

Committee for Oversight of Domestic Violence Batterer Treatment Meeting Minutes-Springhill Suites Parkcenter-Boise, April 28th, 2011

Members Present: Dr. Karen Neill, Susan Hazelton, Tammy Parker, Sarah Scott, Barbara Boyer, Judge Mike Redman

Staff Present: Sally Alvarado

Guests Present:

Topic	Discussion	Action
Welcome & Introductions	Chairperson, Dr. Neill, called the meeting to order at 8:47 a.m. and welcomed everyone.	
Program Presentations	There were no program presentations.	
February Meeting Minutes	Dr. Neill requested approval/disapproval action on the February 3 rd , 2011, meeting minutes.	Susan made a motion to approve the February meeting minutes. Barbara seconded the motion and it was carried unanimously.
Current Approved Program Updates:	<p>Sally informed the CODVBTPS of the following staffing updates within currently approved programs:</p> <ul style="list-style-type: none">• New Beginnings - at the previous CODVBTPS meeting, a provisional approval was granted with full approval to be granted upon receipt of current criminal history background checks for Dr. G.L. "Chip" Snowden, Mr. Blair Garner, Mr. Alex Suarez, and Ms. R. Michelle Suarez. New Beginnings has withdrawn the request for approval of new Trainee, Ms. R. Michelle Suarez. Sally reported we have received background checks for Mr. Garner and Mr. Suarez, however, Dr. Snowden's background check has been delayed as his fingerprinting needs to be redone as they were unable to be read. Dr. Snowden will submit background check upon receiving the "Notice of Clearance".• Continental Crown Counseling - at the previous CODVBTPS meeting, a provisional approval was granted with full approval to be granted upon receipt of current criminal history background check for Program Supervisor, Ms. Toni Jones, and Direct Service Provider, Ms. Cherie Peak. Sally reported the background checks have been received and therefore the program has been granted full approval.• Solutions and More – at the previous CODVBTPS meeting a provisional approval was granted with full approval to be granted upon receipt of current criminal background check for Trainee, Mr. Tom Van Fossen. To date a current criminal history background check has not been received however, Ms. Larsen, Program Supervisor, stated that Mr.	

	Van Fossen has not been performing in the capacity as a Trainee.	
Program Renewal Applications	The CODVBTPS conducted a lengthy discussion regarding renewal applications continuing to be submitted without complete information, i.e., criminal history background checks. The CODVBTPS requested the office to compose and issue an informational letter to all currently approved providers outlining the renewal application requirements, specifically allowing adequate time to acquire criminal history background checks and the ten working day submission requirement. In addition, the letter needs to emphasize program responsibility in awareness of their respective program's approval renewal date and ensuring the renewal applications are completed and submitted at the appropriate CODVBTPS meeting being held prior to the renewal date so as to ensure no lapse in approval status.	Sally will draft a letter and send to all approved programs.
A to Z Family Service	<p>The CODVBTPS reviewed the A to Z Family Service program renewal application. Sally informed the committee that the A to Z Family Service program is currently approved until July 18, 2011. After review the CODVBTPS decided to grant renewal approval of the program including approval of Program Supervisor, Mr. B. Robb Redford and Direct Service Provider, Mr. Altan Hardcastle, however, is denying approval of Direct Service Provider, Ms. Patti Allen and Trainees, Mr. Ken Taylor and Ms. Kristi Taylor with full approval to be granted upon receipt of current satisfactory criminal history background checks.</p> <p>The CODVBTPS had a discussion regarding how approval requests should be handled when a proposed staff person has a "Notice of Clearance" with no disqualifying crimes revealed but the person is currently on a probation or parole status.</p>	<p>Susan made a motion to approve the A to Z Family Service program renewal application including the approval of Program Supervisor, Mr. B. Robb Redford and Direct Service Provider, Mr. Altan Hardcastle, however, is denying approval of Direct Service Provider, Ms. Patti Allen and Trainees, Mr. Ken Taylor and Ms. Kristi Taylor with full approval to be granted upon receipt of current satisfactory criminal history background checks. Tammy seconded the motion and it was carried unanimously.</p> <p>Sarah will check into the Health & Welfare Criminal History Unit Rules and circulate to the committee members. Plan to review at the next meeting.</p>
Therapeutic Interventions Abuse Clinic	The CODVBTPS reviewed the Therapeutic Interventions Abuse Clinic's renewal application.	Susan made a motion to approve the Therapeutic Interventions Abuse Clinic's renewal application. Barbara seconded the motion and it was carried unanimously.

