

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-Springhill Suites Parkcenter-Boise, April 29th, 2011

Members Present: Susan Hazelton, Dr. Karen Neill, Dan Bristol, Sue Welch , Maggie Strowd, Len Humphries

Staff Present: Luann Dettman, Sally Alvarado

Guests Present: Ashley Greenewald, Kim Ivacek, Jim Cook, Kelly Miller, Yolanda Matos, Bev La Chance, Delores Larsen, Miren Aburusa

Topic	Discussion	Action
Welcome	The Council Chairperson, Susan Hazelton, welcomed everyone and called the meeting to order at 8:37 a.m.	
Introductions	Introductions were conducted.	
Agenda Change	The Chairperson, Susan Hazelton, stated the Grant Awarding agenda item is being moved up on the agenda and will follow the approval/disapproval of February meeting minutes.	
Minutes	The Council Chairperson, Susan Hazelton, requested approval/disapproval action on the February 4, 2011 meeting minutes.	Karen made a motion to approve the February 4, 2011 meeting minutes as presented. Len seconded the motion and it was carried unanimously.
Grant Awarding	The Chairperson, Susan Hazelton, stated the Council has \$3,336,904.00 available for awarding and the Council received 4,334,928.00 in funding application requests. Susan Hazelton presented the funding allocation recommendations for program funding for the 2010-2011 funding year.	Karen made a motion to approve the funding allocation recommendations as presented for the 2010-2011 funding year. Maggie seconded the motion and it was carried unanimously.
Action Items	<p>Luann stated that the consultant we had scheduled to conduct a presentation at the Grantee Training has cancelled so we are working on locating another trainer. Susan suggested checking with the Non-Profit Center for possible trainers.</p> <p>Luann updated the Council on the replacement process for the vacant office position and at this time we are putting it on</p>	.

hold until after the Grantee Training and Two Days in June Conference.

Sue commented that the scoring sheet was much better this year however thought we needed to clarify the questions on sheltering and hotline services. Sue also commented that she liked the process of scoring grants from other Regions. In reviewing the grants there were some questions on the allowability of some services that were described in the grant applications. Luann stated that we need to clarify and ask applicants to only describe services being provided with our funding.

Delores and Miren joined the meeting. The Council informed them of their funding amounts. Delores reported that Valley Council is doing well and indicated there is an increase in issues surrounding services to “victims in contact” and felt training in this area would be very beneficial, i.e., specialized safety planning for victims and children.

The Council continued the meeting with the follow-up of action items. The Council felt it would have been beneficial to have conducted the conference call prior to funding to discuss any questions reviewers may have since they were reviewing applications outside of their service areas. Luann indicated that an email was sent to members requesting if the need/desire was to have a conference call and no one

	<p>indicated a need to have the conference call. After discussion it was decided to have a meeting the evening before the funding meeting in order to discuss and answer any questions and provide clarification for reviewers if needed.</p> <p>It was decided to look at the month of August to begin working on revising the standards.</p>	
<p>Program Updates</p>	<p>Luann reported on a few programs that have been experiencing turn over with their financial personnel. It was discussed that when the standards are revised the Council needs to consider adding specific minimum qualifications necessary for an experienced and knowledgeable financial person with a background in non-profit organizations. Susan suggested investigating training for Grantee Trainee on how to oversee financial operations, i.e., detecting/preventing fraud, etc.</p> <p>Luann stated that other than a couple programs the reporting has been going well.</p>	
<p>Two Days in June Update</p>	<p>Council members Sue, Dan, and Len indicated they would not be able to attend the Two Days in June Conference as they have schedule conflicts. Luann stated she would contact the Non-Profit Center for topics discussed earlier in the meeting for the Grantee Training. Luann indicated training will be provided on reporting numbers, financial reporting, monitoring, etc. The Council discussed whether conducting a Grantee Training annually was necessary</p>	

