

Meeting Minutes
Committee for Oversight of Domestic Violence Offender Intervention Programs and Standards

December 10, 2020

1:00 p.m. (MDT)

Virtual Meeting

Members: Wes Somerton, Doug Graves, Lori Anne Nichols, Jeff Matsushita, Amber Moe, Sarah Swanson

ICDVVA Team: Heather Cunningham, Angie Lindsey, Dana Wiemiller

Others present: Benny Henson

Absent: Trevor Castleton

Time	Item	Description	Person Responsible/Discussion
1:03 p.m.		Welcome & Introductions	Wes Somerton called the meeting to order.
	1	Action Item: Approve meeting minutes <ul style="list-style-type: none"> October 8, 2020 	ACTION: Amber Moe motioned to approve October 8, 2020 meeting minutes. Doug Graves seconded. Motion carried unanimously.
	2	Action Item: Approve applications <i>Program Transition</i> <ul style="list-style-type: none"> The Program-Jud Leifheit, Benny Henson <i>New Program Supervisor</i> <ul style="list-style-type: none"> Jona Jacobsen-D6 	Program Transition: ACTION: Amber Moe motioned for approval of the transition of The Program from Jud Leifheit to Benny Henson. ACTION: Lori Anne Nichols seconded. Motion carried unanimously. New Program Supervisor: ACTION: Amber Moe motioned for approval for Jona Jacobsen-D6. ACTION: Lori Anne Nichols seconded. Motion carried unanimously. ACTION: Jeff Matsushita motioned for Therapeutic Interventions Abuse Clinics, LLC approval.
	3	Revised Telecommunication Policy	<p>Dana Wiemiller shared the latest draft of the Telecommunication Policy with revisions made based on the Committee's discussion during the October 8, 2020 meeting. Amber Moe requested an additional revision to include client intake for telecommunication service</p> <p>The Committee also discussed changes to the Telecommunication Service application form to conform with the revised policy to include:</p> <ul style="list-style-type: none"> -Removal of remote program schedule -Removal of proctor information -Include applicant acknowledgment that telecommunication clients must receive court approval -Include applicant acknowledgment that they will verify if

			<p>client does/does not have insurance coverage for intervention services.</p> <p>ACTION: Amber Moe motioned to approve the Telecommunication Policy with revisions as discussed by the Committee.</p> <p>ACTION: Doug Graves seconded. Motion carried unanimously.</p>
	4	Additional CEU Training Resources	<p>Amber Moe discussed expanding eligible training activities for service providers to include webinars and podcasts. The Committee acknowledged the difficulty in obtaining necessary continuing education units due to COVID. The Committee agreed that live interaction should be included in online training.</p> <p>Additional online training resources for offender intervention service providers have been posted to the ICDV website and additional resources will be added as identified.</p>
	5 & 8	Minimum Standards Update	<p>The Committee discussed establishing a process to review and update the Minimum Standards. Heather Cunningham discussed the opportunity to recruit an intern from Boise State to assist in the update process. Intern activities could include a review and evaluation of offender intervention best practices for Committee consideration and incorporation into updated Minimum Standards in addition to a survey and/or focus group to obtain input from offender intervention service providers. A BSU intern could join ICDV as early as January 2021.</p> <p>Wes Somerton, Amber Moe, and Jeff Matsushita volunteered to participate in a working group during the update effort.</p> <p>The Committee also discussed the approval process for the Minimum Standards and whether it is required to go through the State approval protocol.</p> <p>ACTION: Heather will confirm if the state approval process is required for the Minimum Standards and report back to the Committee.</p>
	6	Executive Session	<p>ACTION: Doug Graves motioned to begin Executive Session.</p> <p>ACTION: Jeff Matsushita seconded. Motion carried unanimously.</p> <p>Executive Session discussion.</p> <p>ACTION: Jeff Matsushita motioned to adjourn Executive Session.</p>

			<p>ACTION: Lori Anne Nichols seconded. Motion carried unanimously.</p>
	7	Complaint Discussion	<p>Kimi Recovery Center: ACTION: Amber Moe motioned to close the complaint with no further action. ACTION: Jeff Matsushita seconded. Motion carried unanimously.</p> <p>Cognitive Restructuring: ACTION: Jeff Matsushita motioned to remove Cognitive Restructuring from the list of approved offender intervention service providers. ACTION: Lori Anne Nichols seconded. Motion carried unanimously.</p>
	8	BSU Intern	Discussion included in Item 5.
	9	2021 Meeting Dates	<p>Committee agreed to schedule 2021 meetings as follows: March 4, 1pm – 4pm May 6, 1pm – 4pm August 12, 1pm – 4pm December 2, 1pm – 4pm Meetings will be conducted virtually until further notice.</p>
4:00 p.m.		Adjourn	<p>ACTION: Jeff Matsushia motioned to adjourn. ACTION: Amber Moe seconded. Motion carried unanimously.</p> <p>Meeting adjourned at 4:00 pm</p>