

## CODVOIPS for Oversight of Domestic Violence Offender Intervention Programs and Standards Meeting Minutes

**April 30, 2015 – The Riverside – Boise, Idaho**

**Members Present:** Dr. Karen Neill, Jennifer Landhuis

**Members Via Telephone:** Mia Vowels, Lori Anne Nichols

**Staff Present:** Luann Dettman, Anne Chatfield

**Guests Present:** Cheryl Jordan, Melanie Simon, Amy Jeppesen

Topic	Discussion	Action
Welcome & Introductions	Chairperson, Mia Vowels called the meeting to order and welcomed everyone. Due to telephone connection Mia asked Dr. Karen Neill to conduct the meeting.	
January Meeting Minutes	Karen requested approval/disapproval action on the January 22, 2015, meeting minutes.	Jennifer made a motion to approve the January meeting minutes. Karen seconded the motion and it was carried unanimously.
Pathways Counseling Update	Cheryl Jordan, of Pathways Counseling informed the CODVOIPS that plans are in place to sell Pathways Counseling to Recovery 4 Life. Cheryl stated that the current approved staff at Pathways Counseling would continue to provide the services under Recovery 4 Life. Cheryl will remain through the transition and Recovery 4 Life will submit an application under their name in June 2015.	
Program Renewal Applications/Updates	ACES Community Services renewal application. Luann informed the CODVOIPS that ACES Community Services is currently approved until July 25, 2015, and their renewal approval would begin July 26, 2015.	Lori Anne made a motion to approve the renewal application for ACES Community Services. Jennifer seconded the motion and it was carried unanimously.
New Program Supervisor Applications	<p>Good Relationships Counseling – new Program Supervisor, Joseph Toms. Luann informed the CODVOIPS that Mr. Toms had received a provisional approval on March 4, 2015</p> <p>Family Services Counseling Center – new Program Supervisor Jose Alfredo Hernandez. Luann informed the CODVOIPS that Mr. Hernandez had received a provisional approval on March 4, 2015</p> <p>Luann informed the CODVOIPS that she inadvertently added Rebecca Perrenoud – A to Z Family Services to the agenda, who is still in the process of obtaining required hours to become a Program Supervisor. No action was taken by the CODVOIPS.</p>	<p>Lori Anne made a motion to approve Good Relationships Counseling new Program Supervisor, Mr. Joseph Toms. Jennifer seconded the motion and it was carried unanimously.</p> <p>Jennifer made a motion to approve Family Services Counseling Center new Program Supervisor, Mr. Jose Alfredo Hernandez. Lori Anne seconded the motion and it was carried unanimously.</p>

<p>New Direct Service Provider Applications</p>	<p>Redford Counseling – new Direct Service Provider, Mr. Kenneth Taylor. Upon review the CODVOIPS requested that the letter supporting supervised treatment hours needed clarification.</p> <p>A to Z Family Services – new Direct Service Provider, Ms. Yezenia Lora-Salas. Upon review the CODVOIPS requested additional documentation on 5 continuing education hours.</p>	<p>Lori Anne made a motion to disapprove Redford Counseling new Direct Service Provider Mr. Kenneth Taylor, with full approval to be granted upon the receipt of clarification on supervised treatment hours. Karen seconded the motion and it was carried unanimously.</p> <p>Karen made a motion to disapprove A to Z Family Services new Direct Service Provider Ms. Yezenia Lora-Salas, with full approval to be granted upon the receipt of clarification on 5 continuing education hours. Lori Anne seconded the motion and it was carried unanimously.</p>
<p>New Trainee Applications</p>	<p>Good Relationships Counseling – new Trainee, Juliette Jennings. Luann informed the CODVOIPS that Ms. Jennings had received a provisional approval in February, 2015.</p> <p>Good Relationships Counseling – new Trainee, Ms. Maria Madrid.</p> <p>Redford Counseling – new Trainee, Ms. Kristi Taylor</p> <p>Redford Counseling – new Trainee, Mr. Jesse Spackman</p>	<p>Karen made a motion to approve Good Relationships Counseling, new Trainee Ms. Juliette Jennings. Jennifer seconded the motion and it was carried unanimously.</p> <p>Karen made a motion to approve Good Relationships Counseling, new Trainee Ms. Maria Madrid. Lori Anne seconded the motion and it was carried unanimously.</p> <p>Lori Anne made a motion to approve Redford Counseling, new Trainee Ms. Kristi Taylor. Jennifer seconded the motion and it was carried unanimously.</p> <p>Lori Anne made a motion to approve Redford Counseling, new Trainee Mr. Jesse Spackman. Karen seconded the motion and it was carried unanimously.</p>

