

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-Red Lion Inn, Lewiston July 31, 2009

Members Present: Roy Klingler, Dr. Karen Neill, Dan Bristol, Susan Hazelton, Sue Welch , Maggie Strowd, (New Member) Mia Vowels

Staff Present: Luann Dettman, Gail Johnson, Sally Alvarado

Guests: Anne Chatfield, Coeur d'Alene Women's Center, Sylvia Evers, Lewiston-Clarkston YWCA, Laurie Lewis, Lewiston-Clarkston YWCA, Christine Wall, Alternatives to Violence of the Palouse

Topic	Discussion	Action
Welcome	The Council Chairperson, Dan Bristol, welcomed everyone and called the meeting to order.	
Introductions	Introductions were conducted.	
Minutes	The Council Chairperson, Dan Bristol, requested approval/disapproval action on the April 2009 meeting minutes..	Susan made a motion to approve the April 2009 minutes. Dan seconded the motion. <i>The minutes were seconded improperly.</i> The April 2009 minutes will be approved at the November meeting.
BTX Standards Discussion	<p>Karen provided a CODVBTPS update. Karen stated that the Committee met yesterday and had a full committee present at the meeting including the two most recently appointed members Mike Wall and Barbara Boyer.</p> <p>Karen stated the committee reviewed updated information submitted by Tom Wilson Counseling regarding acquisition of required continuing education hours for Direct Service Provider Mr. Ron McCoy and TIPS Domestic Abuse Education Program (DAEP) regarding progress made toward trainee Cheri Peak acquiring Direct Service Provider degree requirements. The Committee</p>	<p>The committee approved Mr. Ron McCoy as a Direct Service Provider for Tom Wilson Counseling.</p> <p>Sally will be contacting these existing providers and the new applicant to request the information per the CODVBTPS request.</p>

	<p>will be provided with another update at the next meeting regarding Tom Wilson Counseling completing the revisions to their program brochure to reflect only “52 week” program listed under the state approved batterer treatment program and additional progress from TIPS DAEP toward their trainee acquiring the degree requirements to become a direct service provider.</p> <p>Karen stated the committee reviewed a request for a provisional approval from a new applicant, Life Skills NW from Sandpoint, Idaho. Karen stated the committee did approve granting a provisional approval to be contingent and effective upon the receipt and acceptance by the committee of additional information the committee is requesting be acquired and submitted from the applicant.</p> <p>Karen updated the Council on the process and outcomes regarding the proposed revisions to the batterer treatment standards. Karen stated that as a result of the feedback and recommendations received the committee voted to postpone the submission of a revised document through the rulemaking process with a goal of submission in July of 2010 for the</p>	<p>The CODVBTPS will continue to work on the revisions to the standards for submission through the rule making process in 2010. Sally will communicate this action to the programs and the process for providing input. In addition, follow-up phone calls will be made to</p>
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	<p>2011 legislative session. There was a discussion regarding the process used to solicit input, i.e., the blog and email. Susan stated that we have heard from some programs today that indicated emails aren't always received and that some programs apparently aren't utilizing the blog, etc. The suggestion was made that we create a link on our website that will direct individuals to the blog site and that we inform programs of the process the committee will be utilizing to continue to glean input on the standards and that follow-up phone calls be made to ensure information was received.</p> <p>Roy suggested developing a subcommittee to get others involved. After discussion, Karen stated that all of the CODVBTPS meetings are open to the public and everyone is welcome to attend and provide information to the committee. Karen indicated this was information that was communicated to the attendees at the open forums.</p> <p>Karen informed the Council that the Idaho Supreme Court Domestic Violence sub-committee that she, Judge Redman, and Luann serve on is working on application guidelines to develop domestic violence courts across the</p>	<p>ensure programs received the information.</p>
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	<p>state. Judge Redman will begin reporting the activities of this sub-committee to the CODVBTPS.</p>	
<p>Stimulus Fund Discussion</p>	<p>Luann requested direction from the Council in appropriating the VOCA Stimulus Funds. The funding for this must follow the VOCA guidelines and be distributed regionally. Luann explained the process for doing this and provided the following figures: Region 1 - \$70,968 Region 2 - \$56,217 Region 3 - \$89,529 Region 4 - \$128,814 Region 5 - \$70,270 Region 6 - \$61,828 Region 7 - \$93,374 Discussion followed on how this should be done. It was decided that the Council would award a contract for one project per region. This would be accomplished through an open competitive process. This would provide the opportunity for programs to collaborate with other programs in the area. It would also provide the rural communities the opportunity to apply for much needed funding in their areas. The RFP rules for this application will mirror the ICDVVA VOCA grant application. The format must be strictly followed in order to be approved for review. Luann expressed the importance of the federal reporting</p>	<p>The office will provide a draft RFP and score sheet to the Council for review by August 17th with the intent of publishing this by September 1st. Luann will ensure that this is published on the website and sent to currently funded programs.</p> <p>The office will begin posting meeting minutes online on the ICDVVA website. The office will begin posting meeting dates for all future meetings.</p>

