

Idaho Council on Domestic Violence and Victim Assistance Meeting Minutes-Sun Valley Resort – July 27, 2012

Members Present: Sue Welch, Dr. Karen Neill, Len Humphries, Maggie Strowd, Mia Vowels, Dan Bristol

Not Present: Doug Graves

Staff Present: Luann Dettman, Sally Alvarado, Anne Chatfield

Topic	Discussion	Action
Welcome	<p>Sue, Council Chairperson, welcomed everyone and called the meeting to order.</p> <p>Sue announced the 2012 Governor's appointees to the Council: Doug Graves, Region IV (New Member), Mia Vowels, Reappointment to Region II, and Len Humphries, Re-appointment to Region VII.</p>	
Minutes	<p>Sue requested approval/disapproval action on the May 12, 2012 meeting minutes.</p>	<p>Karen made a Motion to approve the July 12, 2012 meeting minutes as presented. Dan seconded the Motion, and it was carried unanimously.</p>
Two Days in June Update	<p>From the May 4, 2012 meeting minutes, there was discussion on holding the Two Days in June Conference in Boise and perhaps providing regional trainings throughout the state. The Council elected to wait until they received feedback/information from the Coeur d' Alene Conference prior to making a decision. Sue inquired about the number of Conference attendees and the feedback from the Conference held in Coeur d' Alene. Anne reported that approximately 200 individuals attended the Conference, and feedback from the</p>	

	<p>attendees regarding the Conference over-all was very positive, with only one speaker receiving negative comments. Anne stated that managing Conference logistics with the Conference being held outside of Boise was difficult, because acquiring reasonable airfare and flight times was a major issue. Luann stated that it is more cost effective to hold the Conference in Boise and that the Riverside Hotel does a great job of accommodating the Conference. She also stated that she felt Anne did an excellent job of coordinating the Conference this year. The Council concurred.</p> <p>The Council has elected to hold the Two Days in June Conference in Boise for the next few years, with the possibility of providing regional trainings in order to accommodate those individuals who are unable to attend.</p>	
<p>Program Updates</p>	<p>Luann provided program updates by Region and reported things are going well; however, there are concerns with some of the funded programs not responding to office inquiries and reporting deadlines in a timely manner. The Council requested that Luann keep them informed on Program performance in order to assist them in future funding decisions.</p> <p>Luann also stated that she felt some of the funded programs needed to do a</p>	<p>Luann will provide the Council with an update on Program performance at all future quarterly Council meetings.</p>

	<p>better job of managing their allocations throughout the year in order to reduce the numerous last minute budget adjustments and, in some cases, the returning of unspent funds.</p> <p>Luann informed the Council that Recovery Act funding is being returned, which will revert back to the Department of Justice (DOJ).</p> <p>Luann also informed the Council that on July 11, 2012 the office met with Grace Call from the DOJ, who has been tasked with meeting with the western United States VOCA Administrators to discuss how the VOCA program is run in their respective states, which will assist the DOJ in bringing continuity to the states. The findings will be presented at the annual VOCA Conference in October.</p> <p>Luann informed the Council that ROSE Advocates held a Grand Opening of the Maple Tree House. This was a twenty year dream that came true for ROSE Advocates. The grand opening was for the community and partners to view their new Office/Shelter Facility.</p>	<p>Luann will provide the Council with a list of Programs who did not spend down their Recovery Funding Allocation.</p> <p>Luann will give a recap of the VOCA findings at the next Quarterly Council meeting in October.</p>
<p>Offender Intervention Update:</p>	<p>Karen informed the Council that the CODVOIPS Committee had met Thursday, July 26, 2012. The committee approved one new program, and currently has 20 programs in the state.</p>	

