

Meeting Minutes
Committee for Oversight of Domestic Violence Offender Intervention
Programs and Standards
February 24, 2022
10:00 am MST
Zoom Meeting

Members Present: Wes Somerton, Trevor Castleton, Jeff Matsushita, Heidee McMillen, Amber Moe

Members Not Present: Kimberly Talbot

ICDVVA Staff: Heather Cunningham, Dana Wiemiller, Jessica Marshall, Jona Jacobson-ICDVVA Intern

Guests: Jaci Urie, Jennifer Beazer

Call to Order

Dana Wiemiller called the meeting to order at 10:05 a.m.

1. Action Item: Review & Approve Minutes from December 2, 2021, Meeting

Heidi McMillen motioned to approve the December 2, 2021, minutes. Amber Moe seconded the motion. Motion carried unanimously.

2. Action Item: Confirmation of Vote to Approve Revised Minimum Standards

The Committee voted by email in December to approve the Revised Minimum Standards. Director Cunningham explained that going forward all voting will be conducted in-person and asked that the committee vote in person to confirm the earlier vote via email. Trevor Castleton motioned to approve the Revised Minimum Standards. Amber Moe seconded the motion. Motion carried unanimously.

3. Action Item: Approval or Denial of New Application

Program Supervisor: Jaci Urie, Twin Falls Treatment & Recovery Center

Heidi McMillen said she believed the applicant had more than sufficient hours of education and experience to qualify as a Program Supervisor. Amber Moe agreed. Amber Moe motioned to approve Jaci Urie as a Program Supervisor. Jeff Matsushida seconded the motion. Motion carried unanimously.

4. Program Monitoring Project

Dana Wiemiller introduced Jona Jacobson, ICDVVA Intern and approved OIP service provider, to provide an update on the effort to update the OIP monitoring process and documents. Jona confirmed this effort is intended to standardize the monitoring process so it doesn't require someone with OIP experience to conduct the monitoring/program evaluation. Amber More asked about the frequency of monitoring and the considerable time commitment by required. Director Cunningham said the plan is for Dana to conduct all program monitoring once the monitoring plan is in place and that monitoring would be conducted every two years.

Dana shared the project schedule which is to finalize revised monitoring documents by

mid-March when Jona's internship ends. Director Cunningham mentioned that Jona would be conducted an OIP training session for ICDV staff and invited committee members to attend.

Director Cunningham also mentioned the possibility of developing a brief OIP survey to solicit feedback from offenders after they've completed their program. Heidee said she supports the effort but wants it to be a true data collection effort, not a forum for complaints. Director Cunningham said staff will need to determine if any agencies are already using their own survey. Amber mentioned it could be helpful to have an OIP stakeholder survey for prosecutors, court staff, and victim service agencies to gather information about whether or not OIP programs are working in their communities.

5. Draft Council Governance and Administrative Policies

Director Cunningham provided an overview of the Council governance policy, saying the Council is transitioning from bylaws to governance policies. She shared proposed policy language for committee input on committee membership criteria, the appointment process, membership terms, meeting frequency, and compensation for committee members. Amber recommended including victim advocacy agencies as potential committee members. Wes also agreed with this recommendation.

Jeff said he joined the committee several years ago but is not clear on how he was appointed. Wes said he believed the Idaho Coalition Against Sexual and Domestic Violence has had an ongoing position on the committee and that Jeff was "grandfathered" into the position after another Coalition member left the committee.

Jaci Urie asked why current OIP providers are unable to serve on the committee. Wes said doing so poses potential conflicts of interest as the committee is responsible for approval/denial of program applications. Director Cunningham agreed and added that the committee is also responsible for adjudicating any complaints against OIP providers which is another potential conflict. She added that current OIP providers are given opportunities to engage with the committee and OIP policies through focus groups and public meetings. Wes indicated having a former OIP provider would be a good addition to the committee. Jeff asked about including language to ensure geographic and cultural diversity. Director Cunningham said the language references "consideration" of geographic diversity but does not require it.

Wes said he wants to ensure the membership number is adequate to ensure a quorum for meetings. The governance policy is proposing six members plus the Chair. Committee members agreed with the proposed policy. Staff agreed to prepare a membership spreadsheet and establish staggered terms. Committee start for current members were confirmed as: Wes-2013, Amber-2019, Jeff-2019, Trevor-2020, Heidee-2021, Kimberly-2021.

6. Committee Vacancy

Dana confirmed that committee member Erin Tomlin resigned. Director Cunningham asked members to consider recommendations for her replacement and said having a member from probation again would be helpful.

7. Feedback on Revised Minimum Standards

Wes asked committee members to share any feedback they may receive on the Minimum Standards to ICDVVA staff in order to maintain a running list of potential edits for the next update.

8. 2022 Safety & Resilience Conference & OIP Committee Meeting

Director Cunningham shared the status of the planning efforts for the conference and asked for any recommendations on topics and speakers. Amber mentioned she recently confirmed two additional sessions for the offender intervention track.

Committee members discussed whether or not to hold an OIP meeting during the conference similar to prior years. Wes said he would prefer a special meeting without action items as an opportunity for OIP providers to share information/feedback with the committee. Amber suggested included DV evaluators. Wes agreed and suggested a workshop format.

Adjourn:

Heidi motioned to adjourn the meeting. Amber seconded. Motion carried unanimously. Meeting adjourned at 12:35 p.m.