Heartland Family Services	Sally informed the CODVBTPS that the Heartland Family Services program is currently approved until July 17, 2011 however, due to a lack of participants enrolling, the program has decided it will not be seeking renewal approval.	
<p>New Applications/Providers</p> <p>Family Services Center</p> <p>Pathways Counseling</p> <p>Preferred Child & Family Services</p>	<p>The CODVBTPS reviewed the Family Services Center request for approval of Mr. Todd Rosenberger as a new Direct Service Provider.</p> <p>The CODVBTPS reviewed the Pathways Counseling request for approval of Mr. Charles Burns as a new Trainee.</p> <p>Sally presented a request from Preferred Child & Family Services requesting CODVBTPS approval to become a state approved batterer treatment program. After lengthy discussion the committee approved the Preferred Child & Family Services application.</p>	<p>Susan made a motion to grant approval of Family Service Center's request to add Direct Service Provider, Mr. Todd Rosenberger. Tammy seconded the motion and it was carried unanimously.</p> <p>Tammy made a motion to grant approval of the Pathways Counseling request to add Trainee, Mr. Charles Burns. Barbara seconded the motion and it was carried unanimously.</p> <p>Susan made a motion to grant approval of the Preferred Child & Family Services new program application including approval of Program Supervisor, Mr. Jason Beard, and Direct Service Provider, Mr. Eric Jones. Tammy seconded the motion and it was carried unanimously.</p>
Monitoring Update	Sally stated there is currently nothing to report under monitoring.	
Survey	The CODVBTPS reviewed the results of the survey's that were distributed to all state approved programs. Sally reported that there were 10 programs out of 23 which did not respond. After reviewing the results and after considerable discussion it was determined some of the questions were not clear enough to glean specific information necessary to analyze the data effectively.	The CODVBTPS requested Sally to update the survey with more specific data questions and upon completion of the revisions submit to the committee members for their review prior to sending out to the state approved programs. In addition, the CODVBTPS will be requiring all state approved programs to respond to the survey.

<p>Proposed language change on the Minimum Standards for Domestic Violence Offender Intervention Program</p>	<p>The CODVBTPS reviewed the new language for item I.B.4., page 4, of the revised Minimum Standards for Domestic Violence Offender Intervention Program which states the following:</p> <p><i>If subsequent to implementing the initial intervention, the treatment provider and officers of the court determine by thorough assessment and evaluation it is appropriate and necessary, <u>CODVBTPS approved,</u> individual intervention or other interventions appropriate to the culture, community, and family may be implemented <u>provided, however, other interventions shall not include couples/conjoint intervention.</u> Documentation of assessment and evaluation should demonstrate at a minimum that the alternative plan includes and supports the victim's safety and accountability of the offender.</i></p>	<p>Susan made a motion to approve the new language for item I.B.4., page 4, of the revised Minimum Standards for Domestic Violence Offender Intervention Program. Barbara seconded the motion and it was carried unanimously.</p>
<p>"Proposed Administrative Rule Form" (PARF) for temporary/proposed rule docket #16-0504-1101 to implement language revision to the Minimum Standards for Domestic Violence Offender Intervention Program</p>	<p>The CODVBTPS reviewed the "Proposed Administrative Rule Form" (PARF) for temporary/proposed rule docket #16-0504-1101 to implement the language change to the Minimum Standards for Domestic Violence Offender Intervention Program.</p>	<p>Susan made a motion to approve the "Proposed Administrative Rule Form" (PARF) for the temporary/proposed rule docket #16-0504-1101. Barbara seconded the motion and it was carried unanimously.</p>
<p>Upcoming Meeting Schedule</p>	<p>The next CODVBTPS meeting is scheduled for July 28, 2011, in Coeur d'Alene, Idaho.</p>	
<p>Adjourn</p>	<p>Meeting adjourned.</p>	
<p>Respectfully Submitted</p>	<p>Signature:</p>	