

## Idaho Council on Domestic Violence and Victim Assistance

### Meeting Minutes

October 30, 2020

9:00 a.m. – 5:00 p.m.

WebEx Meeting

<https://idahogov.webex.com/meet/angie.lindsey>

**Members present:** Sarah Swanson, Len Humphries, Alan Boehme, Wes Somerton, Doug Graves

**ICDVVA Employees:** Heather Cunningham, Angie Lindsey, Amy, Duque, Dana Wiemiller

**Others Present:** Lisa Bostaph, Kelly Miller; Tai Simpson; Melanie Filmore

*This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Board. Time frames designated on this agenda are approximate only. The Board will continue its business in the event that an agenda item is resolved in less than the allotted time.*

Time	Description	Person Responsible/Discussion
9:00 a.m.	Call meeting to order	Doug Graves, Chair
9:15 a.m. <b>2</b>	State v. Clarke report – Dr. Lisa Bostaph will review the report results with the Council. Discussion of recommendations from the report and potential action items moving forward State of Idaho V Clark - <b>2A</b> FINAL-ClarkOverview - <b>2B</b> FINAL-FINDINGS - <b>2C</b> FINAL-Recommendations - <b>2D</b> Public Release Biennial Reports Clarke Study (002) - <b>2D</b>	Dr. Lisa Bostaph presented. Dr. Bostaph provided a recap of the State v. Clark decision and discussed her report on the impact of the decisions and recommendations. The Council expressed a desire to participate in discussions or legislative working groups addressing the <i>Clark</i> decision impacts and the potential to factor recommendations into future funding decisions in the next grant cycle for subrecipients.
10:18 a.m. <b>1</b>	Approve meeting minutes <ul style="list-style-type: none"> <li>• May 15, 2020 – <b>1A</b></li> <li>• September 3, 2020 – Executive Session – <b>1B</b></li> </ul>	<b>Action:</b> Len Humphries motioned to change the title of the minutes from Executive Session to Special or Emergency Session and to change the wording of the minutes to correct a clerical error for the September 3, 2020 minutes. Wes Somerton motioned for approval after changes are made. Sarah Swanson seconded. Unanimously approved.
10:25 a.m. <b>3</b>	FY20 Subgrantee Budget Review Review of subrecipient spending from FY20 Financial update which will include close out information for FY20 and 1 <sup>st</sup> Quarter FY20 Financial Report – <b>3A</b>	Amy Duque and Dana Wiemiller. Heather Cunningham suggested providing a letter to agencies on significant unspent funds for close out procedure. <b>Action:</b> Wes Somerton motions for a letter be created and sent to agencies to clarify significant spending

		(under 80%). <b>Action:</b> Len Humphries seconded. Unanimously approved.
10:36 a.m. <b>9</b>	FY21 Budget Year-To-Date FY21 Financial Report – 9A	Amy Duque and Dana Wiemiller provided the budget information year to date and FY21 Financial Report.
10:45 a.m.	Break	
11:00 a.m. <b>4</b>	Moment of Truth Letter – <b>4A</b> Moment of Truth Context – <b>4B</b> Kelly Miller has requested the opportunity to discuss the letter with the Council	Kelly Miller discussed the background, context for and impact of the Coalition’s Moment of Truth Letter – Discussion on possibility of victims being negatively impacted by the Coalition’s support of the letter. Discussion on concerns of Council navigation regarding the letter and potential confusion between the Coalition and the Council, which are separate entities. The Governor’s office would make any decision regarding issues raised in the letter and the Council will follow that directive.
12:00 p.m.	Lunch Break	
12:30 p.m. <b>10</b>	CARES Act Funding Updates CARES Funding Awards – <b>10A</b>	Heather Cunningham discussed the additional award from the CARES act of \$250,000 approved by CFAC to provide subrecipient funding – internal deadline for spending is December 10, 2020. Dana and Amy provided a webinar with information to the subrecipients for processing and allocating spending. Heather discussed setting a cutoff for applications, and applications have been processed and all the money will be awarded to existing subrecipients. Amy Duque reported the funding is providing for items to help subrecipients work remotely and to be safe during the pandemic with plexiglass and PPE as well as addressing other COVID related additional costs for agencies.
12:45 p.m. <b>11</b>	FY22 Budget Proposal and Consideration of proposed Grants Supervisor position DV Council FY22 Original Submission – <b>11A</b> Proposed Grants Supervisor position – <b>11B</b> Proposed Grants Supervisor position – <b>11C</b>	Heather Cunningham provided FY22 Budget Proposal and proposed Grant’s Supervisor position. Heather provided information on the need within the Council for a Grants Supervisor position to be added so that there is adequate capacity for subrecipient monitoring and other tasks. The Council needs the addition of a Grants Supervisor position in order to be compliant with Federal and State grant requirements given the necessary tasks and inadequate existing staff capacity.

