

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-Riverside Hotel – Boise, ID – August 13, 2013

Members Present: Sue Welch, Chair, Maggie Strowd, Co-Chair, Mia Vowels, Dr. Karen Neill, Len Humphries, Dan Bristol, Doug Graves

Staff Present: Luann Dettman, Anne Chatfield, Sally Alvarado, Margie Strong

Guest Present: Kelly Miller

Topic	Discussion	Action
Welcome	Sue Welch, Council Chair, called the meeting to order.	
Minutes	Sue requested approval/disapproval action on the April 23, 2013, meeting minutes	Mia made a Motion to approve the April 23, 2013 meeting minutes as presented. Maggie seconded the Motion, and it was carried unanimously.
Action Items	<p>Action items from the previous meeting were reviewed.</p> <p>An “Agenda Item Request Form” has been added to the ICDVVA website for anyone who would like to be placed on the Agenda for Quarterly Council Meetings.</p> <p>The E-grant software system has been forwarded to the Department of Admin IT staff for researching compatibility requirements.</p>	Sally will continue to work with Department IT staff and provide an update to the Council during the October meeting.
Coalition Update	Kelly Miller, Executive Director with the Idaho Coalition Against Sexual and Domestic Violence, provided an update on the Coalition’s current projects/trainings.	
Two Days in June Conference Discussion	Anne reported that the Two Days in June Conference was a great success, with over 400 attendees. Anne stated that the overall review of the evaluations revealed that the attendees received excellent information. Luann stated that we need to enhance the awards presentation conducted at the luncheon. Mia suggested that we include the evaluations in the Conference booklet next year; this would ensure that everyone receives the	<p>Anne will work on strategies to improve the awards process for next year.</p> <p>Anne will research the feasibility of inserting the evaluations into the Conference booklets.</p>

	<p>evaluations and would also eliminate the need for distribution at each session.</p> <p>Anne reported that the Contract for the 21st Annual Two Days in June Conference has been signed and will be held in Boise on June 3-4, 2014.</p>	
<p>Program Updates</p>	<p>Luann reported that the office has become aware of several allegations recently made against the Valley Crisis Center in Nampa, Idaho. She went on to say that if these allegations prove to be true, these are non-compliant findings with the Contract requirements, and further, some of these non-compliance issues are of the same nature and severity that Valley Crisis Center was cited for in a 2009 monitoring report. Discussion ensued on how the Council would proceed with this.</p> <p>Further discussion ensued. Luann stated that, per the Contract, the ICDVVA shall be notified by the grantee in writing within five (5) business days of any allegations made against the program. As of today notice had not been received.</p> <p>The Council is suspending the Valley Crisis Center Contract effective August 15, 2013. Pending further investigation by the Council, a decision will be made within 30 days.</p>	<p>Mia made a Motion to contact the Executive Director for the Valley Crisis Center, Yolanda Matos, to appear at 1:00 p.m. today August 13, 2013, in order to provide a response to the allegations made against the Valley Crisis Center. Len seconded the Motion. After discussion, the Motion failed with 2 votes in favor and 4 votes against.</p> <p>Karen made a Motion to suspend funding based on: failure to notify the ICDVVA of an allegation and documented history of non-compliance pertaining to some of the same issues. Dan seconded the Motion, and it was carried unanimously.</p> <p>Luann will send a letter to the Valley Crisis Center Executive Director and the Board President notifying them of the suspension. The ICDVVA will conduct further investigation.</p>

<p>Program Monitoring</p>	<p>Sally informed the Council that the Fourth Quarter scheduled monitoring has been completed. She said that there were no major findings to report.</p> <p>Sally also provided the Council with a completed monitoring schedule for 2012-2013 year and a proposed monitoring schedule for the 2013-2014 year.</p>	
<p>Offender Intervention Update</p>	<p>Karen provided an overview of the CODVOIPS meeting that was held on August 12, 2013.</p> <p>Karen informed the Council that the Committee has approved the following statement to be put on the State approved Offender Intervention Program website page: <i>The Committee for Oversight of Domestic Violence Offender Intervention Programs and Standards has approved the following offender intervention programs, which must provide initial intervention for a minimum of 52, 90 minute sessions(see page 4, Minimum Standards for Domestic Violence Intervention Programs) for offenders who are found guilty or pled guilty to a domestic violence charge or Court ordered to attend treatment.</i> In addition, it was decided to request that approved offender intervention programs provide a specific name for the individual, State approved Offender Intervention Program provided through the organization so it can be identified on the State approved program list on the ICDVVA website Karen said this will provide clarity regarding state approved programs independent of other intervention services offered by an organization.</p> <p>Karen reported that Annie Kerrick, who held the Idaho Coalition Against Sexual and Domestic Violence</p>	<p>Dan made a Motion to appoint Jennifer Landhuis to the CODVOIPS Committee.</p>

