

Committee for Oversight of Domestic Violence Batterer Treatment Meeting Minutes-AmeriTel Inn-Pocatello, February 4th, 2010

Members Present: Dr. Karen Neill, Susan Hazelton, Barbara Boyer, Sarah Scott, Judge Redman

Staff Present: Sally Alvarado

Guests Present: Sarah Leeds, Sarah O'Banion, Robb Redford, Alex Juarez, Blair Garner, G.L. "Chip" Snowden

Topic	Discussion	Action
Welcome & Introductions	Chairperson, Dr. Neill called the meeting to order at 8:06 a.m. and welcomed everyone. Introductions were conducted.	
Program Presentations	<p>Program presentations were provided by:</p> <p>Robb Redford from A to Z Family Services;</p> <p>Sarah Leeds and Sarah O'Banion from Family Services Alliance of SE Idaho;</p> <p>Chip Snowden, Blair Garner, and Alex Juarez from New Beginnings.</p> <p>Dr. Neill thanked all of the programs for their presentations.</p>	
November Meeting Minutes	Dr. Neill requested approval/disapproval action on the November 2009 meeting minutes.	Barbara made a motion to approve the November meeting minutes. Susan seconded the motion and it was carried unanimously.
CFCC DV Subcommittee Update	Judge Redman provided an overview of the subcommittee's work to date. Judge Redman stated the subcommittee has completed the development of all documents regarding best practices to be utilized in domestic violence courts. In addition, the subcommittee has completed the application and model MOU's to be utilized when applying for funding to support domestic violence courts.	
<p>Program Renewal Applications & Updates</p> <p>Langfield Counseling Services</p>	<p>Sally informed the CODVBTPS that Ms. Cheri Peak has obtained her degree and will now need to submit paperwork to be approved as a Direct Service Provider.</p> <p>Sally presented an overview of the renewal application from Langfield Counseling Services (formerly Wilson Psychological Services). Langfield Counseling is certified and has been actively providing batterer treatment services in the State of Washington and has been certified (until recent lapse) to provide batterer treatment services in Idaho. Due to a lack of referrals/court orders to batterer treatment in Idaho, Mr. Langfield has not been actively providing groups in Idaho. Due to the lack of support</p>	Susan made a motion to take no action on the renewal application request until Mr. Langfield submits the three letters of support from the service area where he is currently providing batterer treatment services, copy of his license and the his background check. Barbara seconded the motion and it was carried unanimously.

	<p>and/or utilization by the judicial system, Mr. Langfield is not able to obtain letters of reference from the Idaho service area. Sally stated that Mr. Langfield also needs to submit his ISP background check. Dr. Neill stated that we also need to obtain a copy of Mr. Langfield's license. The CODVBTPS discussed the issue of letters of support and recommends Mr. Langfield obtain the letters from the respective entities within the service area he is actively providing batterer treatment services.</p>	
Pathways Counseling	<p>Pathways received a provisional approval at the November 2009 CODVBTPS meeting for a new Direct Service Provider, Debra Stace. Sally informed the committee we have received Ms. Stace's background check.</p>	<p>Susan made a motion to grant approval to Pathways Counseling new Direct Service Provider, Ms. Debra Stace. Barbara seconded the motion and it was carried unanimously.</p>
Family Services Alliance of SE Idaho	<p>Family Services Alliance of SE Idaho received provisional approval at the November 2009 CODVBTPS meeting in order to continue to provide services until their renewal application could be reviewed and approved. The committee received the application via email for review prior to this meeting.</p>	<p>Susan made a motion to approve the renewal application submitted from Family Services Alliance of SE Idaho. Barbara seconded the motion and it was carried unanimously.</p>
Cook & Tafoya-Fisher Behavioral Health	<p>Cook & Tafoya-Fisher Behavioral Health received provisional approval at the November 2009 CODVBTPS meeting in order to continue to provide services until their renewal application could be submitted, reviewed, and approved. The committee received the application via email for review prior to this meeting. The committee was informed that the application is currently lacking background check for Ms. Graciela Fonseca, Trainee.</p>	<p>Susan made a motion to continue the provisional approval status with full approval to be granted for Cook & Tafoya-Fisher Behavioral Health upon the receipt of a satisfactory background check for Ms. Fonseca. Barbara seconded the motion and it was carried unanimously.</p>
Family Services Center	<p>Family Services Center received provisional approval via email to add a new Program Supervisor, Ms. Corrine Tafoya-Fisher, and a new Direct Service Provider, Mr. Ismael Hernandez.</p>	<p>Susan made a motion to grant approval of Family Services Center's new Program Supervisor, Ms. Corrine Tafoya-Fisher, and new Direct Service Provider, Mr. Ismael Hernandez. Barbara seconded the motion and it was carried unanimously.</p>
Ostermiller Counseling Services	<p>Ostermiller Counseling Services is currently certified until March 5, 2010, and is seeking renewal approval. Dr. Neill stated that the three letters of support were not submitted with the application.</p>	<p>Susan made a motion to solicit and obtain the three letters of support from Ostermiller Counseling Services and upon receiving acceptable letters of support, granting renewal approval. Barbara seconded the motion and it was carried unanimously.</p>

