

**Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-SpringHill Suites – Boise, Idaho****May 4, 2012 Members Present:** Susan Hazelton, Len Humphries, Maggie Strowd, Mia Vowels, Sue Welch, Dan Bristol**Staff Present:** Luann Dettman, Sally Alvarado, Anne Chatfield, Margie Strong**Guests Present:** Jim Cook, Bev La Chance, Vickie Thomas, Dolores Larsen, Joe Robinson, Miren Aburusa, Alicia Kinser, Kim Ivacek, Katie Stillinger,

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Welcome	Susan Hazelton, welcomed everyone and called the meeting to order at 9:03 a.m. Introductions were conducted.	
Agenda Amendment	Dan stated that we need to amend the agenda to add the election of a new Vice Chairperson on the Council.	Dan made a motion to amend the agenda pursuant to I.C. 67-2343 subsection 4.b., to add election of new Vice Chairperson. Mia seconded the motion and it was carried unanimously.
2012-2013 Grant Awarding	<p>Susan informed everyone that this is her last meeting as a member of the Council. Susan thanked all of the programs and stated that she feels good leaving knowing that programs are doing good work and that things are left in good hands.</p> <p>Susan stated that last year the award amounts were announced prior to being posted on the ICDVVA website and respectfully requested that this information not be shared until after it is posted on the website.</p> <p>Susan stated that we always have requests for more funding than we have available. Luann stated that there was a 12% cut in VOCA this year and anticipating the same for next year. Luann explained that the cut was not an actual reduction in the funding appropriation but that the 12% is being used to support operations at the federal level. Luann explained several years ago the office developed a plan to not award all funding</p>	

	<p>received each year in order to establish a reserve in funding should the funding be totally eliminated and/or reduced. This reserve would provide the opportunity for funding to continue to programs for a longer period of time to plan for future funding resources. Luann explained that due to this planning the 12% cut was able to be absorbed by the reserve funding and therefore funding awards this year for the programs was able to be maintained.</p> <p>Susan reviewed the grant award allocations.</p> <p>Dan expressed to Bev La Chance how well the Women's &amp; Children's Alliance's grant was written. Bev expressed her appreciation for the Council and the funding. Several other guests present also expressed their gratitude.</p> <p>Delores informed the Council that they will be having a ribbon cutting ceremony on June 20, 2012 at the location of their new shelter.</p>	<p>Len made a motion to approve the grant award allocations as presented. Dan seconded the motion and it was carried unanimously.</p>
Minutes	<p>Council Chairperson, Susan Hazelton, requested approval/disapproval action on the January 27, 2012 meeting minutes.</p>	<p>Len made a motion to approve the January 27, 2012 meeting minutes as presented. Sue seconded the motion and it was carried unanimously.</p>
Action Items	<p>Action items from previous meeting were reviewed.</p> <p>Luann stated that she has developed a job description for Anne's position and it has been reviewed with Anne.</p>	<p>.</p>

	<p>Sue stated that she had been contacted by Shoshone County Women's Resource Center to visit their program, however, Sue wanted to wait until after grant award process was completed and should Shoshone still indicate their desire for a visit she will schedule a visit date with them.</p> <p>Luann reported that she had distributed the participant's list of attendees at the Risk Assessment and Offender Accountability conference to the Council members.</p>	
Program Updates	<p>Luann requested Joe Robinson speak to the Council. Joe stated he is the new Executive Director for North Idaho Violence Prevention Center. Joe stated he has been in the position for approximately three months and indicated the staff has been wonderful to work with and he has had some difficulty around the reporting areas but he is working diligently to improve these systems.</p> <p>Luann informed the Council that there have been a few programs experiencing changes in their financial staff but no other major changes.</p> <p>Luann stated that some funding award levels were decreased this year as some of the proposal budgets had included extensive funding for training/travel/supplies, etc., and the intent of the funding is to provide direct service emergency funding. In addition, Luann stated some of the decreases were also due to late reporting in some cases.</p> <p>Luann asked Kelly Miller, Executive Director, Idaho Coalition Against Sexual &amp; Domestic Violence, to provide an update to the</p>	

	<p>Council on the Coalition. Kelly informed the Council that it has been great working with our office. Kelly stated that accountability has become a huge focus at the federal level, particularly in fiscal awareness and oversight. Kelly indicated there has been an increase in the number of Office of Inspector General audits being conducted. Kelly stated there has been a shift at the national level in language uses describing services based on emerging practices, evidence based practices, trauma informed services as well as children exposed to family violence and how this relates to services to be provided by programs. Kelly stated the Coalition is sponsoring a training on May 16<sup>th</sup> &amp; 17<sup>th</sup>, 2012. Kelly also informed the Council about a report on intimate partner violence and sexual assault that was developed by the CDC. Luann requested Kelly to speak about the Idaho Victims Assistance Academy. Kelly stated that this is the sixth year of the Idaho Victim Assistance Academy. The response was very good and unfortunately approximately 40 people had to be turned away as the available attendee spots filled fast. The Academy will be held at BSU on June 10-15<sup>th</sup>, 2012. Kelly reported that the curriculum that is utilized at the academy which was developed by Dr. Lisa Bostaph has been picked up by a publishing company and they want to publish it and sale it as a model curriculum.</p>	
Two Days in June Update	<p>Luann provided the Council with the Two Days in June conference workshop schedule. Luann requested Anne to provide an update to the Council regarding the conference. Anne stated that the</p>	

