

Strategic Planning Meeting Minutes

Idaho Council on Domestic Violence and Victim Assistance

450 W. State Street, Boise, ID 83702

9th Floor, Conference Room 9A

February 16, 2024

9:00 a.m. MST

Members Present: Wes Somerton-Chair, Jessica (Jessi) Uhrig-Vice Chair, Jennifer Beazer, Rachel Kaschmitter, Jona Jacobson

Members Absent: Laura Diaz, Clint Lemieux

ICDVVA Employees: Dana Wiemiller, Amy Duque, Erin Vlamis, Kristina Larkin, Jessica Marshall

Meeting was called to order at 9:08am MST by Wes Somerton.

1. Action Item: Meeting Minutes from December 8, 2023

Review and approval or revision of December 8, 2023, meeting minutes.

Jessi Uhrig motioned to approve meeting minutes, Jona Jacobson seconded motion. Minutes approved unanimously.

2. Presentation Item: AmpliFund Grant Management Software

Kristina Larkin, Grants Manager & Jessica Marshall, Senior. Research Analyst

ICDVVA Grant Manager Kristina Larkin presented on the status of Amplifund implementation and provided a brief demonstration on the review/approval process for in the new grant management software. ICDVVA Sr. Research Analyst Jessica Marshall presented how quarterly reports are collected and reviewed in AmpliFund.

3. Presentation Item: Data Dashboard

Jessica Marshall, Senior Research Analyst

Overview of the Data Dashboard that was created to overlay victim service data that ICDVVA and Idaho State Police collect. Jessica Marshall reviewed how to read some of the information on the Dashboard, as well as how the data collected can be used to show gaps in law enforcement reporting vs. victims receiving services, victim service needs, etc.

4. Discussion Item: Federal Funding Forecast

Dana Wiemiller, Executive Director

ICDVVA Executive Director Dana Wiemiller discussed the funding forecast for federal and state funds in the coming years. ICDVVA is anticipating a potential 41% decrease in the 2024 VOCA award which will impact funding for both grant awards and administrative expenses. Director

Wiemiller also provided an update on national efforts to secure additional, short-term crime victims funding.

5. Discussion Item: Offender Intervention Program (OIP) Updates

Dana Wiemiller, Executive Director

Director Wiemiller shared OIP updates including that ICDVVA's Jessica Marshall will be taking over OIP administration responsibilities moving forward. The OIP Committee has been working to review and update the minimum standards, assessing education requirements for OIP Supervisors, as well as additions to what application documents are needed for new applicants. Council members shared what they see as pros and cons of what these changes might lead to.

Break at 10:28am, meeting called back to order at 10:53am.

6. Discussion Item: Collaboration with the Council for the Deaf & Hard of Hearing (CDHH) and Developmental Disabilities Council (DDC)

Erin Vlamis, Management Assistant & Kristina Larkin, Grants Manager

ICDVVA's Management Assistant Erin Vlamis shared updates on the collaboration with the CDHH and how access to trained Deaf Advocates will work moving forward. ICDVVA Grants Manager Kristina Larkin discussed collaboration with DDC and the Idaho Network of Child Advocacy Centers to focus on creating a statewide protocol that would establish best practices for forensic interviewers at CACs to work with adults with developmental disabilities (DD). This group also wants to focus on getting training out to advocates and other stakeholders that would increase awareness and best practices on how to work with adults with DD.

7. Discussion Item: General Strategic Plan Updates

Director Wiemiller went through the Strategic Plan and discussed the proposed edits that ICDVVA staff made to the Strategic Plan. Council members shared input on edits and appreciation on making Strategic Plan more succinct.

8. Discussion Item: Strategic Plan Goals, Objectives, Tasks & Targets, Performance Measures

Director Wiemiller reviewed the new/updated Goals, Objectives, Tasks & Targets, and Performance Measures for the 2024 Strategic Plan as proposed by ICDVVA staff. Council members asked about how achievable these changes seem, and shared input and ideas on changes. The draft Strategic Plan will be updated based on Council feedback and will be included on the March 22, 2024, meeting agenda for final Council review and approval.

Lunch break at 11:48am, meeting called back to order at 12:35pm.

9. Executive Director Report

Dana Wiemiller, Executive Director

- ICDVVA Staffing – Amy Duque has been promoted to Program Administration Manager, and ICDVVA will be hiring for a Grants Manager to replace Amy

- FVPSA Application – Received notification of application being available and application is due March 29th and staff will be working on the application over the next several weeks
- FVPSA Monitoring – ICDVVA has been notified that FVPSA monitoring will occur on-site the last week of April
- Collaboration with Idaho Coalition Against Sexual & Domestic Violence – Monthly meetings with the Coalition continue to increase collaboration
- 2024 Safety & Resilience Conference – planning is progressing and there are a decent amount of proposals received at this point
- Luma Transition – still a bit rocky at times, reimbursements have slowed down again
- AmpliFund Implementation – working on getting the FY25 application in the system, other state agencies are also starting to implement AmpliFund, and the State Controller’s Office is working to integrate Luma with AmpliFund

10. Councilmember Reports

- Jona mentioned potentially submitting a proposal for the Safety and Resilience Conference – spoke about topic ideas
- Jessi shared that Region 2 is still working on getting their CAC together and has been reaching to other agencies for ideas/information
- Wes shared that Region 1 Community Advocates are meeting and collaborating quarterly, which hadn’t been recently happening

Meeting adjourned at 1:10pm MST by Wes Somerton.