	<p>The committee reviewed current bylaws which are in revision. The committee plans on continuing work on the bylaws and having the bylaws finalized for the next meeting.</p> <p>Karen informed the Council that the CODVOIPS Committee had two new members: Greg Orlando from Region I and Laurie Ann Fitch from Region VII. The CODVOIPS committee still has an open position for Region 5.</p> <p>Karen informed the Council that Sally had done a very nice job of compiling the Survey results of existing programs. The committee decided to take time to review the survey data before the next meeting, and at that time the committee will discuss how they would like to inform programs of Survey findings. Karen commented on how the Survey could be used at this time. She thought it gave committee members a good statewide and regional overview of talking points, should they receive inquiries about the programs on the approval list through CODVOIPS. She stated the CODVOIPS also reviewed and approved a revised program application form that encompasses the revisions that were made in the standards.</p> <p>Karen informed the Council that the CODVOIPS discussed the North Idaho</p>	<p>Sally will distribute the survey instrument and aggregate results to all Council members for review as requested.</p>
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	<p>Family Violence Workshop DVD that was produced. After the discussion, the CODVOIPS recommended keeping the DVD's in the ICDVVA office as an item to have in a library, and interested programs could request a copy of the DVD. In addition, the CODVOIPS recommended that a disclosure be included with the DVD. Several Council members indicated that the ICDVVA should probably utilize a disclaimer on any and all workshops/conference materials, etc. that are associated with the ICDVVA.</p> <p>Karen informed the Council that Barbara Boyer needed to be approved for a three year term reappointment on CODVOIPS. Her current term expires on July 30 2012.</p>	<p>A disclaimer statement will be developed to be included on all printed materials and media presented or available through the ICDVVA.</p> <p>Dan made a Motion to approve the reappointment of Barbara Boyer. Mia seconded the Motion, and it carried unanimously.</p>
<p>Program Monitoring</p>	<p>Sally presented the Council with a fourth Quarter Monitoring checklist and informed the Council that the fourth Quarter Monitoring is finished. Sally stated that the first Quarter of 2012/13 monitoring will be scheduled by September. Sue requested that Sally add an additional page that lists all funded programs to the schedule. Sue inquired how the Monitoring form that lists all funded programs was generated. Sally stated that the Monitoring form is based on standards and VOCA requirements.</p>	

	<p>Sue inquired whether Sally had any program findings. Sally stated that she had encountered some findings on annual financial review with no formal action needed at this time through the monitoring process. The Monitoring form currently in place and process for monitoring approved offender intervention programs through CODVOIPS was presented by Sally to update Council and new members of CODVOIPS.</p>	
<p>Office Update</p>	<p>Luann reviewed the budget reports with the Council. Luann stated that the dedicated collections for SFY2013 were the lowest in the past ten years. This, coupled with reduced federal funding, will result in the Council having to make very difficult decisions for the 2013-2014 allocations.</p> <p>Karen inquired whether the ICDVVA had funds that programs could apply for to receive dollars to hold regional conferences. Luann stated that ICDVVA can use some support dollars for conference speakers for regional conferences. She also stated that the ICDVVA currently is able to provide a small amount of funding to entities that are providing training on victim assistance. Mia asked whether the ICDVVA has a disclaimer for conferences or speakers that the Council funds or supports. She stated that, if the</p>	<p>A disclaimer will be added to all future ICDVVA funded conferences/literature.</p>

	ICDVVA is supporting agencies/conferences with ICDVVA funds that are bringing in speakers, the ICDVVA cannot be responsible for their beliefs or statements.	
Standards Rewrite	Luann provided an update on the Standards re-write. The ICDVVA is working with the Idaho State Coalition Against Sexual and Domestic Violence on the service portion of the Standards. The ICDVVA will create the financial standards portion of the plan based on state and federal requirements. Luann also stated that several programs do not fit the current standard. Examples would include counties/cities/ vs. nonprofits vs. CASA vs. counseling centers. Dan stated that the current standards also do not address all victims of crime. Luann stated that the standards re-write will be addressing those discrepancies.	Anne will provide the Council with a draft copy of the Standards one week prior to the October, Quarterly Council Meeting for the Council's review and discussion at the scheduled meeting.
Strategic Funding Plenary	Discussion ensued regarding the initial planning steps to begin the strategic planning process. The Council would like to review several items before the next quarterly Council meeting. Luann will prepare a presentation of the items sent out for review that will allow for group discussion at the scheduled meeting. During this meeting the Council will also discuss whether they would like to bring in a consultant for this project. The council also discussed the	Luann will prepare a presentation to include current funding requirements; mission statement; and goals and objectives to present at the October Council meeting. Presentation materials will be emailed to the Council one week prior to the meeting.

	importance of creating a Statewide Plan and realizes that the planning process combined with the actual creation of the plan could take anywhere from 12 to 36 months to complete.	
Set Future meeting Dates for Council and Offender Intervention Committee	<p>The Council set dates for the Quarterly Council meetings for the 2012/2013 year. The dates are set as follows and all meetings will be held in Boise.</p> <p>October 2012 26th – CODVOIPS 27th Quarterly Council Meeting</p> <p>January 2013 10th – CODVOIPS 11th – Quarterly Council Meeting</p> <p>April 2013 22nd – CODVOIPS 23rd – Quarterly Council Meeting</p> <p>July 2013 25th – CODVOIPS 26th – Quarterly Council Meeting</p>	
Executive Session	The Council did not go into Executive Session.	
Adjourn	Meeting adjourned.	Maggie made a Motion to adjourn the meeting. Len seconded the Motion, and it was carried unanimously.