

Meeting Minutes
Committee for Oversight of Domestic Violence Offender Intervention Programs and
Standards

December 5, 2019

1:00 p.m. (MDT)

Call-in: 1-877-820-7831

Access code: 958880

304 N. 8th St., Suite 146

Boise, ID 83702

Members: Wes Somerton, Doug Graves, Lori Anne Nichols, Amber Moe, Larry Terherst

Excused: Sarah Swanson, Jeff Matsushita, Barb Boyer

ICDVVA staff: Nicole Fitzgerald, Sandra Shea

Others Present:

This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Board. Time frames designated on this agenda are approximate only. The Board will continue its business in the event that an agenda item is resolved in less than the allotted time.

Time	Description	Person Responsible/Discussion
1:00 p.m.	Welcome & Introductions	Wes Somerton, Chair
	Action Item: Approve meeting minutes <ul style="list-style-type: none"> • June 19, 2019 • October 11, 2019 	Action: Doug motioned to approve June 19, 2019 minutes; Lori seconded. Motion was carried unanimously. Action: Doug motioned to approve Oct. 11, 2019 minutes; Larry seconded. Motion carried unanimously.
	Program Criminal Background Checks Discussion	Committee discussed timing for criminal background checks with application. Background checks will be action item for March 2020 meeting.
	Colocation of Offender Intervention providers with DV Evaluators	Committee discussion was held. Colocation is permitted; however, Evaluators must give information to clients informing them of all providers in the area.
	Applications/Transfer Document/Individuals vs Programs	A Transfer Document for Program Supervisors, Direct Service Providers and Trainees who are

		<p>currently approved and changing to a different entity will be developed by the Council.</p> <p>Program approval applies to multiple locations of the same program.</p>
	<p>Action Item: Approve applications</p> <p><i>New Program</i></p> <ul style="list-style-type: none"> • Serenity Treatment, LLC <ul style="list-style-type: none"> ○ <i>New Program Supervisor</i> Loren Caudle ○ <i>New Director Service Supervisor</i> Elaine Dufford <p><i>New Program Supervisor</i></p> <ul style="list-style-type: none"> • Gabriel M. Hofkins - SANE Solutions - Terry Reilly Health Services <p><i>New Direct Service Supervisor</i></p> <ul style="list-style-type: none"> • Tara Lzicar - SANE Solutions - Terry Reilly Health Services 	<p>Serenity Treatment, LLC, Loren Caudle and Elaine Dufford. Action: Larry motioned to approve the program, Program Supervisor and Direct Supervisor; Doug seconded. Motion carried unanimously.</p> <p>SANE Solutions Action: Motion by Larry to approve Gabriel M. Hofkins as Program Supervisor and Tara Lzicar as Direct Service Provider; motion amended to accept Gabriel as Program Supervisor and acknowledge job title change for Terra Lzicar.</p>
	<p><i>New Trainee</i></p> <ul style="list-style-type: none"> • Wendy Perez – Center for Behavioral Health <p><i>New Location</i></p> <ul style="list-style-type: none"> • Emmett Family Services dba Payette Family Services 	<p>Center for Behavioral Health Action: Larry motioned to conditionally approve Wendy Perez as a New Trainee with notification of need for updated background check. Doug seconded. Motion carried unanimously.</p> <p>Emmett Family Services dba Payette Family Services to submit information on new location and staff. Emmett Family Services is currently an approved program.</p>

	Roundtable discussion on potential policies and procedures for CODVOIPS	Letter to be sent to program providers, judges, prosecutors and directors for information in regard to telecommunications services. Larry will compile information received for the next meeting.
	<p>Next Meeting Dates</p> <ul style="list-style-type: none"> Action: Determine meeting dates and locations for the 2020 calendar year 	<p>Meeting dates set for 2020, location TBD.</p> <p>March 5 June 5 September 17 December 10</p>
4:00 p.m.	Adjourn	Action: Doug motioned to adjourn; Larry seconded. Motion carried unanimously.