

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-Boise, ID – January 23, 2015

Members Present: Maggie Strowd, Chair, Dr. Karen Neill, Co-Chair, Doug Graves, Dan Bristol

Members Present Via Telephone: Sue Welch, Len Humphries, Mia Vowels

Staff Present: Luann Dettman, Anne Chatfield, Sally Alvarado

Guests Present: Kelly Miller ICASDV, Miguel and Amanda (BSU CJ Team), Crystal Miller IDHW

Topic	Discussion	Action
Welcome	Maggie Strowd, Council Chair, called the meeting to order.	
Minutes	Maggie requested approval/disapproval action on the October 23, 2014 meeting minutes.	Doug made a Motion to approve the October 23, 2014 meeting minutes as presented, Dan seconded the Motion, and it was carried unanimously.
Action Items	<p>Action items from the previous meeting were reviewed.</p> <p>Luann will make the additional changes to the revised grant application and update the grant reviewer score sheet to reflect the changes. Both documents will be sent to the Council prior to the RFP announcement.</p> <p><i>Luann informed the Council that the Grant Application and Reviewer Score sheet rewrite was completed, and sent to the Council Members. Luann thanked the committee and Sue Welch for all of her work as the committee chair on this project.</i></p> <p>Luann will send via email the timeline for the announcement and due date for RFP's to the Council once they are set.</p> <p><i>Luann emailed the information to the Council and stated that the Council would be receiving the grant applications via flash drive, within a few dates of the grant application deadline March 6, 2015.</i></p>	

	<p>Anne will research The Grove Hotel, Boise, on cost and logistics for a potential conference site.</p> <p><i>Anne reported that she had contacted The Grove Hotel with an inquiry for the 2016/2017 Two Days in June Conference. Anne informed the Council that the Grove Hotel and the Center on the Grove are two different entities. Although The Grove Hotel could accommodate the guest rooms for the conference they could not accommodate the conference space. The Center on the Grove could accommodate the conference space; however the cost would be upwards of \$8,000.00 compared to what we are currently paying The Riverside Hotel.</i></p>	<p>The Council elected to remain with the Riverside Hotel for the next two years, and revisit the idea of alternate locations in the future.</p>
<p>Idaho Coalition Against Sexual & Domestic Violence Update</p>	<p>Kelly Miller, Executive Director (ICASDV), announced that in honor of the 20th anniversary of the Violence Against Women Act, the U.S. Department of Justice and U.S. Health and Human Services Family Violence and Prevention Program have selected Boise as one of their fifteen site visits across the country. This will be an opportunity to share all of the great things happening in Idaho with Director Bea Hanson of the Office on Violence Against Women and other Department of Justice and Health & Human Services officials. This will take place on February 25 and 26, 2015.</p>	
<p>Grant Application/Letters of Intent</p>	<p>Luann informed the Council that we had received Letters of Intent from all of our currently funded programs, and that the office had received four additional Letters of Intent from programs not previously funded this past year.</p>	

<p>Two Days in June Conference Discussion</p>	<p>Anne informed the Council that the 2015 Two Days in June Conference dates are June 4th and 5th, 2015. Anne also reported that the Conference planning was on track and that she was currently contracting speakers, and preparing to send out a Save the Date email soon.</p>	
<p>Offender Intervention Update</p>	<p>Sally informed the Council that the CODVOIPS Committee met on January 22, 2015. The CODVOIPS had one program providing services that is not renewing. The CODVOIPS had four renewal applications that were reviewed and approved. They also had one new application for a new program and several new staff applications.</p> <p>Sally reported that the offender intervention survey results she recently sent out are a four-year comparison on the data. She said that she would send the original survey, which is sent to the programs, to the CODVOIPS members to review to explore if there are questions that the CODVOIPS members want to add or any questions that they want to remove. She said that the CODVOIPS members could review the feedback at their next meeting in April and finalize any changes to the survey, so that there will be adequate time to inform the programs of any changes to the data that the CODVOIPS will need to begin to track on July 1, 2015.</p> <p>Sally said that she informed the CODVOIPS members that she has received some information that there may be some programs billing Business Psychology Associates (BPA) for domestic violence offender services. She said that she reminded the CODVOIPS members that this issue had come up previously, and, due to the fact that the Council office does not receive a roster of client names, there was no way to check into</p>	