	<p>Mental Wellness Center – new Trainee, Ms. Crystal David</p> <p>Mental Wellness Center – new Trainee, Ms. Barbara Hodges</p> <p>A to Z Family Services – new Trainee, Mr. Gavin Wells</p> <p>Family Services Counseling Center - new Trainee, Ms. Lorena Sorensen</p> <p>Life Skills NW – new Trainee, Ms. Robin Zimple</p>	<p>Karen made a motion to approve Mental Wellness Center, new Trainee Ms. Crystal David. Lori Anne seconded the motion and it was carried unanimously.</p> <p>Lori Anne made a motion to approve Mental Wellness Center, new Trainee Ms. Barbara Hodges. Karen seconded the motion and it was approved with one abstention.</p> <p>Lori Anne made a motion to approve A to Z Family Services, new Trainee Mr. Gavin Wells. Jennifer seconded the motion and it was carried unanimously.</p> <p>Lori Anne made a motion to disapprove Family Services Counseling Center new Trainee Ms. Lorena Sorensen, with full approval to be granted upon the receipt of criminal background check. Jennifer seconded the motion and it was carried unanimously.</p> <p>Lori Anne made a motion to disapprove Life Skills NW new Trainee Ms. Robin Zimpleen, with full approval to be granted upon the receipt of criminal background check. Jennifer seconded the motion and it was carried unanimously.</p>
<p>Discussion on Telehealth</p>	<p>The possibility of utilizing Telehealth (<i>the delivery of health-related services and information via telecommunication technologies</i>) was brought to the CODVOIPS by a currently approved program. The CODVOIPS discussed the possibility of utilizing Telehealth. At this time the CODVOIPS felt that there was not sufficient information submitted to render a decision and requested that the program provide additional in-depth information.</p>	<p>Luann will notify the program that for Telehealth to be considered an option they would need to provide additional information.</p>
<p>Monitoring/Office Update</p>	<p>Luann informed the CODVOIPS that there were no offender intervention site visits conducted during this quarter. Discussion ensued on altering the monitoring process to include a more</p>	

	<p>comprehensive analysis of the programs.</p> <p>Karen spoke about the need to complete outcome studies/evaluations on offender intervention programs and inquired if there would be available funding to do this. Luann responded that there would be funding available. This will be included as an agenda item for the next CODVOIPS meeting.</p> <p>The CODVOIPS discussed the application process and elected not to review incomplete applications or grant provisional approvals in the future. The CODVOIPS also will no longer accept unsigned letters that document hours or letters of support.</p> <p>Mia, Chair of the CODVOIPS regrettably announced that she would be resigning from the Council and CODVOIPS. She will assist in finding a replacement and would be available to the CODVOIPS on an as needed basis.</p> <p>Karen offered to Chair the CODVOIPS until further notice.</p>	<p>The ICDVVA office will only forward complete applications to the CODVOIPS for consideration.</p>
<p>Idaho Coalition Against Sexual &amp; Domestic Violence Update</p>	<p>Jennifer provided the CODVOIPS with an update and overview on their current projects.</p> <p>She reported that the Coalition had just completed a Learning Community Training that was comprised of 7 new Program Executive Directors from around the State.</p> <p>The Coalition has secured dates for their Annual Fall Conference, which will be held November 3, 2015. This conference will focus on Sexual Assault and reaching out to marginalized and underserved communities.</p> <p>The Coalition has hired attorney Michelle Vos as a Program Manager. Michelle will be working on civil legal issues for sexual assault victims from ages 11 to 25.</p>	
<p>Adjourn</p>	<p>The meeting adjourned.</p>	<p>Jennifer made a Motion to adjourn the meeting. Lori Anne seconded the Motion, and it was carried unanimously.</p>