

Committee for Oversight of Domestic Violence Offender Intervention Programs and Standards Meeting Minutes

January 10, 2013 – SpringHill Suites – Park Center – Boise, Idaho

Members Present: Dr. Karen Neill (via telephone), Barbara Boyer, Mia Vowels, Greg Orlando, Lori Anne Fitch, Annie Kerrick

Staff Present: Sally Alvarado

Guests Present: Hector De Leon, Todd Rosenberger, Dr. Viann Nations, Dennis Hardziej

Topic	Discussion	Action
Welcome & Introductions	Dr. Neill, Chairperson, called the meeting to order at 1:10 p.m.	
Family Services Center	<p>Mr. Hector De Leon with Family Services Center Offender Intervention Program provided an overview of a proposed pilot project to the CODVOIPS for their approval. Mr. De Leon explained the project which was initiated as a result of a request from Health & Welfare in an effort to support reunification of children, currently in state custody, with their father who resides in Mexico. The project would allow for the father to attend and participate in offender intervention program via skype with written assignments to be completed via email. Mr. De Leon stated that if the CODVOIPS approves the pilot project the Judge will be presented with the concept and must agree to allow the offender to attend the proposed program. Dr. Neill requested Mr. De Leon set up the system and have Sally visit the program and observe the system being utilized. The CODVOIPS inquired as to if the offender was currently on probation. Mr. De Leon was not sure but stated he will follow-up on the question. The CODVOIPS requested Family Services Center to work with Sally on addressing issues around confidentiality, i.e., develop policies and explore options of a “proctored” site for the offender to participate from so as to ensure confidentiality.</p>	<p>Mia made a motion to approve the pilot project due to extenuating circumstances of family reunification. Barbara seconded the motion and it was carried unanimously. Annie requested Family Services Center to report back to the CODVOIPS quarterly on the project.</p> <p>Sally will visit the program and evaluate the use of Skype for this purpose and provide an update to the CODVOIPS.</p>
October Meeting Minutes	Dr. Neill requested approval/disapproval action on the October 25, 2012, meeting minutes.	Greg made a motion to approve the October meeting minutes. Mia seconded the motion and it was carried unanimously.
Current Approved Program Updates:	<p>Dr. Neill requested introductions be conducted. At this time, two guests were present, Dr. Viann Nations with Nations Therapy & Consulting and Mr. Dennis Hardziej with Community Services Counseling.</p> <p>Sally informed the CODVOIPS that we received a letter from Advocates Against Family Violence, located in Caldwell, which states effective December 1, 2012, the agency will no longer be providing offender intervention services.</p>	

	<p>Sally reviewed a letter received from Life Skills NW Trainee, Ms. Linda Spagon's educational Advisor, which outlines Ms. Spagon's current standing, progress, and projected graduation date as requested by the CODVOIPS.</p> <p>Sally informed the CODVOIPS that we have received satisfactory background checks for Family Services Center, Trainee, Kelly Lynn Carson and Trainee, Jose Alfredo Hernandez, therefore, full approval has been granted.</p>	<p>Greg made a motion to approve Life Skills NW two year "trainee" exception request. Barbara seconded the motion and it was carried unanimously.</p>
<p>Program Renewal Applications/Updates</p>	<p>Cook & Tafoya-Fisher renewal application.</p> <p>Dr. Neill stated that due to Dr. Nations request to address the CODVOIPS regarding the pending program applications for Nations Therapy & Consulting and Community Services Counseling, she is moving these items up on the agenda to be addressed at this time. Sally provided the CODVOIPS with a review and update on the current status of these two applications which reflects the following:</p> <ul style="list-style-type: none"> • Community Services Counseling application still needed verification of 325 of supervised experience of direct treatment with offenders, 500 hours of supervised experience of direct services with victims, 14.5 hours of continuing education and an updated and signed page 12 of the application reflecting Community Services Counseling as the organization. • Nations Therapy & Consulting still needed the above mentioned items under Community Services Counseling with the exception of the updated and signed page 12 of the application and, in addition, needed one more letter of support. <p>Dr. Viann Nations addressed the CODVOIPS and reviewed additional information that she presented at this meeting. After review, the CODVOIPS requested Dr. Nations to obtain and provide the following:</p> <ul style="list-style-type: none"> • Additional verification on letterhead regarding the 325 	<p>Barbara made a motion to approve the renewal application for Cook & Tafoya-Fisher and denied approval of Direct Service Provider, Ms. Graciela Fonseca, with full approval to be granted upon receipt of satisfactory background check. Lori seconded the motion and it was carried unanimously.</p>

