

4th Quarter Meeting Minutes

Idaho Council on Domestic Violence and Victim Assistance

450 W. State Street, Boise, ID 83702

December 6, 2024

9:00 a.m. MST

Via Zoom

Members present: Wes Somerton-Chair, Amber Moe, Jennifer Beazer, Rachel Kaschmitter, Jona Jacobson, Clint Lemieux

Members absent: Jessica Uhrig-Vice Chair

ICDVVA Employees: Dana Wiemiller, Amy Duque, Erin Vlamis

Guests: Matt Maurer, Lea Kear, David Myers

Call to Order – 9:07 a.m. MT (Rachel Kaschmitter acting as chair)

1. **Action Item: Motion to Enter Executive Session with Roll Call Vote**

Executive Session pursuant to I.C. § 74-206(1)(f) to communicate with legal counsel to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Motion: Rachel K, roll call vote was unanimous. Motion passed.

Action Item: Motion to Leave Executive Session

Motion: Jenn Beazer

Second: Wes Somerton

Motion passed.

2. **Action Item: Meeting minutes from September 20, 2024**

Review and approval or revision of September 20, 2024, meeting minutes

Motion: Jenn Beazer

Second: Rachel Kaschmitter

Motion passed, minutes are approved.

3. **Action Item: Meeting minutes from October 31, 2024, Special Meeting**

Review and approval or revision of October 31, 2024, meeting minutes

Motion: Rachel Kaschmitter

Second: Wes Somerton

Motion passed, minutes are approved.

4. Action Item: Meeting minutes from November 12, 2024, Special Meeting
Review and approval or revision of November 12, 2024, meeting minutes
Motion: Jona Jacobson
Second: Wes Somerton
Motion passed, minutes are approved.

5. Action Item: Election of Council Chair and Vice Chair
Accept nominations and conduct election of Council Chair and Vice Chair for 2025
Wes nominated Jessi Uhrig for Chair of the Council.
Motion: Wes Somerton
Second: Jenn Beazer
Motion passed; Jessi Uhrig will be the next chair.
Jenn Beazer volunteered to serve as Vice Chair.
Motion: Wes Somerton
Second: Amber Moe
Motion passed; Jenn Beazer will be the next Vice Chair.

6. Action Item: Offender Intervention Program (OIP) Committee Appointment
Appointment of council member to serve on OIP Committee
Amber Moe volunteered to serve on and chair the OIP committee.
Motion: Wes Somerton
Second: Jenn Beazer
Motion passed; Amber Moe will continue to serve on the OIP committee.

7. Discussion Item: 2025 Council Meeting Dates
Schedule meetings for 2025
The following meeting dates were proposed:
 - Strategic Planning Meeting, February 21
 - Q1 Meeting, March 21
 - Q2 Meeting, June 27
 - Scoring Meeting, Aug 1
 - Q3 Meeting, Sept 19
 - Q4 Meeting, Dec 5

8. Discussion Item: Updated Risk Assessment
Amy Duque presented updates made to the subrecipient risk assessment form, including adjustments to the scoring range to facilitate better differentiation among agencies.

Standing Items

9. Discussion Item: Financial Report
Erin Vlavis, Grants Manager, presented the FY24 year-end report. 98 % of awarded funds were spent. 26 out of 44 agencies fully expended their awards. Only 5 agencies fell below 90%

in spending down their awards. Dana Wiemiller gave a fuller picture of FVPSA supplementary funds remaining and how reverted VOCA funds can be used to serve agencies in FY25.

10. Discussion Item: Monitoring Report

Erin Vlamis, Grants Manager presented about Monitoring. All FY23 monitoring visits are closed out. In 2024, 20 monitoring visits were completed. 8 are already closed. All but one have already received their reports. One was conducted last week, so the report is still pending. 27 programs will be monitored in 2025. Three are repeats and 1 is new.

11. Discussion Item: Executive Director Report

Dana Wiemiller, Executive Director

- Staffing Update: Grant Manager Kristina Larkin and Research Analyst Jessica Bilbao have left the agency. We have advertised for a new Grant Manager. Instead of Research Analyst, we have decided to fill the Management Assistance role instead. The 3 current staff members are all coming in Mondays, Wednesdays, and Fridays. We will notify Council upon making hiring decisions.
- 2025 Conference: we are planning on an in-person conference, still working with Building Hope Today. The Riverside is holding dates for us in early June (June 3 and 4).
- FY26 Budget & Legislative Session: no budget meeting assigned, since we are considered to have a maintenance budget. No legislation that we are backing at this time.
- VOCA & FVPSA Updates: A new federal grant manager, Alina Gomez, has been assigned to Idaho. Jalila moved into trafficking work at OVC. Dana will be submitting an extension request for FY22 so that we can spend it in FY26. This is expected to be approved. National House and Senate bills to backstop the Crime Victims Fund will likely expire. We will have to wait and see what the new administration decides to do next year. Dana also explained the FVPSA may be categorizing SAAs as high risk if they do not spend 50% of their funds by the end of the calendar year, which is impossible on the timeframe that our funds are awarded. We don't award the new FVPSA funds to our grantees until Oct 1, and we can't control how fast they spend.
- Dana also notified staff that she will be taking vacation from Christmas to New Year's.

12. Councilmember Reports: Amber would like to present at a lunch and learn for the Idaho Guard.

Adjourn - 12:21 p.m. MT