	<p>position on the Committee, is no longer with the Coalition and that the Committee is recommending to the Council to appoint Jennifer Landhuis, as the Coalition member.</p> <p>Karen shared with the Council that, due to the recent inquiries the Committee has received that were determined to not be under the purview of the CODVOIPS or items that the CODVOIPS felt they need more information on, it was decided that the Committee will work on the development of an “inquiry” form to be put on the website.</p> <p>The Council also discussed the issue of Council members accepting payment for conducting trainings. It was decided that, should a Council member engage in providing training to funded or approved programs, the Council member shall sign a disclaimer, and recuse himself/herself from any future funding decisions regarding that specific program.</p>	<p>Doug seconded the Motion, and it passed unanimously.</p>
<p>Office Update</p>	<p>Luann reviewed the budget with the Council and indicated that the projections for the dedicated funds were showing a decrease from previous years. She informed the Council that the office has received the FY2013 VOCA award.</p> <p>Luann reported that the Department of Justice, Office of Civil Rights, will be coming to Idaho in September to provide our office with training on funding Faith Based Organizations.</p> <p>Luann informed the Council that she and Sally will be attending the VOCA Conference in St. Louis, MO the week of August 19-22, 2013.</p>	<p>Luann will provide an overview of the training to the Council at the October meeting.</p>

	<p>Luann expressed her concerns with some programs continually not meeting the reporting deadlines or responding to office requests in a timely manner. Discussion ensued on penalties that programs could face with late reporting/responding. The Council agreed to begin deducting ten points from future grant application scores for every late report/response not submitted by the requested deadlines. This would begin with the quarterly reports that are due on October 15, 2013.</p>	<p>Luann will send notification to programs detailing the penalty process that will begin on October 15, 2013.</p>
Standards	<p>Luann provided the Council with the recent Standards document, which included the glossary and updates from feedback received to date. She asked for discussion and approval to place the updated Standards on the ICDVVA website for further review and feedback. The deadline for feedback has been extended to August 31, 2013. Luann also provided the Council with the Legislative process and timeline, and requested Council approval for the PARF form to allow the Department of Health and Welfare to begin the Legislative process.</p>	<p>Len made a Motion to post updated Service Standards on the ICDVVA website for further review/feedback. Doug seconded the Motion, and it was carried unanimously.</p> <p>Sue requested a Motion to approve the PARF form and proposed rule docket. Mia moved to approve the PARF and Proposed Rule Docket number 16-0504-1301. Dan seconded the Motion, and it was carried unanimously.</p> <p>Anne will forward any additional feedback received from the August 31, 2013 deadline to the Council.</p>
Strategic Funding Plenary	<p>The Council reviewed the current funding sources and the rules and regulations pertaining to each one.</p> <p>Luann discussed with the Council the possibility of conducting a Statewide Needs Assessment, which would assist the Council in funding diversification to ensure a continuum of services for all crime victims. Luann shared with the Council that Texas had</p>	

	<p>completed a Statewide Needs Assessment, which they felt was a valuable tool for them in determining needs of services and assisted with their funding allocation decisions. Luann provided the Council with a proposal based on the Texas Needs Assessment.</p> <p>Discussion ensued, and the Council was in agreement that this would be a valuable tool in assessing the needs of victims across the state and ensuring that ICDVVA funding is being adequately distributed to ensure that we are meeting these needs. The Council directed Luann to research the State process of developing an RFP.</p>	<p>Luann will work with the Department of Health & Welfare in the development of an RFP and report process to the Council.</p>
<p>Set Future Meeting Dates of Council and Offender Intervention Committee</p>	<p>The Council set dates for the Quarterly meetings. The dates are set as follows:</p> <p>October 2013 – Boise 24th – CODVOIPS Meeting 25th – Council Meeting</p> <p>January 2014 – Boise 23rd – CODVOIPS Meeting 24th – Council Meeting</p> <p>May 2014 – Boise 1st – CODVOIPS Meeting 2nd – Council Meeting</p> <p>July 2014 – TBD 17th – CODVOIPS Meeting 18th – Council Meeting</p>	
<p>Executive Session</p>	<p>The Council did not go into Executive Session.</p>	

Adjourn	The Meeting adjourned	Dan made a Motion to Adjourn the meeting. Maggie seconded the Motion, and it was carried unanimously.
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