

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-Riverside Hotel – Boise, ID – May 2, 2014

Members Present: Sue Welch, Chair, Maggie Strowd, Vice-Chair, Dan Bristol, Len Humphries, Doug Graves, Mia Vowels

Members Present via Bridge Call: Dr. Karen Neill

Staff Present: Luann Dettman, Anne Chatfield, Sally Alvarado

Guests Present: Rebecca Lovelace, Dr. Lisa Bostaph, Dolores Larsen, Veronica Vasquez, Bev LaChance, Greg McClean

Topic	Discussion	Action
Welcome	Sue Welch, Council Chair, called the meeting to order.	
Minutes	Sue requested approval/disapproval action on the January 24, 2014 meeting minutes.	Mia made a Motion to approve the January 24, 2014 meeting minutes as presented, Maggie seconded the Motion, and it was carried unanimously.
2014-2015 Grant Awarding	Sue provided an overview of the funding process. Sue presented the recommended grant award allocations and opened the floor for discussion. Mia inquired as to whether or not the recommendations reflect late reporting and late grant submissions. Luann reported that these were taken into consideration and are reflected in the grant score.	Dan made a Motion to approve the 2014-2015 grant allocations. Len seconded the Motion, and it was carried unanimously.
Action Items	Sue will work with Luann on drafting a letter from the Council to all currently funded Programs.	Sue and Luann will continue to work on the letter that will be submitted to programs. The letter will cover the importance of compliance with the following: quarterly reporting deadlines; monitoring findings; email updates and notifications of key personnel changes.
Statewide Crime Victim Services Needs Assessment	Dr. Lisa Bostaph, Associate Professor from Boise State University, and her BSU CJ Team, provided an update on the Assessment. They informed the Council that the Needs Assessment survey went out on April 30 th , 2014. The responses are being submitted. They also informed the Council that they will be conducting three site visits	Dr. Bostaph will deliver a 10 minute presentation on the Needs Assessment at the Two Days in June Conference luncheon.

	around the state to gather information in different regions.	
Two Days in June Conference Discussion	Anne reported that the Conference planning was going well. Due to limited submissions of award nominations in the past years, a discussion ensued on changing the luncheon format. One of the suggestions was to provide presentations on public awareness events during the luncheon.	Sue, Anne and Luann will work on a luncheon agenda to include public awareness presentations.
Future Funding Discussion	Sue and Luann spoke about future funding and priorities. There was extensive discussion on the current grant application and the scoring of the application. Research will be conducted on how other states are scoring their RFPS's, and how they are allocating funding. A work group was designated to conduct reviewing/revising the current grant application. The group will be Sue, Doug, Mia and Luann. Upon completion they will report to the Council.	Luann will contact other State Administrators to see how they are conducting their allocation process. Sue will arrange a meeting for the review committee to begin the process.
Offender Intervention Update:	Mia Vowels, Vice-Chair, conducted the meeting. The committee had two renewal applications. Both applications were approved. Sally informed the Council that she has received notification that the only approved Direct Service Provider with a program has resigned and is no longer working for their program. Although the current approval for the program is valid, due to the fact that the program does not currently have an approved Direct Service Provider, the program cannot continue to provide offender intervention treatment until an approved provider is retained. The CODVOIPS requested Sally to have the website updated to reflect an	

	<p>“active” or “inactive” status of approved programs.</p> <p>Redford Counseling and Family Services submitted a new program application. Sally reminded the CODVOIPS that Redford Counseling and Family Services program is currently on provisional approval and full approval is to be considered at this meeting. A Motion was made to grant full approval and was carried.</p>	
Program Updates	<p>Luann reported that the Council had received a complaint letter regarding a currently funded program. It was determined that the issues brought forth were personnel issues within the program. Therefore, the Council deferred the complaint to the programs Board of Directors for action/response.</p> <p>Sarah Leeds, the Executive Director from Family Services Alliance in Pocatello, has accepted a position with the Idaho State Coalition Against Sexual and Domestic Violence. Sarah O’Banion will be the Interim Executive Director until a new Executive Director is hired.</p>	
Office Updates	<p>Luann, Anne and Sally will be attending the Family Violence and Prevention Services training May 12-14, 2014 in Baltimore, Maryland.</p> <p>The OVC Vision 21 Victim Legal Assistance Networks Grant Application was just announced. Luann has spoken with Jim Cook, the Executive Director of Legal Aid Services on his interest in collaborating on this grant. There will be a total of three awards granted. The award will be up to \$500,000 for an 18 month period with a possibility for additional funding after the 18</p>	

	<p>months.</p> <p>Luann discussed with the Council the feasibility of conducting the quarterly CODVOIPS Committee meetings via telephone conference. She stated that with the past meetings being short in duration, it was not cost effective to arrange hotel meeting space and pay committee member travel costs. Sue inquired as to whether the meeting could be done by phone. Karen and Mia stated that the meetings could be done by phone. It was decided to conduct the meetings via telephone until further notice.</p> <p>Sue inquired about the current status of the E-Grants system testing. Sally informed the Council that she was unable to decipher how to utilize the system and suggested that we need to engage a computer IT person to set it up. Discussion ensued, and it was decided that the office would look into other avenues to research this product.</p>	<p>The Council will look into locating a college student in the Technology Department that could research the system. Maggie will contact BSU and report on her findings to Luann. Sally will provide Luann all of the E-Grant information, and Luann will also speak with the Council office IT person, Asana Draper about looking at the system. Luann will report back to the Council at the next meeting.</p>
<p>Program Monitoring</p>	<p>Sally distributed the Fourth quarter year monitoring cycle schedule. Sally reported that New Hope out of Caldwell is currently not doing groups and will be listed on the website as inactive. Sally reported that she just finished monitoring Women’s and Children’s Alliance in Boise, and that the program exceeds expectations, she said that the program had no findings and is very well run. Sally stated that Programs that had compliance findings during the initial cycle and had fixed the stated findings were falling out of compliance on the same issues this cycle. Sally also reported that she is seeing more substantive compliance issues this quarter. It was recommended that a letter with stronger language</p>	

	defining/outlining potential consequences be drafted to be included with the monitoring reports to those Programs with the repeated and/or more substantive compliance findings.	
Executive Session	The Council did not go into Executive Session.	
Adjourn	The Meeting adjourned.	Dan made a Motion to adjourn the meeting. Maggie seconded the Motion, and it was carried unanimously.