervention program proposal that Trivium would like to begin implementing with their clients. The committee will need to establish parameters of a possible pilot program, which will take place at the 4th quarter OIP committee meeting.

6. Action Item: OIP Minimum Standards Updates

Committee Member, Ursula Warden, left the meeting early. Committee did not have enough members present to vote so the review and approval of a timeframe for background check requirements, CEUs, and other updates for providers will be added to the 4th quarter committee meeting's agenda.

7. Discussion Item: Open Committee Seat

Amber Moe reviewed the need to find another committee member to fill the vacant spot.

8. Action Item: Committee Member Terms

Committee did not have enough members present to vote so the review and approval of Committee member term expirations will be added to the 4th quarter committee meeting's agenda.

9. Discussion Item: Committee member reports

No reports.

Adjourn - 11:07 a.m. MDT