<p>Life Choices</p>	<p>Life Choices is currently certified until March 2, 2010, and is seeking renewal approval.</p> <p>The CODVBTPS had a lengthy discussion about the lack of completeness, accuracy, neatness, and overall quality of some of the application submissions. The committee was in agreement that the responsibility for quality application submissions falls to the programs. Dr. Neill suggested exploring the capability of having our application available in a format that could be completed online. Susan suggested possibly having applications as a topic for discussion at the Two Days in June Round Table. Sally stated one of the most common things needing follow-up is outdated background checks that are submitted with applications. After lengthy discussion it was decided to add a statement on the application indicating the background check must have been obtained within the prior six months.</p>	<p>Susan made a motion to grant renewal approval. Barbara seconded the motion and it was carried unanimously.</p> <p>Sally will explore the capability of putting application online in a format that can be completed online.</p> <p>Sally will add the statement on the application indicating background checks must have been obtained within the prior six months.</p>
<p>New Program Applications</p> <p>New Hope/Nueva Esperanza</p> <p>Mental Wellness Centers</p>	<p>Sally informed the CODVBTPS that we have two new program applications currently on provisional approval status and seeking full program approval.</p> <p>New Hope/Nueva Esperanza received provisional approval via email and full approval was pending a background check to be obtained for Ms. Magdalena Soto. The background check has been received.</p> <p>Mental Wellness Centers received provisional approval via email and full approval was pending background checks for Mr. Eric Pettingill, Trainee; Mr. Steve Denison, Trainee; Ms. Penney Rockhill, Trainee; and Ms. Cathy Kotter, Direct Service Provider. In addition, direct service provider continuing education renewal information for Ms. Kotter needs to be submitted prior to March 5, 2010, the date Ms. Kotter's current approval status expires. Sally informed the CODVBTPS that all above mentioned items have been received with the exception of the background check for Ms. Cathy Kotter, she is currently approved as a Direct Service Provider through March 5, 2010. Ms. Kotter has sent for the background check in December and should be receiving the results any day.</p>	<p>Barbara motioned to grant full program approval. Susan seconded the motion and it was carried unanimously.</p> <p>Susan made a motion to grant full program approval upon receipt of background check clearance for Ms. Cathy Kotter. Barbara seconded the motion and it was carried unanimously.</p>

	The committee discussed exploring professional expectations of providers. Dr. Neill requested adding on the next meeting agenda the topic of "statement of professional practice". In addition, Dr. Neill stated that she would look into having a student conduct literature research on professional practice.	Add "statement of professional practice" on next meeting agenda. Explore having student conduct literature research on professional practice.
Monitoring Update	The CODVBTPS reviewed the monitoring findings from the Cook Tafoya-Fisher Behavioral Health and Tom Wilson Counseling Center monitor site visits conducted by Sally Alvarado. There were significant findings of the monitoring of Tom Wilson Counseling Center which were presented by Sally Alvarado to the committee. Discussion ensued regarding the monitoring findings of Tom Wilson Counseling Center and probationary status based on the findings. The monitoring result of Cook Tafoya-Fisher Behavioral Health was without significant findings. There was discussion regarding when and what monitoring information needs to be reviewed and/or action taken by the CODVBTPS committee. It was decided Sally will develop a written monitoring process outline which will delineate the roles and responsibilities of the office staff and the committee, etc.	Barbara made a motion to send out the monitoring findings to each of the respective entities and to approve placing Tom Wilson Counseling Center on probationary status as outlined in the monitoring findings letter. Susan seconded the motion and it was carried unanimously. Sally Alvarado will develop a written monitoring process standard which will be discussed at the next meeting.
Minimum Standards for Domestic Violence Batterer Treatment Programs	The committee continued their work on the revisions to the minimum standards. Dr. Neill requested Sally incorporate the revisions to date and send out to the CODVBTPS for review. Dr. Neill indicated she would like to have the newest draft posted and sent out for feedback by the beginning of March.	Sally will incorporate the revisions and send out the new draft to the CODVBTPS members for their review.
Upcoming Meeting Schedule	The next CODVBTPS meeting is scheduled for April 29, 2010, at the AmeriTel Inn Boise Spectrum located in Boise, Idaho.	
Adjourn	Meeting adjourned at 4:30 p.m.	