	<p>and Luann indicated that she did not feel it was necessary to provide it annually.</p> <p>Luann indicated that to date we have received numerous registrations for the conference. The conference speakers and training topics were reviewed with the Council.</p>	
<p>BTX Committee Update</p>	<p>Dr. Neill updated the Council regarding the standards. Dr. Neill reported that the standards were approved by the legislature with the deletion of item I.B.4., page 4, as originally presented. As a result, the CODVBTPS is proposing new language to be approved and incorporated into the revised standards to replace the previous item I.B.4., page 4. The new language, if approved by the Council, will then be presented through the Temporary/Proposed rulemaking process so the addition will be effective July 1, 2011. The Council reviewed the new language which is as follows:</p> <p><i>If subsequent to implementing the initial intervention, the treatment provider and officers of the court determine by thorough assessment and evaluation it is appropriate and necessary, <u>CODVBTPS approved, individual intervention or other interventions appropriate to the culture, community, and family may be implemented provided, however, other interventions shall not include couples/conjoint intervention.</u> Documentation of assessment and evaluation should demonstrate at a minimum that the alternative plan includes and supports the victim's safety and</i></p>	<p>Sue made a motion to approve the new language for item I.B.4., page 4, of the standards as presented by Dr. Neill. Len seconded the motion and it was carried unanimously.</p>

	<p><i>accountability of the offender.</i></p> <p>The Council reviewed the “Proposed Administrative Rule Form” (PARF) for temporary/proposed rule docket #16-0504-1101 to implement the language change to the Minimum Standards for Domestic Violence Offender Intervention Program.</p> <p>Sally explained that in order to meet the appropriate deadlines through the rulemaking process that the Council will need to schedule a conference call meeting prior to May 17th, 2011. The meeting is necessary in order to review and approve or disapprove the Temporary/Proposed Rule Docket #16-0504-1101 regarding the above mentioned language changes. The Council scheduled the conference call meeting for May 12th, 2011, at 8:30 a.m. Susan Hazelton will conduct the meeting from the ICDVVA office via conference call.</p> <p>Karen informed the Council that the CODVBTPS sent surveys out to all of the state approved batterer treatment programs. Of the 23 programs, 13 surveys were returned. Karen explained that we will be sending out an additional survey in order to glean more detailed data that can be analyzed more effectively. Upon receiving and compiling the survey results, the CODVBTPS will share the information with the Council.</p>	<p>Sue made a motion to approve the “Proposed Administrative Rule Form” (PARF) for the temporary/proposed rule docket #16-0504-1101. Len seconded the motion and it was carried unanimously.</p>
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<p>Office Update</p>	<p>The Council discussed the Crisis Center of Magic Valley letter requesting approval for a project revision under their Recovery Act Funding contract.</p> <p>Luann informed the Council that the budget is looking good and that we have received the Family Violence Prevention funding and the VOCA funding should be coming soon.</p> <p>Luann discussed with the Council the possibility of implementing a multi-year funding cycle instead of an annual funding cycle. Luann explained that this would require changes in the statute to implement.</p> <p>Luann updated the Council on the current Grants/Contracts Officer position vacancy in the office. As reported previously in the meeting Luann would like to hold off on doing anything with the vacant position until after the conference. In addition, Luann explained to the Council that she felt the office would be better staffed if we were to change the position to one below a Grants/Contracts Officer as it is more representative of the type of work that position would be performing. Sue requested that Luann send the Council the position description for the vacant position once she has decided the appropriate position for the office.</p>	<p>Karen made a motion to approve the project revision for the Crisis Center of Magic Valley. Maggie seconded the motion and it was carried unanimously.</p> <p>Dan made a motion to approve Luann to investigate the possibility and feasibility of changing from an annual funding cycle to a multi-year funding cycle. Karen seconded the motion and it was carried unanimously.</p>
<p>Other Council Business</p>	<p>The next Council meeting will be on July 29, 2011, in Coeur d'Alene, Idaho.</p> <p>Susan informed the Council the Executive</p>	

	Director evaluation is still in the process and the goal is to have it completed by May 17, 2011.	
Adjourn	Meeting adjourned.	