

**Committee for Oversight of Domestic Violence
Offender Intervention**

November 14, 2024, Meeting Minutes

Members Present: Heidee McMillin, Amber Moe, Kimberly Talbot, Ursula Warden, Jeff Matsushita

Members Absent: Wes Somerton-Chair, Trevor Castleton

ICDVVA Staff: Dana Wiemiller, Jessica Marshall

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Board. Time frames designated on this agenda are approximate only. The Board will continue its business in the event that an agenda item is resolved in less than the allotted time.

Call to Order – Amber Moe called the meeting to order at 10:11 a.m. MT

Jessica announced that she is leaving ICDVVA effective November 22.

1. Action Item: Meeting Minutes from August 22, 2024

Review and approval or revision of August 22, 2024, meeting minutes

Heidee McMillin motioned to approve the minutes. Amber Moe seconded. Motion passed unanimously.

2. Action Item: Approve New Direct Service Provider

Holly Glick – High Country Behavioral Health

Amber noted the high number of CEU hours on intervention modalities and asked if committee members thought it was too much. Committee didn't think the CEU hours were problematic; however, requested that the applicant be made aware of need for well-rounded CEUs with less modality training when up for renewal. Heidee McMillin motioned to approve the application. Ursula Warden seconded. Motion passed unanimously.

3. Action Item: Approve New Trainee

Kansas Kauer – Tueller Counseling Services

Jessica Bilbao advised the committee that the applicant's background check is still in progress, explaining that the Dept. of Health and Welfare office in Idaho Falls is backed-up and taking a long time to process background checks. The applicant submitted a clean background check

from one year ago; however, Minimum Standards require a current background check within 6 months. Amber Moe motioned to conditionally approve the application upon successful completion of a background check. Ursula Warden seconded. Motion passed unanimously.

4. Discussion item: Terry Reilly Monitoring Report

Jessica Bilbao provided an update on monitoring activity. Jessica and Amber conducted monitoring on the Terry Reilly program. No findings, just some paperwork clean-up that will be included in the report. Jessica will finalize the report before she leaves ICDVVA.

5. Action Item: Set 2025 Meeting Dates

The Committee established the following dates for their 2025 meetings:

Q1 – Feb 6, 10:00 a.m. - Noon

Q2 – May 9, 9:00 a.m. - 2:00 p.m. (in-person meeting to evaluate and discuss renewal applications)

Q3 – Aug 14, 10:00 a.m. - Noon

Q4 – Nov 13, 10:00 a.m. – Noon

*Note: All times are Mountain Time

Adjourn – Heidee McMillin motioned to adjourn the meeting at 12:05 p.m. MT. Jeff Matsushita seconded the motion. Motion passed unanimously.