

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-Riverside Hotel – Boise, ID – January 24, 2014

Members Present: Maggie Strowd, Vice-Chair, Dan Bristol

Members Present via Bridge Call: Sue Welch, Len Humphries, Dr. Karen Neill (Dr. Neill joined the meeting at 11:00 a.m.)

Members Absent: Doug Graves, Mia Vowels

Staff Present: Luann Dettman, Anne Chatfield, Sally Alvarado

Guests Present: Rebecca Lovelace, Dr. Lisa Bostaph, Dolores Larsen, Veronica Vasquez

Topic	Discussion	Action
Welcome	Maggie Strowd, Council Vice-Chair, called the meeting to order.	
Minutes	Maggie requested approval/disapproval action on the October 25, 2013 meeting minutes.	Dan made a Motion to approve the October 25, 2013 meeting minutes as presented. Sue requested a correction be made on Program Updates, (page 3, 3 rd paragraph, line 2, to read: Children’s Voices: A CASA Program in Region 3, will be joining “with” Family Advocates, a CASA Program in Region 4, for all administrative duties. Len seconded the Motion, as amended, and it was carried unanimously.
Statewide Crime Victim Services Needs Assessment	Dr. Lisa Bostaph, Associate Professor from Boise State University, with her BSU CJ Team, will be conducting a statewide Crime Victim Services Needs Assessment. Dr. Bostaph introduced her Team and presented the Council with a projected agenda for the January-March 2014 quarter. Dr. Bostaph or a member of her Team will provide updates on their work at all quarterly Council Meetings.	
Two Days in June Conference Discussion	Anne reported that she has contracted with speakers for the Conference, and she is continuing to research additional speakers. Anne also stated that a Save the Date email would be going out in the next few weeks. Anne is continuing to research the feasibility of	

	providing a flash drive in lieu of printed handout materials.	
Grant Application Discussion	<p>Luann informed the Council that the grant application scoring process will be conducted in the same manner as last year. Luann also reported to the Council that there were five new Programs that had submitted a letter of intent.</p> <p>Luann also informed the Council that they would be receiving office scores and notes from her, for consideration when scoring.</p>	Luann will send office scores and notes to the Council when RFP scoring begins.
Program Updates	<p>Luann reported that the office had received letters of intent after the mandatory submission date. The Council discussed the late submission of the letters of intent. Based on the action taken at the January 2013 meeting in which it was decided that to request ICDVVA funding a mandatory letter of intent must be received by the due date, the Council elected not to accept the late submissions.</p> <p>Luann spoke about reporting and monitoring and the need for funded Programs to take more accountability when they are cited with a compliance issue. Luann requested that a letter to Programs from the Council be sent to stress the importance of adhering to the ICDVVA policies and procedures to retain current and future funding.</p>	Sue will work with Luann on drafting a letter from the Council to all currently funded Programs.
Program Monitoring	Sally reported that she is finished with the 3 year monitoring cycle. Sally stated that Programs that had compliance findings during the initial cycle and had fixed the stated findings were falling out of compliance on the same issues this cycle. Sally also reported that	

	<p>she is seeing more substantive compliance issues this quarter. It was recommended that a letter with stronger language defining/outlining potential consequences be drafted to be included with the monitoring reports to those Programs with the repeated and/or more substantive compliance findings.</p>	
Offender Intervention Update	<p>Sally stated that the CODVOIPS Committee met on January 23, 2014 via telephone conference. She informed the Council that the Committee had received two applications to review. The next CODVOIPS meeting will be held on May 1, 2014.</p>	
Office Update	<p>Luann distributed the October-December 2013 Budget Reports. She stated that she had not received notice of pending Federal awards, but she is anticipating that the funding for this year will be close to last year's funding.</p> <p>Luann also reported that Dan and Maggie have been reappointed by the Governor for another term on the Council. She reminded Sue and Karen that their current terms would be expiring on July 1, 2014.</p>	
Standards Update	<p>Luann stated that the Standards had been presented to the Legislature. They were presented in the House on January 16, 2014 and the Senate on January 21, 2014. The Standards passed both Committees unanimously and will go into effect on July, 1, 2014. Luann also acknowledged the great job Anne did in presenting the Standards before each Committee.</p>	<p>The Office will include a copy of the new Standards in the contract packet that is sent to funded Programs in June, and provide the link to the Standards page on the ICDVVA website.</p>
Region 3 Presentation (Dolores Larsen – ROSE Advocates)	<p>Dolores Larsen, Executive Director of ROSE Advocates, presented the Council with a proposal for providing services to the Gem County area, which was previously covered by Gem Family Resource Center</p>	

	<p>DBI City Life, Inc. Ms. Larsen stated that she was contacted by the Board of Directors from Gem Family Resource Center in regards to providing services in the Gem County area, due to the current Executive Director stepping down. At the Board of Directors meeting on November 12, 2013, Gem Family Resource Center elected to merge with ROSE Advocates. Ms. Larsen requested that the Council reallocate the remaining Gem Family Resource Center (City Life, Inc.) award to ROSE Advocates to continue services in Gem County. Sue inquired if the ICDVVA had received an official letter from Gem Family Resource Center (City Life, Inc.) stating that the Program was merging with ROSE Advocates. Luann stated that the office had not received an official notification.</p>	<p>Dan made a Motion to reallocate the remaining funds award to Gem Family Resource Center (City Life, Inc.) to ROSE Advocates, contingent upon receiving an official letter from Gem Family Resource Center (City Life, Inc.) regarding the merger between the two Programs. Sue seconded the Motion, and it was carried unanimously.</p>
Executive Session	The Council did not go into Executive Session.	
Adjourn	The Meeting adjourned.	Dan made a Motion to adjourn the meeting. Karen seconded the Motion, and it was carried unanimously.