	<p>on this funding. The Council made the decision that if a funded project is late on reporting, their funding would be terminated. Susan expressed the need for strong outcome measures on this funding. An RFP will be published for a 30-day period. Due to this quick turn around, it was requested to begin posting the Council meeting minutes on the website to allow for communication and awareness on Council activities, and to post meeting dates as far out as the dates are set.</p>	
<p>Program Updates</p>	<p>The Council has received information regarding potential performance and compliance issues with a program. In an effort to ensure quality victim services are being provided, in compliance with the ICDVVA contract, the Council made the discussion to conduct an on-site monitoring of this program.</p> <p>Luann provided updates on other programs.</p> <p>The St. Luke's CARES program in Magic Valley has relocated to a new office site.</p> <p>Accountability concerns with a program were discussed, and the Council requested an unannounced site visit be conducted by Sally.</p>	<p>Sally will compose a letter to the program for Council review, informing the program that an on-site monitoring will be conducted. This letter will be posted by August 15th.</p> <p>Sally will conduct an on-site monitoring visit within a week of the dated letter and report her findings to the Council for further action.</p> <p>Sally will conduct an unannounced site visit to this program and report findings to the Council.</p>

	<p>Luann reported that the grant application comments and scores were sent to the funded programs. From several comments received back from the programs, this proved to be very favorable, and the Council will continue to do this in the future.</p>	
<p>Two Days in June Discussion</p>	<p>The Council discussed the site for the 2010 Two Days in June Conference. In the effort to provide statewide opportunities for training, the Council elected to hold the Conference in Idaho Falls. Much discussion followed on speakers and topics. It was suggested that we look into providing basic and advanced sessions. The Council requested a time set aside for a "Round Table" with the Council to provide attendees the opportunity to meet and talk with the Council members. It was suggested that announcements for additional activities and/or special agenda items be announced in the opening and throughout the day. This will hopefully avoid poor attendance at these functions. Susan asked if a resolution for the comedian for the 2009 Two Days in June Conference had been met. Gail reported that she was waiting on a W-9 for payment, and that it was resolved.</p>	<p>Gail will obtain bids from hotels and also will check on flight availability.</p> <p>Luann will send email to programs asking for input on speakers and topics.</p>

	Gail reported that comments received from attendees at the 2009 conference were very favorable.	
Office Update	Luann-None	
Program Visit to Lewiston-Clarkston YWCA	Site visit to Lewiston-Clarkston YWCA	
Next Meeting	November – Boise BTX 5 th & Council 6 th February – Pocatello BTX 4 th & Council 5 th April – Boise BTX 29 th & Council 30 th Grantee Training – November 4 th .	
Adjourn	Meeting adjourned.	