

Idaho Council ON Domestic Violence AND Victim Assistance

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Offender Intervention Program Oversight Committee

May 12, 2025 | 9:00 a.m. MDT
450 W. State Street | Boise, ID

Join Zoom Meeting

<https://us06web.zoom.us/j/87991238621?pwd=3obAL4a0zTWhRdDirS0QzBYSay7OVp.1>

Meeting ID: 879 9123 8621

Passcode: 470534

Members Present: Heidee McMillin, Amber Moe, Kimberly Talbot, Ursula Warden, Jeff Matsushita, Mark Heid

Members Not Present: Trevor Castleton

ICDVVA Staff: Dana Wiemiller, Erin Summers

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Board. Time frames designated on this agenda are approximate only. The Board will continue its business in the event that an agenda item is resolved in less than the allotted time.

Call to Order – Meeting was called to order at 9:10 a.m. MDT

1. Action Item: Meeting Minutes from February 6, 2025

Review and approval or revision of February 6, 2025, meeting minutes

Heidee McMillin motioned to approve the minutes. Ursula Warden seconded. Motion passed unanimously.

2. Action Item: Program Renewals

Review and approval of program and staff renewal applications

a. *A Key to Change Counseling* – Ursula Warden motioned to approve program and staff. Heidee McMillin seconded. Approved unanimously.

b. *Serenity Treatment* – Heidee McMillin motioned to approve program and staff. Mark Heid seconded. Approved unanimously.

c. *Family Services Center* – Heidee McMillin motioned to approve program and staff. Kimberly Talbot seconded. Approved unanimously.

- d. *D7 Treatment* – Committee members noted the continuing education units for Robert Siddoway did not cover a variety of DV/IPV related topics as required in the Minimum Standards and requested that Erin Summers, OIP Administrator, include that in the approval letter. Heidee McMillin motioned to approve program and staff. Ursula Warden seconded. Approved unanimously.
- e. *D6 Treatment* – Committee members discussed several concerns with this application, including: Ashley Bringham needing to replace 11 continuing education units with DV/IPV related topics; program policies do not include victim notification upon offender enrollment; program forms must specify that intervention sessions are 90 minutes; program does not disclose that ICDVVA and the OIP Committee have access to their offender records for monitoring purposes; and, the program does not appear to have a specific DV treatment policy and procedure manual. Heidee McMillin motioned to give conditional approval of the program and staff, until July 25th as a deadline for corrective action, and the committee will review their progress at the next quarterly meeting. Kimberly Talbot seconded. Conditional approval passed unanimously.
- f. *A Restored Life* – Heidee McMillin motioned to approve program and staff. Ursula Warden seconded. Approved unanimously.
- g. *Tamarack Treatment and Counseling Center* – Ursula Warden motioned to approve program and staff. Kimberly Talbot seconded. Approved unanimously.
- h. *Tueller Counseling Services* – Committee members noted a few concerns with this application, including: the continuing education units for Thomas Tueller did not cover a variety of DV/IPV related topics; the program does not disclose that ICDVVA and the OIP have access to offender records for monitoring purposes; and, the program needs to state that meetings cannot exceed 12 participants. Heidee McMillin motioned to approve program and requested that Erin Summers remind the program of these requirements in the approval letter. Jeff Matsushita seconded. Approved unanimously.
- i. *Twin Falls County* – Heidee McMillin motioned to approve program and staff. Ursula Warden seconded. Approved unanimously.

3. Action Item: Approve New Program

Double H Trauma – Holly McLain

Committee members were concerned about the applicant's experience providing intervention services and verification of supervised intervention facilitation hours. The committee recommended the applicant provide additional documentation to verify meeting the required 500 combined hours of supervised intervention experience, and 50

hours of offender group facilitation. Based on the full discussion of this application, Ursula Warden motioned to deny the application for program and staff. Heidee McMillin seconded. Motion passed unanimously.

Break

4. Action Item: Approve New Direct Supervisors

a. Christina Walker – Access Behavioral Health

Heidee McMillin motioned to approve the application. Ursula Warden seconded. Motion passed unanimously.

b. Jessica Mitchel – Trivium

Ursula Warden motioned to approve the application. Heidee McMillin seconded. Motion passed unanimously.

5. Discussion Item: Trivium Proposal

Review a new treatment plan proposal created by Program Supervisor Melissa Bishop and Clinical Director Amy McKenzie of Trivium Life Services

Ursula Warden, discussed treatment practices are moving toward a tiered process with wrap around services. Melissa Bishop recognized DV offenders have different needs, and that some DVMRT curriculums are very structured, but it doesn't meet all the needs of their clients and that often other treatments are needed. She stated that this proposal will not replace required DV treatment, but it will be in addition to DV treatment. Melissa shared this proposal with several DV court coordinators and had a very positive response. Amy McKenzie stated there is no funding for DV treatment, but there is for behavioral health, and her treatment plan proposal may help clients to complete treatment with blended services. The committee recommended sharing this proposal with the Council. Amber Moe agreed to share it with the Council at their next meeting.

6. Discussion Item: Background check requirements in the OIP Minimum Standards and Application Materials

Review and approval of a timeframe for background check requirements for providers

The committee will vote on a 1-year timeframe for background checks for applicants at the next meeting, and this will get sent to the Council for approval.

7. Discussion Item: Update and discussion on open committee seats

Amber Moe, Committee Chair

Amber Moe discussed the two open OIP Committee seats and asked committee members to think of people who might be interested in joining, stating that a prosecutor or an attorney might bring an additional perspective to committee discussions.

Adjourn - 1:31 p.m. MDT