		<p><b>Action:</b> Len Humphries motioned for approval of request for a Grants Supervisor position</p> <p><b>Action:</b> Wes Somerton seconded.</p> <p>Unanimously approved.</p>
12:55 P.m. <b>12</b>	LulaRoe Donation Update	Heather Cunningham provided a status update on the LulaRoe clothing donation. The Council received 2500 pieces of clothing to be distributed to subrecipients. An acknowledgement letter was issued to LulaRoe and a Press Release will be issued in coordination with the AG's office.
1:00 p.m. <b>5</b>	MMIP discussion – discuss moving forward the MMIP initiative in Idaho and update on the Missing and Murdered Indigenous Peoples conference	Tai Simpson discussed the MMIP initiative and provided an update on the Missing and Murdered Indigenous Peoples conference which concluded earlier this month; recordings will be available on the Coalition website. Melanie Filmore discussed the data collection efforts to date and the work ahead on the MMIP project.
1:28 p.m. <b>6</b>	Instituting a Remote Monitoring Policy, to allow for all monitoring activities to be performed remotely during the pandemic and beyond Remote Monitoring Policy Proposal - <b>6A</b>	Amy Duque or Dana Wiemiller discussed instituting a remote monitoring policy during pandemic and beyond. <b>Action:</b> Wes Somerton motioned for approval of request for a Remote Monitoring Policy. <b>Action:</b> Sarah Swanson seconded. Unanimously approved.
1:35 p.m. <b>7</b>	Establishing a Minimum Housing Standards Policy for reimbursement of housing assistance. Minimum Housing Standards Policy Proposal – <b>7A</b>	Amy Duque and Heather Cunningham discussed instituting a housing standards policy. Council will not provide a Housing Standards Policy at this time. Heather Cunningham will redraft options for the next Council meeting.
1:45 p.m. <b>8</b>	Consideration of a Confidentiality Policy Confidentiality Policy Proposal – <b>8A</b>	Heather Cunningham and Amy Duque provided information on the need for instituting a Confidentiality Policy to comply with federal grant requirements. Len Humphries asked whether the policy would comply with freedom of information act requests and the Council discussed the same. Heather will reach out to the Attorney General's office for legal guidance and review of the policy prior to the next meeting.
1:55 p.m.	Break	
2:02 p.m. <b>13</b>	Audit Updates	Heather Cunningham provided status updates on the steps being taken with the Department of Health and Welfare for audit recommendation compliance,

		including payback of some funds and providing additional information as requested by auditors.
2:47 p.m. <b>14</b>	Council Office Space Update Council Space Update – <b>14A</b>	Heather Cunningham provided status update on the new office space adjacent to the Council’s existing office.
2:53 p.m. <b>15</b>	2021 Meeting Dates	Date for the next 2020 Council meeting will be December 11, 2020. Possible dates for 2021 Council meetings will be discussed at the December meeting.
3:16 p.m.	Adjourn	<b>Action:</b> Wes Somerton motioned to adjourn; <b>Action:</b> Sarah Swanson seconded. Unanimously approved. Doug Graves adjourned the Council at 3:16 p.m.