

**Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes – Riverside Hotel – March 4, 2016**

**Members Present:** Maggie Strowd, Chair, Dr. Karen Neill, Co-Chair, Sue Welch, Aaron Hooper, Doug Graves, Dan Bristol, Len Humphries

**Staff Present:** Luann Dettman, Anne Chatfield, Kacie Bracht, Margie Strong

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome</b>	<p>Maggie Strowd, Chair, called the meeting to order. Introductions were conducted.</p> <p>Kacie Bracht was introduced as a new staff person. Kacie will be assisting Anne in the program monitoring and coordination of trainings/conference.</p>	
<b>Meeting Minutes</b>	<p>Maggie requested approval/disapproval action on the December 11, 2015 meeting minutes.</p>	<p>Karen made a Motion to approve the December 11, 2015 meeting minutes as presented. Dan seconded the Motion, and the Motion was carried unanimously.</p>
<b>Two Days in June Conference Update</b>	<p>Anne reported that the 2016 Two Days In June Conference will be held June 2-3, 2016 in Boise. A Save the Date email was sent out last week and she is currently contracting with Speakers. Registration for the Conference will open in the next few weeks.</p>	
<b>Offender Intervention Update</b>	<p>Karen provided an update from the CODVOIPS meeting held on March 3, 2016. Karen informed the Council that the CODVOIPS approved one New Program, one Direct Service Provider and two Trainees.</p> <p>The Offender Intervention Treatment Program survey has been sent to all approved Treatment Provider programs. The information obtained from</p>	

	<p>the surveys will provide the CODVOIPS with outcome data regarding the Offender Intervention Programs and the services that they are providing.</p> <p>The CODVOIPS elected to hold an optional half-day meeting for approved offender intervention providers the day prior to the Two Days In June Conference. This would allow treatment service providers to have the opportunity to network, discuss current issues, trends, and provide the CODVOIPS with information which will be beneficial in the Standards revision.</p> <p>The CODVOIPS decided to utilize the statewide meeting and additional forums to facilitate the Standards re-write and will continue to work on the revisions throughout this year, with the intent of submitting a final revised Standards document for Legislative processing in August 2017.</p> <p>Greg Orlando, Region 1 representative with the CODVOIPS, regrettably announced that he would be resigning from the CODVOIPS. Greg nominated a replacement whom Dr. Neill will contact.</p>	
<p><b>Office Update</b></p>	<p>Aaron Hooper, Region 2 Council member and CODVOIPS member, announced that he would be relocating from Region 2 and would not be able to retain his position on the Council; however, he will be remaining on the CODVOIPS committee. Aaron recommended a replacement for his Council position.</p>	

*Luann provided the Council with the following updates:*

Luann conducted the Council supplemental budget presentation to the Joint Finance Appropriations Committee in January. The request was for an additional full-time staff person. This was approved by JFAC.

The estimated release date for the new VOCA regulations from the Department of Justice Office for Victims of Crime (OVC) is May-June 2016.

Council financial reports were reviewed, and copies of the reports were provided to the Council members.

The Council office received seven Letters of Intent for funding from programs not previously funded.

Joyce Karrfalt, the Appriss Client Relationship Manager for Idaho's VINE service, will be in Boise on March 25, 2016. Ms. Karrfalt will be meeting with the Council office to talk about VINE3, which is an information and notification delivery system focused on an entirely new experience for victims and survivors of crime.

The office is in receipt of the FY2016 Family Violence Prevention & Services Grant award. The annual FVPSA State Administrators meeting will be held in San Diego, CA on May 17-19, 2016.

	<p>The California VOCA State Administrator shared a copy of their audit conducted by the Office Inspector General. Several of the findings centered on payroll forms and time sheet issues. This will be an area where Anne will incorporate additional oversight in monitoring our funded programs.</p> <p>Several programs have contacted the office in regards to questions on Department of Labor concerns around job classifications, workers compensation, retirement benefits and health insurance.</p> <p>The Council is in receipt of a copy of an article forwarded to the ICDVVA Executive Director from an attorney practicing in the state. The article discusses the Domestic Violence Court program in Idaho and raised some concerns. The article included a recommendation regarding statewide discussions that will improve the Domestic Violence Court system and practices. Due to several statements made regarding the ICDVVA and CODVOIPS in reference to the DV Court process, Dr. Neill contacted the author of the article to obtain feedback regarding statements made, and provide contact information for both the DV Court Coordinator and Idaho Supreme Court in terms of DV Evaluation process. The author was responsive to the call from Dr. Neill as Chair of the CODVOIPS.</p>	<p>Luann will contact funded programs to inquire about interest in conducting a one day training on these topics.</p> <p>Sue will complete follow-up call with the author of the letter submitted.</p>
<p><b>Program Updates</b></p>	<p>Luann reported that Anne and Kacie will be conducting a site visit to Crisis Center of Magic Valley to provide programmatic guidance.</p>	

<b>Monitoring Update</b>	Luann reported that Region 1 monitoring of victim assistance programs has been completed. Anne and Kacie will be conducting site visits to two victim assistance programs and two offender intervention programs in the next few weeks. The monitoring schedule for 2016-2017 will be prepared soon and forwarded to the Council.	
<b>VOCA Funding Discussion</b>	Luann presented the Council with a synopsis containing estimated figures for the 2016-2017 grant funding. Based on these estimations, potential funding will be increased over the funding for last year. Discussion ensued on setting cap amounts for equipment, repairs and replacements. After lengthy discussion the Council was in agreement not to restrict requested amounts.	
<b>Executive Session</b>	The Council did not enter into an Executive Session.	
<b>Adjourn</b>	The Meeting adjourned.	Sue made a Motion to adjourn the meeting. Dan seconded the Motion, and the Motion was carried unanimously.