

**Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-SpringHill Suites – Boise, April 23, 2013**

**Members Present:** Sue Welch, Chair, Mia Vowels, Karen Neill, Len Humphries, Dan Bristol, Maggie Strowd, Doug Graves

**Staff Present:** Luann Dettman, Anne Chatfield, Sally Alvarado, Margie Strong

**Guests Present:** Dolores Larsen, Linda Sprinkle, Sarah Leeds, Patrick Wolberd, Bev LaChance, Jim Cook, Katie Stillinger

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome &amp; Introductions</b>	Sue Welch, Chair, called the meeting to order. Introductions were made.	
<b>2013-2014 Grant Awarding</b>	Luann provided an overview on funding options for this year, with the anticipation of a 5% reduction in VOCA funding and a 5% reduction in Family Violence funding. She explained that several years ago the Council developed a plan to award the VOCA funding utilizing a 3 year span in order to establish a reserve in funding should the funding be totally eliminated and/or reduced. She said that this reserve would provide the opportunity for funding to continue to programs for a longer period of time in order to plan for future funding resources. She explained that, due to the anticipated 10% reduction in federal funding, the Council had two options. They could continue the funding utilizing the three year funding plan or they could pull from the reserve to offset the reduction and fund at the same level for the previous year. She explained that for the past two years the Council has utilized the reserve and, to continue this practice, the reserve would be depleted, which could result in a significant reduction to programs in the coming years. Discussion on the two funding options ensued.	Dan made a Motion to continue the three year plan for the 2013-2014 funding. Karen seconded the Motion, and it was carried unanimously.

	Sue presented the recommended grant award allocations and opened the floor for discussion.	Len made a Motion to approve the 2013-2014 grant allocations. Mia seconded the Motion, and it was carried unanimously.
<b>Minutes</b>	Sue requested approval/disapproval action on the January 11, 2013 meeting minutes.	Karen made a Motion to approve the January 11, 2013 meeting minutes as presented. Maggie seconded the Motion, and it was carried with one abstention made by Dan Bristol.
<b>Two Days in June Conference</b>	<p>Anne reported that the Two Days in June Conference planning was well underway. All of the speakers have been chosen and contracts have been signed. The Conference will be held at the Riverside Hotel, Boise on June 11<sup>th</sup> and 12<sup>th</sup>, 2013. A Save the Date card has been sent to all funded programs. A Save the Date email has been sent to 600 past attendees and various disciplines. This email included solicitation for submissions for the Innovation Awards.</p> <p>The Grantee Training will be held on Monday, June the 10<sup>th</sup>, 2013 for all current grantees. All of the 2012-2013 funded programs were allotted \$1,000.00 in their current contract to attend this training and the Conference. The agenda for this training is still in progress. Discussion followed on possible topics.</p>	

<b>Program Monitoring</b>	Sally informed the Council that the third quarter scheduled monitoring has been completed. There were no major findings to report.	
<b>Offender Intervention Update</b>	<p>Karen provided an overview of the CODVOIPS meeting that was held on April 22, 2013. She reported that there are currently 19 state approved offender intervention programs.</p> <p>She informed the Council that Mia Vowels' term was expiring on April 29, 2013, and that the Committee is recommending that the Council reappoint Mia for another three year term.</p> <p>Additionally, she informed the Council that Judge Redman has resigned from the CODVOIPS. The Committee members expressed the gratitude and appreciation for the time and effort Judge Redman contributed toward the CODVOIPS work. Karen requested that the Council invite Judge Redman to the Two Days in June Conference and honor him for his contributions.</p> <p>Sally reported that she has worked with Mia and Annie on the Agenda Item Request Form, and that the form has been developed and approved by CODVOIPS. The Agenda Item Request Form is ready to be posted on the Council website with a Motion of Council approval. Dan stated that he would like to</p>	<p>Dan made a Motion to re-appoint Mia to the CODVOIPS for another three year term. Len seconded the Motion, and it was carried with one abstention made by Mia.</p> <p>Sally will send Judge Redman an invitation to the Two Days in June Conference.</p>

	<p>make sure that this complies with the open meeting law. Mia researched the open meeting law and found the form to be in compliance with the law.</p> <p>Patrick Wolberd from the Idaho Department of Corrections provided the Council with an overview of the offender intervention services that are provided for incarcerated individuals.</p>	<p>Karen made a Motion to approve the Agenda Item Request Form Doug seconded the Motion, and it was carried unanimously.</p>
<p><b>Office Update</b></p>	<p>Luann reviewed the budget with the Council and indicated that the dedicated fund receipts are projecting a decrease from previous years. She also stated that the office has not received the VOCA or Family Violence awards yet, but she is anticipating a 5% reduction for each funding source.</p> <p>She stated that she has sent the updated Council Goals and Objectives document to the Council for review. Following discussion, an additional change in wording in the document was recommended.</p> <p>Luann, Sally and Anne will be attending the Family Violence Conference in New Orleans on May 6-8, 2013. Luann will be presenting at the New Administrators orientation on May 6, 2013.</p> <p>Luann reported that the office is in the process of finishing a Federal Audit for the VOCA funding.</p> <p>Sally informed the Council that she had</p>	<p>Len made a Motion to approve ICDVVA Duties and Responsibilities with the recommended change in wording. Karen seconded the Motion, and it was carried unanimously.</p> <p>Luann will provide the Council with an overview of the Conference at the July meeting.</p> <p>Sally will provide the Council with</p>

	<p>received the E-Grant software and is currently working with the IT staff in getting it on her computer.</p> <p>Luann reported that Dan's Council term will be expiring on June 30, 2013.</p> <p>Luann reported that she agreed on the behalf of the Council to sponsor four scholarships to the Idaho Victim Witness Academy in June.</p>	additional information at the July meeting.
<b>Standards Rewrite Update</b>	<p>Anne reported that the Standards Rewrite document has been posted to Google documents for Council review and comments. The Council reviewed the suggested changes to the document.</p>	<p>Anne will prepare a final draft for the Council to review. Upon receipt of their approval, the Standards document will be posted to the ICDVVA website for public comment.</p>
<b>Strategic Funding Plenary</b>	<p>Sue discussed with the Council that, with pending reductions in federal funding and projected decreases in dedicated receipts, the primary focus at the July meeting will be on strategic funding.</p>	
<b>Executive Session</b>	<p>An Executive Session was not held.</p>	
<b>Adjourn</b>	<p>The meeting adjourned.</p>	<p>Karen made a Motion to adjourn the meeting. Mia seconded the Motion and it was carried unanimously.</p>