

Meeting Minutes
Committee for Oversight of Domestic Violence Offender Intervention
Programs and Standards
December 2, 2021
1:00 p.m. MST
Zoom Meeting

Members Present: Wes Somerton, Trevor Castleton, Jeff Matsushita, Heidee McMillen, Amber Moe, Kimberly Talbot

ICDVVA Staff: Heather Cunningham, Dana Wiemiller, Jessica Marshall, Jennifer Beazer (ICDVVA Intern)

Guests: Jaci Urie

Wes Somerton, Chair, called the meeting to order at 1:02 p.m.

1. Introduction of Committee Members

Wes Somerton called the meeting to order.

2. Action Item: Review and Approval of Minutes from August 27, 2021 Meeting

Amber Moe motioned to approve the August 27, 2021, meeting minutes. Jeff Matsushita seconded. Motion carried unanimously.

3. Action Item: Approval or Denial of New Applications

New Program Supervisor: Dora Mora Poston, Family Services Counseling

Amber Moe motioned to approve the application. Heidee McMillen seconded. Motion carried unanimously.

4. Action Item: Approval or Denial of Direct Service Provider Agency Transfer

OIP Administrator, Dana Wiemiller, discussed a written request from Trivium Life Services to transfer the approval of Direct Service Provider, Melissa Bishop, from another agency to Trivium Life Services. The Committee had approved Ms. Bishop as a Direct Service Provider in October 2020. Approval of the request would extend the approval of Ms. Bishop as a Direct Service Provider through June of 2024, consistent with the program expiration for Trivium Life Services. Amber Moe motioned to approve the transfer and extend Ms. Bishop's approval as a Direct Service Provider. Jeff Matsushita seconded. Motion carried unanimously.

5. ADAPA Incorporation of OIP Standards Update

Director Cunningham discussed that the Council only has rulemaking authority pursuant to I.C. 39-5209 to promulgate rules regarding grants administered by the Council. Although the Council is charged with establishing minimum standards for offender intervention programs under I.C. 18-918(7)(d), this charge does not come with any rulemaking authority. The OIP Minimum Standards have been incorporated into the Council's Administrative Rules by reference. That reference should not be there, as there is no authority for it to be part of the administrative rules. This was Director Cunningham's opinion, and it was discussed and concurred with by the Council's

assigned AG. It has been in the rules for a long time, but likely there was no attorney or AG looking at these rules. Therefore, when there was a recent opportunity to propose changes to the rules, Director Cunningham redacted the incorporation by reference portion. Moving forward, the OIP Minimum Standards should be on the Council website, but will no longer be incorporated into the administrative rules.

6. Action Item: Approval of Revised OIP Minimum Standards

ICDVVA Intern, Jennifer Beazer, presented a recap of the revision process, a summary of the outreach and input efforts with OIP providers, and an overview of the document revisions. The Committee engaged in significant discussion on several items including Section IV.B – Intake, and Section V.B – Program Supervisor Requirements. Meeting guest and OIP Provider, Jaci Uri, also participated in the discussion. The Committee requested additional revisions and agreed to postpone approval pending these final revisions. The Committee agreed to conduct their final vote via email rather than another virtual meeting. ICDVVA staff will record and save all email voting records. Upon Committee approval, the revised standards will be forwarded to the full Council for final approval and adoption by January 1, 2022.

Record of Committee Vote by Email to approve the Revised OIP Minimum Standards:

Name	Vote to Approve Minimum Standards
Jodi Nafzger	Yes
Wes Somerton	Yes
Jessica Uhrig	Yes
Laura Diaz	Yes
Rachel Kaschmitter	Yes
Clint Lemieux	Yes
Alan Boehme	Yes

Revised OIP Minimum Standards document was forwarded on December 23, 2021, to the full Council for approval and adoption.

7. Action Item: Data Collection Template; Vote to Commence Data Collection 1/1/22

ICDVVA Research Analyst, Jessica Marshall, provided an overview of the data collection effort and feedback provided by OIP providers. Ms. Marshall shared the draft data collection template for Committee input and discussion. Heidee McMillen motioned to approve the commencement of data collection on 1/1/22 and to approve the data collection template with the addition of a question on offender involvement in DV Court. Amber Moe seconded. Motion carried unanimously.

8. Program Monitoring

Dana Wiemiller provided a status update on program monitoring and advised the Committee that Jona Jacobson, an approved OIP Program Supervisor, will join ICDVVA as an intern in early 2022 on a project to review and revise the program monitoring process and documents. Jona will join the next Committee meeting on February 24, 2022, to provide a project update.

Adjourn:

ACTION: Kimberly Talbot motioned to adjourn.

ACTION: Heidee McMillen seconded. Motion carried unanimously.

Meeting adjourned at 4:00 p.m.