

**Committee for Oversight of Domestic Violence  
Offender Intervention**

**May 17, 2024 | 10:00 a.m. MST  
450 W. State Street | Boise, ID**

**Meeting Minutes**

**Members Present:** Wes Somerton-Chair, Trevor Castleton, Heidee McMillin, Amber Moe, Kimberly Talbot, Ursula Warden

**Members Not Present:** Jeff Matsushita

**ICDVVA Staff:** Dana Wiemiller, Jessica Marshall

**Meeting was called to order at 10:00 a.m. MDT**

**1. Action Item: Meeting Minutes from February 28, 2024**

Heidi McMillin motioned to approve the minutes. Ursula Warden seconded. Motion passed unanimously.

**2. Action Item: Program Renewal Applications**

**a. Abilities in Coping**

Amber Moe motioned to approve renewal for the program and staff. Trevor Castleton seconded. Motion passed unanimously.

**b. Emmett and Payette Family Services**

Jessica Marshall informed the Committee that a change in the DHW background check process has resulted in delays for some applicants, including the Direct Service Provider application for Cristy Schroeder.

- Heidee McMillin motioned to approve renewal for the program. Kimberly Talbot seconded. Motion passed unanimously.
- Trevor Castleton motion to approve renewal of April Browne as Program Supervisor and Direct Service Provider. Ursula Warden seconded. Motion passed unanimously.
- Wes Somerton motioned to approve renewal of Juliette Jennings as Program Supervisor and Direct Service Provider. Trevor Castleton seconded. Motion passed unanimously.
- Trevor Castleton motion to conditionally approve Cristy Schroeder as Direct Service Providing pending clean background check. Heidee McMillin seconded. Motion passed unanimously.

**c. Preferred Child & Family Services**

Committee members expressed concerns about compliance with some of the program criteria included in the Minimum Standards. Heidee McMillin motioned to deny renewal due to failure to comply with 90-minute sessions as required in the Minimum Standards. Ursula Warden seconded. Motion passed unanimously.

**d. Solutions and More**

Trevor Castleton motion to approve program renewal and renewal of Sue Manley Larsen as Program Supervisor and Direct Service Provider. Amber Moe seconded. Motion passed unanimously.

**e. Terry Reilly Health Services**

Jessica noted that background checks for staff are pending. Amber Moe motioned to conditionally approve program renewal and all staff pending clean background checks. Trevor Castleton seconded. Motion passed unanimously.

**f. The Program (SOS for Families)**

Committee noted the continuing education units were not included in the application documents received for review. Trevor motioned to conditionally approve program renewal and renewal of Benny Hensen as Program Supervisor and Direct Service Provider pending review of complete CEU documentation. Amber Moe seconded. Motion passed unanimously.

**g. Trivium Life Services**

Jessica noted that background checks for staff are pending. Staff agreed that background checks submitted with applications must have been completed within the six months prior to application submittal and this should be included on application documents and in the Minimum Standards. Jessica also noted that Melissa Bishop submitted a Request for Equivalency in consideration of her application for Program Supervisor.

- Trevor Castleton motioned to approve Roger Kroshus as Direct Service Provider and to conditionally approve program renewal and renewal for Alfredo Hernandez as Program Supervisor, and Steve Mitchley and David Hattaway as Direct Service Providers pending clean background checks. Amber Moe seconded. Motion passed unanimously.
- Amber Moe motioned to approve the request for equivalency and application for Melissa Bishop as Program Supervisor. Kimberly Talbot seconded. Motion passed unanimously.

### **3. Action Item: New Program Application for Access Behavioral Health**

Jessica Marshall noted an application was considered during the first quarter meeting in February; however, the program was asked to provide a more detailed program curriculum and a letter confirming prior program supervision. Committee recommended new program monitoring within six months of approval. Amber Moe motioned to approve the program and Trevor Irish as Program Supervisor and Direct Service Provider. Trevor Castleton seconded. Motion passed unanimously.

### **4. Discussion Item: Committee Member Reports**

- Dana Wiemiller shared information on the upcoming Safety and Resilience Conference on June 25 & 26 at The Riverside Hotel in Boise.

**Meeting was adjourned at 12:56pm.**