

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes – Riverside Hotel – September 8, 2017

Members Present: Doug Graves (Chair), Wes Somerton, Sarah Swanson, Monica Morrison, Len Humphries (Vice Chair) Dr. Karen Neill (via telephone).

Staff Present: Luann Dettman, Kimberly Conklin, Angela Wissel, Lisa Just

Topic	Discussion	Action
Welcome & Introductions	<p>Doug called the meeting to order. Introductions were conducted:</p> <p>Doug Graves has been elected Chair and Len Humphries has been elected Vice Chair. The Governor has appointed Wes Somerton as the Region 1 Representative and Monica Morrison as the Region 3 Representative.</p> <p>Lisa Just was introduced as the Grants/Contracts Program Specialist.</p>	
Meeting Minutes	<p>Doug requested approval/disapproval action on the September 8, 2017 meeting minutes.</p>	<p>Len made a Motion to approve the September 8, 2017 meeting minutes as presented. Sarah seconded the Motion, and the Motion was carried unanimously.</p>
Office Update	<p>The Office for Victims of Crime (OVC) conducted an on-site monitoring visit at the Council office November 13-17, 2017. Luann reported that there were 4 findings, which require corrective action by the Council within 30 days. Two of the findings require additions to the Council Monitoring Policies and Procedures. The other two findings will require additional documentation of information to be collected from the funded programs. There is a great importance from DOJ placed on documentation by funded programs of cash and in-kind match. The ICDVVA staff will be working with</p>	

	<p>all funded programs to ensure that proper documentation is completed and retained.</p> <p>Luann provided a budget report. The awarding amount allocated for the 2018-2019 contract year, will remain the same as the 2017-2018 contract year.</p> <p>The office is coordinating the regional trainings for the VOCA Training Grant funds. There are currently three trainings being planned to be implemented in Bonner County, Boise and Idaho Falls.</p>	
Two Days in June Conference	<p>The 25th Annual Two Days in June Conference will be June 7-8, 2018 at the Boise Riverside. The Save the Date card will be sent out in January. Research for presenters is currently being conducted.</p>	
Program Updates	<p>Luann and Kimberly met with the Executive Director from the Elmore Domestic Violence Council regarding the difficulties they are having in staffing the advocate position that was funded through the ICDVVA grant.</p>	<p>An on-site visit will be conducted in January.</p>
Monitoring Update	<p>Kimberly and Angela conducted site visits to Voices Against Violence in Twin Falls and Family Crisis Center in Rexburg.</p>	<p>There were no findings that required Council action.</p>
2018-2019 Grant Application Discussion	<p>The grant application (RFP) will be available on the ICDVVA website on December 5, 2017. Letter of Intents will be due on January 19, 2018 with the application due date of March 16, 2018.</p>	

Other Business	Due to additional external commitments the current Chair of the Council, Karen requested that the Council select a new Chair. Doug was elected Chair and Len was elected Vice Chair.	Len made a Motion to approve Doug Graves as the Chair of the Council. Wes seconded the Motion, and the Motion was carried unanimously. Wes will assume the role of Chair for the CODVOIPS effective immediately. Karen Neill will remain on the Council through her term (July 2020).
Upcoming Meeting	The next Council meeting is scheduled for March 2, 2018 in Boise.	
Adjourn	The Meeting adjourned.	Len made a Motion to adjourn the meeting. Sarah seconded the Motion, and the Motion was carried unanimously.