

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes—SpringHill Suites, Boise ParkCenter, November 5, 2010

Members Present: Susan Hazelton, Chair, Sue Welch, Maggie Strowd, Dan Bristol, Dr. Karen Neill, Len Humphries

Absent: Mia Vowels

Staff Present: Luann Dettman, Gail Johnson, Sally Alvarado

Guest: Kelly Miller, Idaho Coalition Against Sexual and Domestic Violence

Topic	Discussion	Action
Welcome and Introductions	The Council Chair, Susan H., called the meeting to order and welcomed everyone. Kelly Miller, Executive Director from the Idaho Coalition Against Sexual and Domestic Violence, was introduced.	
Approval of Minutes	Susan H. requested to have approval/disapproval action on the meeting minutes from the July 30, 2010 Council meeting.	Karen made a Motion to approve the minutes, and Dan seconded the Motion. The Motion carried unanimously.
Action Items	Gail read the Action Items from the July meeting. Luann and Sally discussed some topics for the Grantee Training, i.e., Match Requirements and Succession Planning.	Susan H. said that she will look at training for Boards and programs.
Kelly Miller	Kelly Miller spoke on Coalition projects, staffing, board, updates, etc. Kelly stated that the new Academy will take place in June 2011 with Community Leadership teams. She mentioned that the Coalition gives \$5,000 to each program for teen dating training, and that all of the programs receive transitional housing money. She added that Sexual Assault funds come from the OVW, Idaho State Police and the Coalition. She	

	<p>said that Victims of Sexual Assault didn't receive enough applicants throughout the state, and that the Coalition had to increase the amount of money given to the programs that did apply and that this money was to be used for direct services only.</p> <p>Kelly stated that the Aging Summit will take place next spring. Karen mentioned Sexual Assault with elders. She said that no one in Idaho has received money for this issue. Luann mentioned training for Meals on Wheels workers to look for Domestic Violence elder abuse. Kelly said that training for Sexual Assault abuse is needed.</p>	<p>Elder Abuse and Sexual Assault Training will be considered as topics at the Two Days in June Conference.</p>
Program Updates	<p>Luann discussed issues with the programs, including compliance and submitting reports and reimbursements on time.</p>	<p>Susan H. will contact the Executive Director for one program and work with them in submitting reports and reimbursements in a timely manner.</p>
Two Days in June Conference Update	<p>Gail has created "Save the Date" postcards, and the postcards are at the printers.</p> <p>Gail stated that there are several speakers "tentatively" scheduled for the Two Days in June Conference.</p>	
Office Updates	<p>Luann updated the Council members on returned funds from some of the programs. She said that in some cases the programs should not be penalized for returning funds, unless the programs are returning funds annually. She added that the money that the programs did not spend during the last fiscal year returns to the ICDVVA and that the money will be distributed this current fiscal year.</p>	

	<p>Luann attended the Hope III Project in Washington DC. She reported that VOCA issued five grants to research facilities to work with the States. The goal of Hope III is to expand the vision and impact of the crime victim services field.</p> <p>Luann discussed the need to update the Program Standards. She stated that it would take approximately two years to complete the Standards, and it would be carried out in the same process as the BTX Standards. She suggested having a meeting where the Council members discuss the Program Standards.</p> <p>Susan H. stated that the Council members need to begin considering people who would be interested in serving on the Program Standards Committee. Maggie stated that she is interested in serving on the Committee.</p>	<p>It was decided that the Council members will discuss the Program Standards at the February meeting.</p>
<p>BTX Update</p>	<p>Karen reported that the BTX Committee reviewed information that is on the internet that promotes state approved online domestic violence classes and that Idaho is listed and referred to as one of the states where this treatment option has been accepted and state approved. After lengthy discussion, the BTX Committee decided to write a letter and forward to the Council for the Council Chair's signature and to request that the Attorney General sign onto the letter as well. The letter would clarify that Idaho has not and does not approve of any online domestic violence treatment and request that the State of Idaho be removed from this website.</p> <p>Karen presented, on behalf of the BTX Committee, the Pending Rule Docket to the Council for their review and approval.</p>	<p>Sally will prepare the letter.</p> <p>Dan made a Motion to approve the Pending Rule Docket, and Len seconded the Motion. The Motion carried unanimously.</p>

<p>Program Monitoring</p>	<p>Sally informed the Council that she conducted monitoring site visits to the following BTX Programs:</p> <ul style="list-style-type: none"> • Therapeutic Interventions Abuse Clinic—Idaho Falls • Domestic Violence Intervention Center—Idaho Falls • Mental Wellness Centers—Idaho Falls • New Beginnings—Idaho Falls <p>And the following Victim Assistance Programs:</p> <ul style="list-style-type: none"> • Domestic Violence Intervention Center—Idaho Falls • Help, Inc.—Idaho Falls 	
<p>Grant Application Format</p>	<p>Susan H. reported on the revised Grant Application format. Discussion followed on the different sections of the grant application. The reviewer score sheet was updated to reflect the changes that were made on the grant application.</p> <p>Luann stated that she brought back a booklet from the VOCA Conference on Outcome Measures, and she would like to share the booklet with the programs.</p>	<p>Luann will send copies of the booklet to all of the Council members to review.</p>
<p>Discussion of Executive Director Evaluation</p>	<p>Susan H. presented two Executive Director job evaluations that she prepared. One of the job evaluations is for funded programs, and the other job evaluation is for Council members and office staff. After discussion, the Council approved the evaluations and agreed that Susan H. would be the person responsible for sending out the evaluations via email and compiling the responses for the Council members. Susan H. requested that email addresses be sent to her.</p>	<p>Margie will send the email addresses to Susan H.</p> <p>Susan H. will begin the evaluation process in January.</p>
<p>Future Council and BTX Committee Meetings</p>	<p>BTX Committee Meeting on February 3, 2011 in Twin Falls Council Meeting on February 4, 2011 in Twin Falls</p> <p>BTX Committee Meeting on April 28, 2011 in Boise</p>	

	<p>Council Meeting on April 29, 2011 in Boise BTX Committee Meeting on July 28, 2011 in Coeur d'Alene Council Meeting on July 29, 2011 in Coeur d'Alene</p> <p>BTX Committee Meeting on October 27, 2011, location to be determined Council Meeting on October 28, 2011, location to be determined.</p>	
Adjourn	The Meeting adjourned.	