	<p>registration numbers are down and requested everyone to get the word out to all of their respective colleagues. Anne also indicated to the Council that it is difficult to get high participation and manage conference logistics when the conference is held out of the Boise area. Anne informed the Council that we will be giving two innovation awards at the conference. Lastly, Anne requested the Council members to notify her of their arrival and departure dates as soon as possible so she can ensure their rooms are booked accordingly. Sue requested Joe Robinson if they could get together and try to come up with an evening event during the conference. Anne requested Sue and Joe to let her know once they have planned the event and she can distribute the information utilizing her email listing. The Council discussed holding the Two Days in June Conference in Boise every year instead of moving it around the state every other year. It was requested to place discussing the plan for Two Days in June on the next Council meeting agenda at which time the Council will have feedback/information from the Coeur d'Alene conference.</p>	<p>It was requested to place discussing the plan for Two Days in June on the next Council meeting agenda at which time the Council will have feedback/information from the Coeur d'Alene conference.</p>
<p>Offender Intervention Update</p>	<p>Sally informed the Council that the May 3, 2012 had to be cancelled due to no quorum and the meeting has been rescheduled for May 18, 2012. Sally informed the Council that at the last CODVOIPS meeting the committee decided to increase the committee membership to have representation from each Region. Sally requested on behalf of the CODVOIPS that the Council approve the appointment of the following persons to the CODVOIPS</p>	<p>Sue made a motion to approve the membership appointments as presented to the CODVOIPS. Dan seconded the motion and it was carried unanimously.</p>

	<p>committee:  Mr. Greg Orlando, Region 1  Ms. Annie Kerrick, Region 4 (this membership spot will be reserved for a representative from the Coalition)  Ms. Lori Anne Nichols, Region 7</p> <p>Sally informed the Council that we are still in the process of finding a person to represent the Region 5 area.</p>	
Standards Rewrite	<p>Luann requested the Strategic Funding Discussion agenda item be moved to the end of the agenda. Luann informed the Council that Anne and she have met with LaDessa and Jennifer from the Coalition on the rewriting of the standards. Luann stated that Minnesota has recently rewrote their standards and they have been going through those and are hopeful to have a draft document for the Council's review at the July meeting. Susan asked if the standards would contain training requirements specifically related to the Executive Director's. Luann indicated the standards will contain training requirements. Mia asked Luann if the draft of the standards will be emailed to the Council members prior to the July meeting and Luann indicated she would be emailing them out prior to the meeting.</p>	
Program Monitoring	<p>Sally informed the Council that the program monitoring for quarter three has been completed and quarter four visits are scheduled for May and June.</p>	
Office Update	<p>Luann reviewed the budget information with the Council. Luann informed the Council she will be attending a meeting with a Federal representative, Grace, from Washington D.C., and George Gutierrez</p>	

	<p>from Victims Compensation. Luann informed the Council that the recovery funds will be ending June 30, 2012, and there could be one program that could possibly have some unspent funds. Luann reviewed the innovation award recipients with the Council.</p>	
Election of Vice-Chairperson	<p>Elections of Vice-Chairperson were conducted.</p> <p>Mia and Len will both be reapplying for their positions on the Council. Susan's position is being vacated as of July 2012.</p>	<p>Dan made a motion to nominate Maggie Strowd as Vice-Chairperson. Mia seconded the nomination and it was carried unanimously.</p> <p>Len made a motion to close nominations. Mia seconded the motion and it was carried unanimously.</p> <p>Maggie was elected Vice-Chairperson by acclamation.</p>
Strategic Funding Discussion	<p>Luann began the discussion of strategic funding and stated she is not sure how the Council would like to proceed. Luann indicated we could have Ann Seymour from the National Office come to our July meeting and spend the entire meeting working on the plan. Luann indicated the issue is we are getting too many programs and we need to set limits. After discussion, it was decided the Council will bring Ann in for the July meeting and spend the day planning. Luann indicated that once she receives information that Ann may need prior to the July meeting she will solicit the needed information from the Council members.</p>	
Executive Session	No Executive Session was held.	
Adjourn	Meeting adjourned.	Dan made a motion to adjourn the meeting. Mia seconded the motion and it was carried unanimously.