	<p>hours of supervised experience of direct treatment working with offenders;</p> <ul style="list-style-type: none"> • Letter of reference needs to be provided on official letterhead; • Obtain 9.5 more hours of continuing education. <ul style="list-style-type: none"> ○ Dr. Nations did provide a certificate for continuing education in the amount of 15 contact hours, however, the current standards state that only five hours of self-study continuing education can be applied towards the hour requirement. <p>Mental Wellness Center renewal application.</p> <p>Life Choices renewal application.</p> <p>Sally informed the CODVOIPS that the renewal application for New Hope/Nueva Esperanza is delayed as the program had a family illness to deal with, however, the application should be submitted soon and will be sent out to the CODVOIPS Chairperson for provisional approval.</p>	<p>Mia made a motion for Dr. Nation to obtain an additional 9.5 non-self-study continuing education hours. Lori seconded the motion and it was carried with one opposing vote from Mr. Greg Orlando.</p> <p>Dr. Neill requested Sally to add to the minimum standards revisions tickler file to consider revising online course limitation of five hours.</p> <p>Barbara made a motion to grant approval of the renewal application for Mental Wellness Center and denied approval of Trainee, Mr. Ben Harris, with full approval to be granted upon receipt of satisfactory background check. Annie seconded the motion and it was carried unanimously.</p> <p>Annie made a motion to grant approval of the renewal application for Life Choices and denied approval of Trainee, David Heitman, with full approval to be granted upon receipt of satisfactory background check. Barbara seconded the motion and it was carried unanimously.</p> <p>The CODVOIPS requested Sally to update the application to include a date of birth on providers and to check the Idaho data repository as a supplement to the criminal history background check.</p>
--	--	---

New Program Applications/Providers	Pathways Counseling – Direct Service Provider, Mr. Tony Salazar.	Annie made a motion to deny approval of Direct Service Provider, Mr. Tony Salazar, based on the lack of required continuing education and supporting documentation. Greg seconded the motion and it was carried unanimously.
Update on Survey	Sally informed the CODVOIPS that the new survey has been sent out to all Offender Intervention programs with a deadline for submission no later than February 22, 2013. Sally stated that we currently have 19 approved programs. Sally stated that she has had four programs request the statewide data results of the last survey.	
Meeting Request Form	Sally presented the CODVOIPS with a draft Agenda Request Form to review.	Mia made a motion to approve the form. Greg seconded the motion and it was carried unanimously. After additional review of the Agenda Request Form. Annie made a motion to amend the form to correct inconsistencies of the question marks and lines and to add yes/no fields as well as the number of attendees. Greg seconded the motion and it was carried unanimously.
Monitoring Update	Sally provided the CODVOIPS with an updated monitoring schedule and reported the Quarter 2 site visits were conducted.	
Coalition Update	Annie provided an update on the Coalition activities that she is aware of as she has been out of the office on leave. Annie stated the State Board of Education has a rule change in the process which will require schools to have policies that address dating abuse. The Coalition has a model policy that schools can utilize when developing their policies. Annie informed the CODVOIPS she was in receipt of some concerns from the National level regarding some comments that were apparently made from some offender intervention programs at a court panel meeting that was held in October. Sally presented the CODVOIPS with an email from an offender intervention program regarding a concern with the outcome on a Court handling of a domestic violence case.	The CODVOIPS requested Annie to obtain more information and then work with Sally on drafting a communication to be distributed to the offender intervention programs regarding the concerns. Dr. Neill stated she would draft a response to the email and send out to the CODVOIPS members for their feedback prior to sending to the program.
Upcoming Meeting Schedule	The next CODVOIPS meeting is scheduled for Monday, April 22, 2013, at the SpringHill Suites – Boise, Idaho at 1:00 p.m.	

Adjourn	The meeting adjourned.	Barbara made a motion to adjourn the meeting. Mia seconded the motion and it was carried unanimously.
---------	------------------------	---