

Committee for Oversight of Domestic Violence Offender Intervention Programs and Standards Meeting Minutes

July 28, 2011 – Best Western Coeur d’Alene Inn

Members Present: Dr. Karen Neill, Susan Hazelton, Annie Pelletier, Mia Vowels (via conference phone)

Staff Present: Sally Alvarado

Guests Present: Dr. Edwin Hutchinson

Topic	Discussion	Action
Welcome & Introductions	Chairperson, Dr. Neill called the meeting to order at 8:40 a.m. and welcomed everyone. Introductions were conducted.	
Program Presentations	<p>Dr. Edwin Hutchinson provided an overview of The Amend Center program.</p> <p>Dr. Neill thanked Dr. Hutchinson for providing the program presentation to the committee.</p>	
April Meeting Minutes	<p>Dr. Neill requested approval/disapproval action on the April 28, 2011 meeting minutes.</p> <p>Dr. Neill inquired on the status of the survey to be sent out to all currently state approved offender intervention programs. Sally reported that she had not completed the clarifications on the survey and also indicated that the committee needs to decide on the period of time for which we will request the programs to provide the data for. After discussion, it was decided the data collection will be from July 1, 2010 to June 30, 2011.</p>	<p>Susan made a motion to approve the April meeting minutes. Mia seconded the motion and it was carried unanimously.</p> <p>Dr. Neill stated she will work with Sally on completing the updated survey for distribution.</p>
Current Approved Program Updates:	<p>Sally reviewed the current program updates with the committee. Dr. Snowden provided a current satisfactory criminal history background check and therefore, the program has been granted full approval.</p> <p>A to Z Family Services provided current satisfactory criminal history background checks for Direct Service Provider, Ms. Patti Allen and for Trainees, Ms. Kristi Taylor and Mr. Ken Taylor therefore, full approval has been granted.</p>	
<p>Program Renewal Applications & Updates</p> <p>Nez Perce County Court Services-Lewiston</p>	<p>Sally informed the committee that we have one renewal application to consider for approval/disapproval.</p> <p>After review and discussion the committee granted approval of the Nez Perce County Court Services renewal program application.</p>	<p>Susan made a motion to approve the Nez Perce County Court Services renewal program application. Mia seconded the motion and it was carried unanimously.</p>

New Program Applications	There were not any new program applications to approve/disapprove. Sally did inform the committee of a new program application that was submitted but is lacking some of the required elements and upon receiving the additional information from the program seeking approval she will send out the program application via email requesting a “provisional approval” with full approval action to be considered at the CODVOIPS October meeting.	
Monitoring Update	Sally reported that there have been no monitoring visits conducted.	
Review Criminal History Unit Rules	The committee reviewed the Department of Health and Welfare Criminal History Unit Rules and decided applicants background checks will be considered satisfactory if a “Notice of Clearance” is granted by the Department of Health and Welfare Criminal History Unit.	
Coalition Update	Dr. Neill inquired with Annie on any updates from the Coalition. Annie stated the Coalition has been busy working on primary policies and that they had worked on obtaining “Advocate Privilege” but the request was not granted. Annie stated the Coalition is also working on sexual assault victims of a non-intimate partner to be eligible to seek/obtain civil protection orders.	
Revised Minimum Standards for Domestic Violence Offender Intervention Programs	Dr. Neill stated that the website containing the two different versions of the revised standards could lead to confusion as to which document is actually in effect and requested that we just have the document that includes the approved temporary rule language on the website. Sally indicated that for legislative approval purposes we need to keep the strikeout version on the website. After discussion, Sally stated she would rename the “strikeout” version of the document as approved temporary rule effective July 1, 2011, and have our website administrator remove the other version.	Sally will rename the “strikeout” version of the standards document as approved temporary rule effective July 1, 2011, and have the remaining version of the standards removed from the website.
Upcoming Meeting Schedule	The next CODVOIPS meeting is scheduled for October 27, 2011 with the meeting location to be determined. The committee discussed the feasibility of holding the next CODVOIPS meeting over ½ a day and the Council meeting over ½ day. This action would reduce travel costs for members and seems feasible given the work to be done at this point.	Annie stated that the Coalition has been using “ReadyTalk” conferencing to conduct meetings and suggested it might be worth checking into to utilize for our meetings when feasible.
Adjourn	Meeting adjourned.	