

**Meeting Minutes**  
**Idaho Council on Domestic Violence and Victim Assistance**  
 March 6, 2020  
 Selway Conference Room  
 Springhill Suites  
 9:00 a.m. – 4:00 p.m.

**Members present:** Sarah Swanson, Wes Somerton, Doug Graves **Members present by telephone:** Len Humphries, Alan Boehme  
**ICDVVA Employees:** Nicole Fitzgerald, Angie Lindsey, Sheena Gilbert, Dana Wiemiller  
**Others Present:** Lisa Bostaph, Lane Gillespie, Laura King, Tai Simpson, Melanie Filmore

*This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Board. Time frames designated on this agenda are approximate only. The Board will continue its business in the event that an agenda item is resolved in less than the allotted time.*

Time	Description	Person Responsible/Discussion
9:00 a.m.	Call meeting to order	Doug Graves, Chair
	Approve meeting minutes <ul style="list-style-type: none"> <li>• December 6</li> <li>• February 28</li> </ul>	<b>Action:</b> Wes motioned to approve December 6 minutes. Sarah seconded. Unanimously approved. February 28 minutes approval has been tabled until next Council meeting.
	Introduce New Council Employees	Dana Wiemiller, Amy Duque, Angie Lindsey – Nicole introduced new Council employees. Amy, Dana and Angie give brief introduction of themselves
	Victim Services and Victimization Report Update	Boise State University – Lisa Bostaph, Lane Gillespie and Laura King provided information on reports being worked on. Reports will give information on the response to victims and any barriers caused by State v Clarke decision. Engaged group discussion of new bills being presented in legislature.
10:30 a.m.	Break	
10:45 a.m.	Community and Systems-based Programs: What’s the difference and the Implications?	Coalition Against Sexual and Domestic Violence – Lisa Bostaph engaged a group discussion regarding complication between Community based programs and Systems based programs.
	Council Updates	Nicole Fitzgerald updates information on Missing and Murdered Indigenous People Summit to be held April

		20 at Coeur d'Alene Casino. UPDATE: MMIP Summit cancelled due to COVID-19. New date forthcoming. June 2020 conference discussion for options available for registration and identification during conference. Discussion needing more roundtables and a need for more regional training. Discussion regarding office space changes to add more space in current building and option of conference room July 2020, with move-in target late summer 2020.
12:00 p.m.	Working Lunch – Missing and Murdered Indigenous People <i>Lunch will be provided</i>	Tai Simpson, Melanie Filmore presented on Missing and Murdered Indigenous People. Information centered on data collection within tribal communities and how the national initiative works with Idaho's fledgling MMIP workgroup.
	OIG Audit Update Action Item: Vote on policy and procedure modifications	Nicole provided draft changes recommended by the Office of Audit and Management to Idaho's policies and procedures submitted in December 2019 for OIG audit resolution. <b>Action:</b> Wes motions to approve changes to OIG audit recommendations #2, #3, #10, #12, & #15. Sara seconded. Unanimously approved.
	LSO Audit Update	Nicole engaged the group in a discussion regarding the LSO Audit and shared policy and procedures to comply with LSO findings. Response needed regarding procedural changes by March 11. <b>FOLLOW UP: Nicole will send the response to DHW contact.</b>
	Victims' Rights Brochure Report	Sheena Gilbert provided information on the Victim's Rights brochure report. Sheena discussed the next steps toward creating a brochure and the information needed for the brochure.
2:15 p.m.	Break	
	Complaint Discussion	Nicole discussed complaints made by multiple people regarding complaints of a subrecipient shelter program. Nicole engaged the group in a discussion on policies and procedures for complaints. The Council determined the grant manager and executive director would initiate conversations with the program for resolution.
	Budget Update	Nicole provided information on the budget. Council engaged in discussion on the budget and future

		expenditures.
	2020 Meeting Dates	Dates for 2020 Council meetings: May 8 (Application review), June 4 & 5 (Safety & Resilience Conference), September 18 (Sarah not available), and December 11 <sup>th</sup> .

	Executive Session Idaho Code 74-206(1)(a)&(b)	
4:00 p.m.	Adjourn	<b>Action:</b> Wes motioned to adjourn; Sarah seconded. Unanimously approved.