	<p>the billing of services. She said that she informed the CODVOIPS members that she checked with some of the programs, and the information that she received from the programs was that the programs are not billing BPA for domestic violence services. She stated that she could follow-up with the OPTUM (BPA) provider for the state and see if she provides the names of the clients, who have indicated that they have had their domestic violence treatment billed under BPA, whether the OPTUM (BPA) provider can check into the billed services.</p>	
<p>Access to Recovery 4 Grant Presentation</p>	<p>Crystal Campbell, ATR4 Project Coordinator with the Department of Health & Welfare, provided the Council with information on the Access to Recovery Program. ATR4 is a three-year grant that will provide approximately \$2.2 million per year for treatment and recovery support services across multiple populations, including homeless individuals and families. This will also include any individual or family who is fleeing or who is attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life threatening conditions in the individual's or family's current housing situation. The Business Psychology Associates (BPA) will conduct the recovery and support services.</p>	<p>Luann will forward information to currently funded programs and place on the ICDVVA website. Resource materials will be provided at the Two Days in June Conference as well.</p>
<p>VOCA Discussion</p>	<p>Luann reported that she has been receiving correspondence from the Federal VOCA liaison regarding the recent announcement of the significant change in the funding level of VOCA awards. Luann reported that to date there have been no definite decisions on the Federal side on the amount of the appropriation or if the increase will be one time or permanent. This information will greatly affect how the</p>	

	<p>increase will be used. Luann will continue to keep the Council updated on future information as she receives it. Sue suggested that the Council form a Council sub-committee to develop a plan and timeline to prepare for this funding.</p>	<p>Luann will keep the Council updated on future communication from the VOCA liaison.</p> <p>The forming of a Council sub-committee will be discussed at a later date.</p>
Office Update	<p>Luann provided the Council with a budget update and receipt collection reports.</p>	
Program Updates	<p>Luann reported the following program updates:</p> <p>The Crisis Center of Magic Valley is currently accepting resumes for the Executive Director position and is hoping to fill the position soon.</p> <p>The Lemhi County Crisis Intervention Program has recently hired Rebeca Ervin as the new Executive Director.</p> <p>Luann requested direction from the Council regarding a response letter received from a program. The response letter was requested by the Council to address allegations filed against the program through a complaint received. The Council did not feel that the responses from the program sufficiently addressed the allegations. Discussion ensued and the Council elected to have an immediate unannounced site visit to the program conducted by ICDVVA staff.</p>	<p>Sally Alvarado and Anne Chatfield will conduct an unannounced site visit to the program within the next few days.</p>
Program Monitoring	<p>Sally reported that Second Quarter monitoring is complete. Sally informed the Council that she had one follow-up with a corrective action in the Second Quarter monitoring.</p>	

	<p>Sally reported that she had sent her narrative updates from her site visits to the Council. Sue inquired on how non-compliance issues were currently being handled and how deadlines to Programs who have non-compliance findings are determined. Sally responded that she currently notifies the Program with a written letter stating that they have 30 days to submit a corrective action plan; she then reviews the Program response as to whether the issue has been corrected or whether the Program needs more time to complete the non-compliance issue; then, based on the issue, she determines whether to extend the deadline. Sue further inquired as to how the plans are followed up. Sally said that Programs then inform her when they have corrected and/or completed the compliance findings, and she then files the response. Any non-compliance findings are then checked during the next monitoring site visit to ensure they have been corrected. Luann stated that our monitoring procedures needed to be tightened and that in the future she wants Programs to submit copies of all corrected non-compliance documentation as they are completed.</p> <p>Sally gave Council Members an updated monitoring agenda for the Third and Fourth Quarters.</p>	
Executive Session	The Council did not go into Executive Session.	
Adjourn	The Meeting adjourned.	Dan made a Motion to adjourn the Meeting. Mia seconded the Motion, and it was carried unanimously.